Adding Management Staff to Care Service Group on Cloud

Client Area · https://cclearninghub.co.uk/docs/adding-management-staff-to-care-service-group-on-cloud/

Adding Management Staff to Care Service Group on Cloud

This guide will cover how to add Management Staff to Care Service Groups within Care Control Cloud.



Embedded media:

https://demo.arcade.software/D88eyfgf4mhwMnkBHFCa?embed&embed_mobile=tab&embed_desktop=inline&show_copy_l

1. From within the **Admin App** select **Visit** under the **Client Area** tab.
2. Then select **Care Service Groups**.
3. Select the **Pen Icon** on a Care Service Group to edit it.
4. Select **Assign** next to the **Managing Staff** option.
5. Select staff member(s) under the **Available Managing Staffs** header.
6. Select **Add.**
7. Click **Save Changes** to add the staff member.
8. Now click **Save Changes** to save the Care Service Group.

We've added a CSG Managers message group which allows targeted communication with Care Service Group managers, improving efficiency for those organisations who wish to to send messages to only the managers of CSG's.

Key Benefits:

- Targeted Messaging: Ensures only managers receive relevant updates, avoiding unnecessary communication with others.
- Enhanced Privacy: Restricts sensitive information to authorised recipients.
- Operational Efficiency: Speeds up decision-making and actions by directly involving managers.