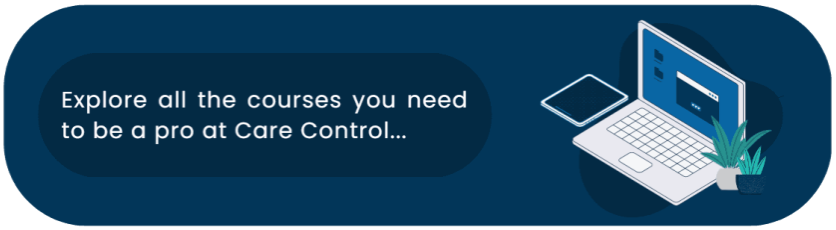
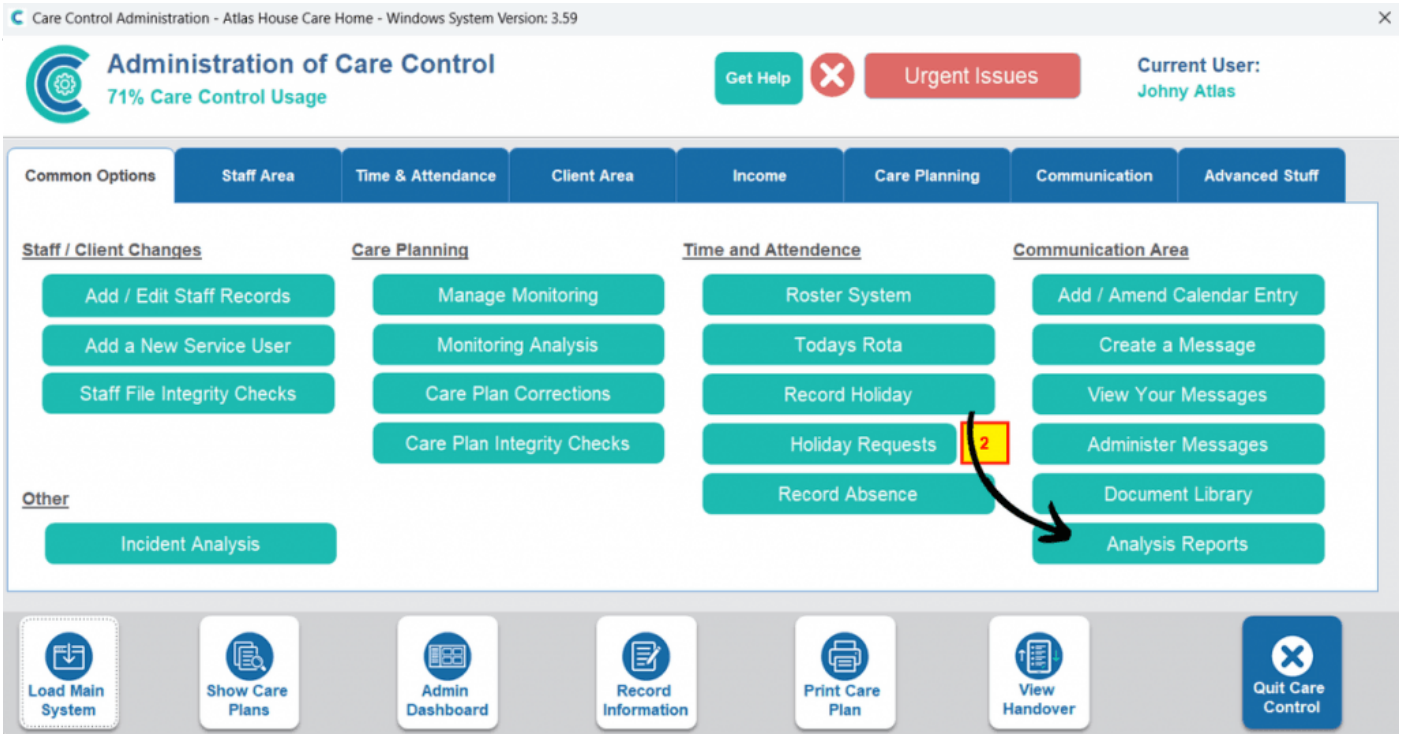
Adding & Removing Activity Types

Monitoring Windows · https://cclearninghub.co.uk/docs/adding-removing-activity-types/



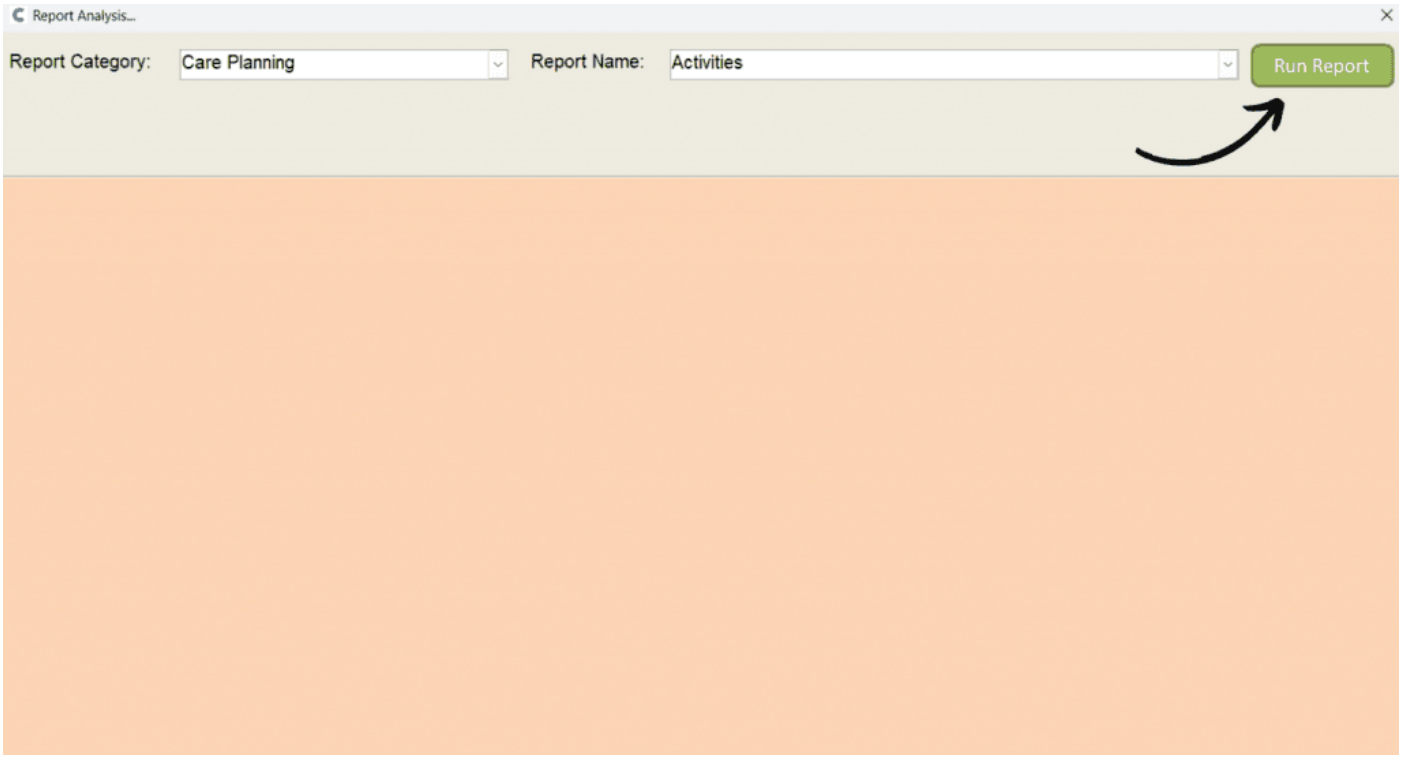
Adding & Removing Activity Types

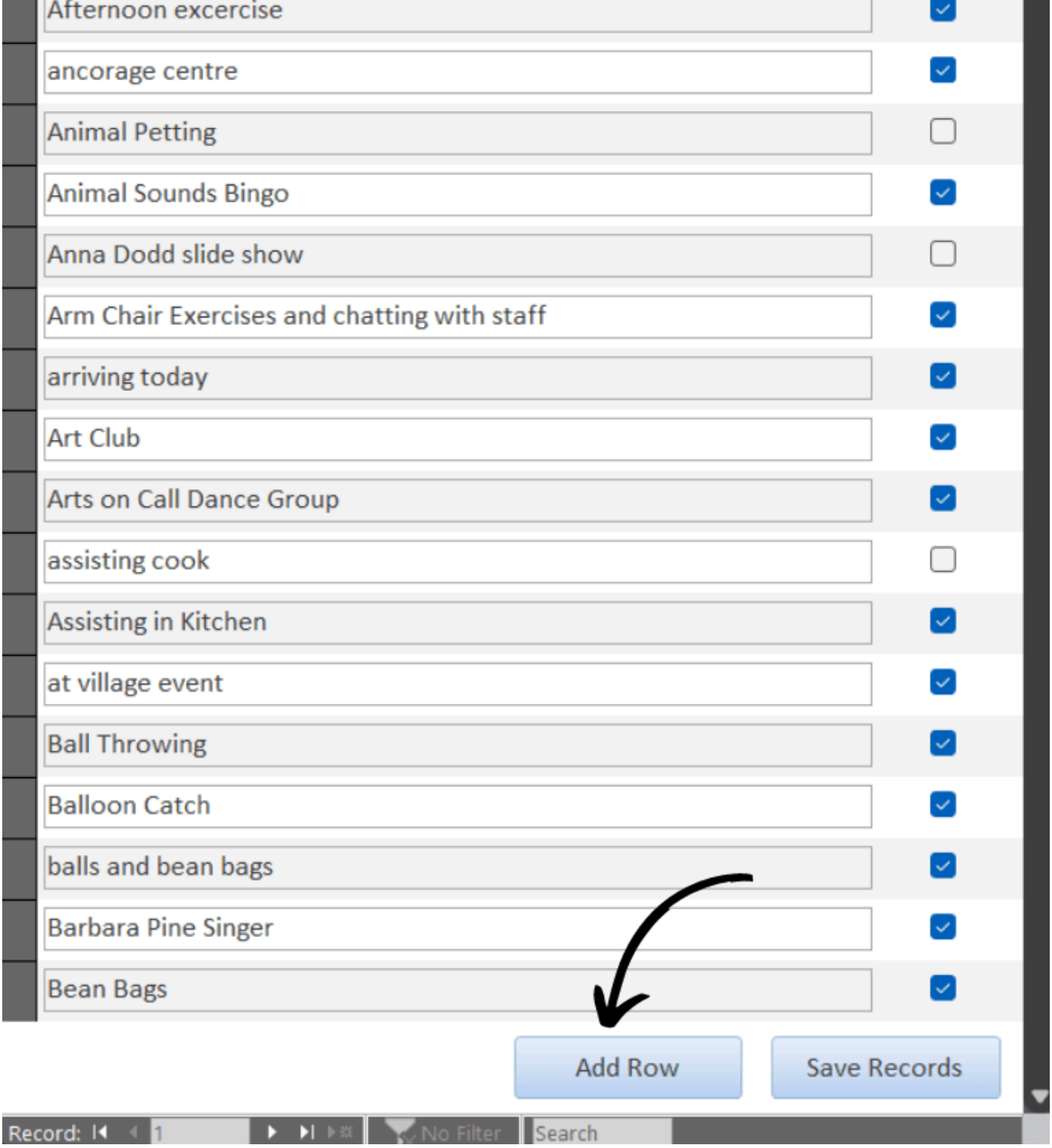


1

In the Administration of Care Control Windows, navigate to the **Analysis Reports** tool, which can be found under the **Common Options** tab.

2





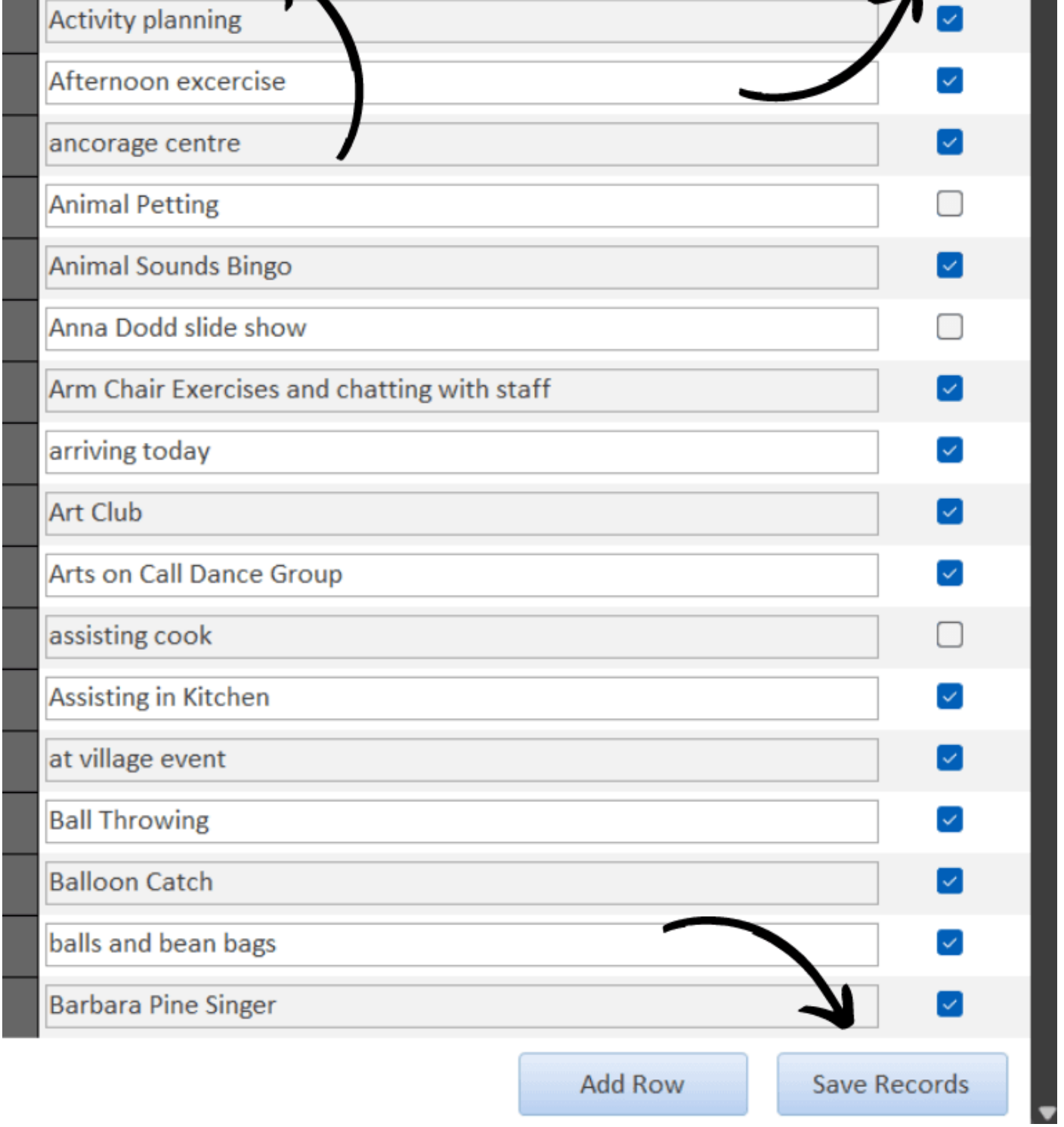
3

A new window will open. To add a new activity type, press **Add Row**.

4

A blank row will appear at the top of the list. Type the name of the new activity here. Make sure to **Save Records** after making any changes.

You can also **deactivate** activities by unticking the **Active** tick-box on the right hand side of the list.


Activity planning
Afternoon excercise
ancorage centre
Animal Petting
Animal Sounds Bingo
Anna Dodd slide show
Arm Chair Exercises and chatting with staff
arriving today
Art Club
Arts on Call Dance Group
assisting cook
Assisting in Kitchen
at village event
Ball Throwing
Balloon Catch
balls and bean bags
Barbara Pine Singer
Add Row
Save Records