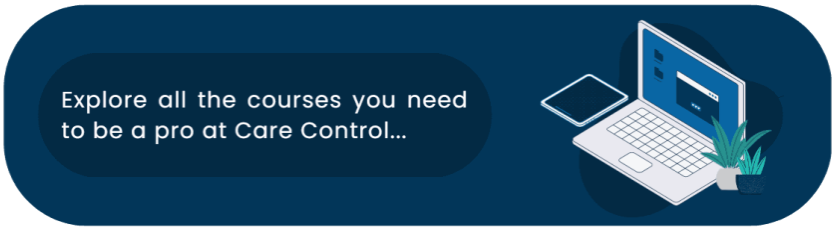
Adjusting Stock on e-MAR

Care Control eMAR · https://cclearninghub.co.uk/docs/adjusting-stock-on-emar/



Adjusting Stock on e-MAR

What You'll Learn in This Guide:

- **How to access the Prescription Change section** within the eMAR system to begin adjusting medication stock levels.
- **How to select the correct service user** and identify the medication that needs a stock adjustment.
- **How to amend stock levels accurately**, including entering the quantity, choosing whether to add or remove stock, and selecting an appropriate reason for the change.
- **How to save your changes** and understand the confirmation message that follows a successful adjustment.
- **How the system returns you to the prescription list**, allowing you to continue managing stock or make further changes.

Embedded media:
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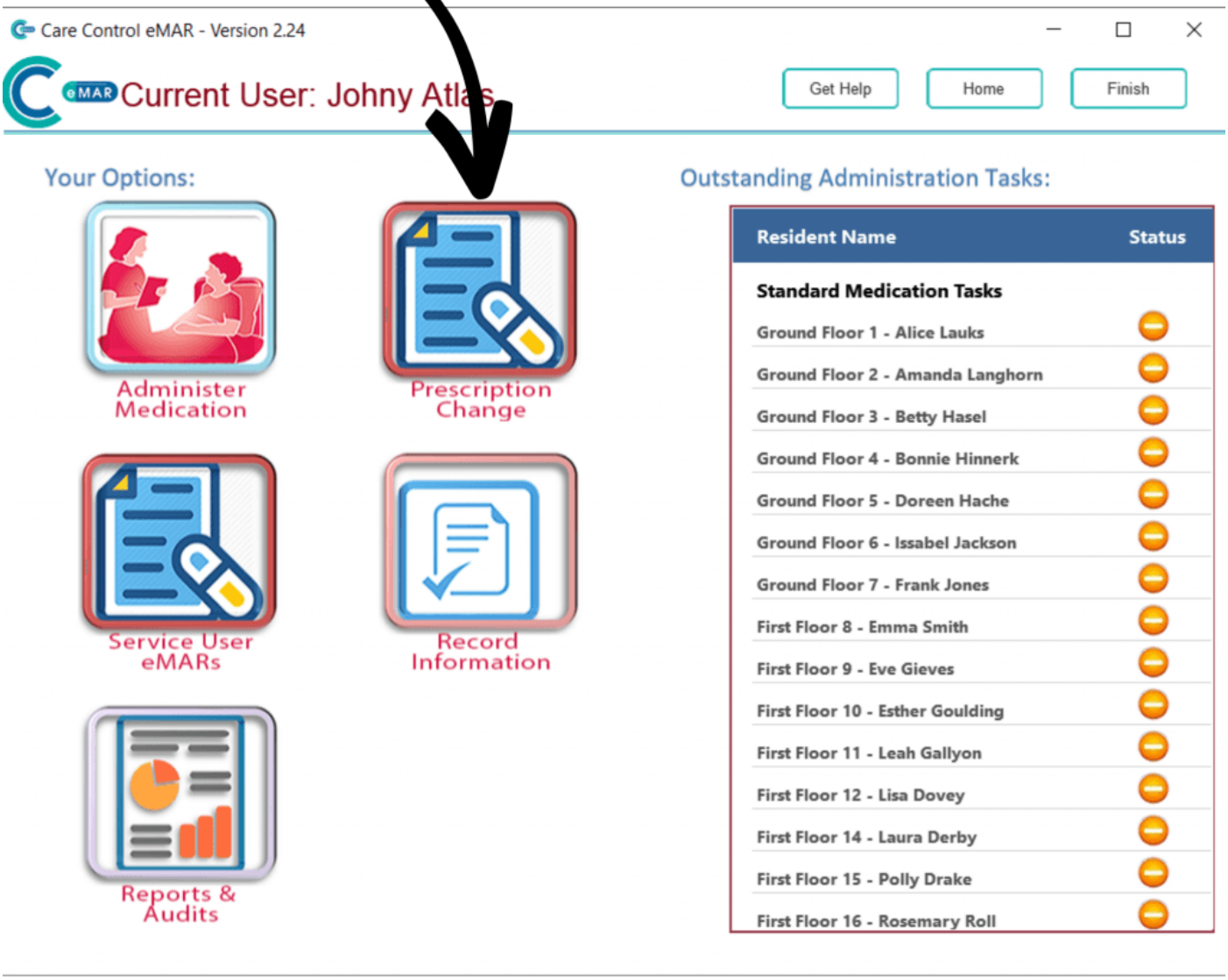
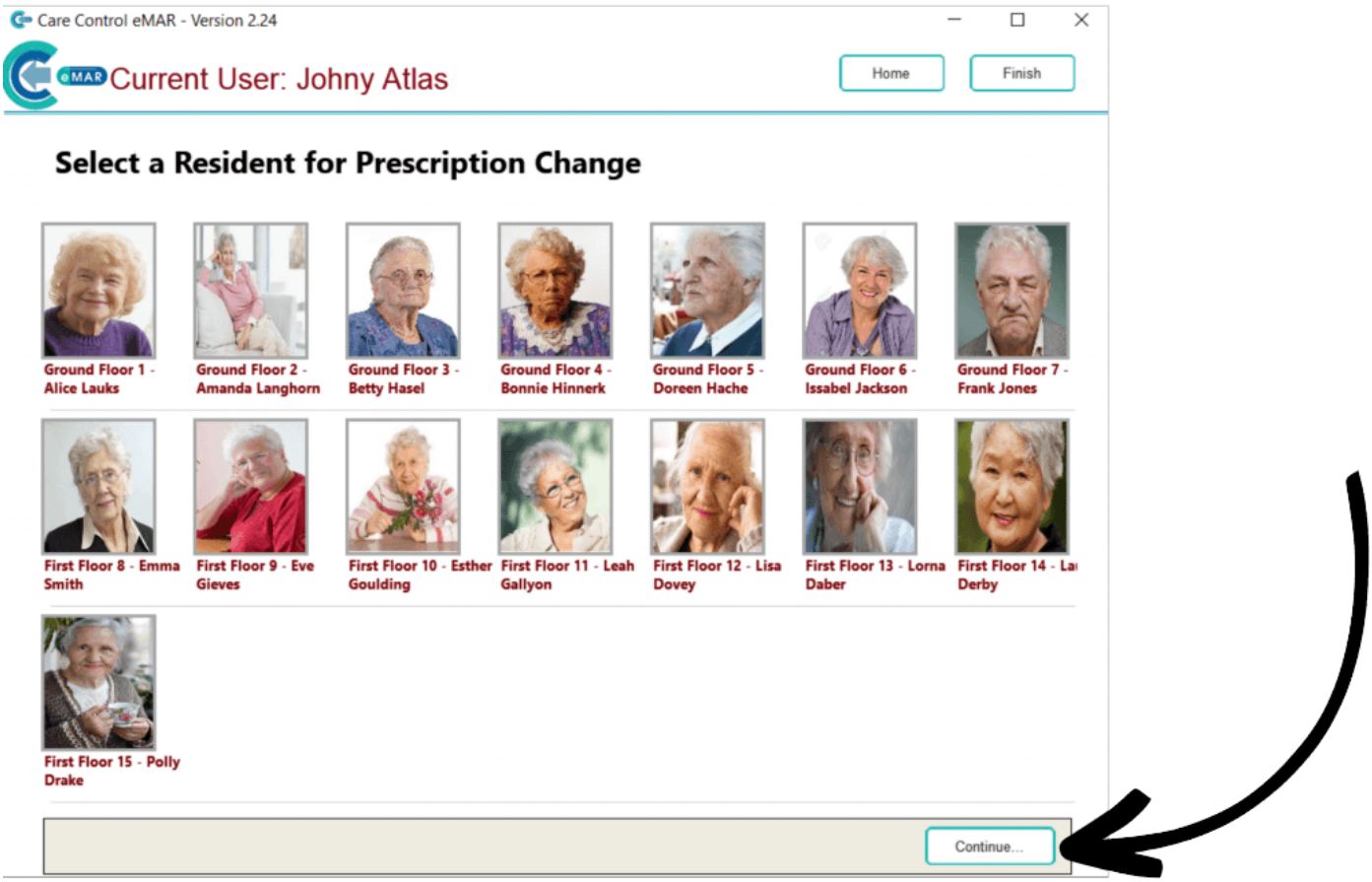


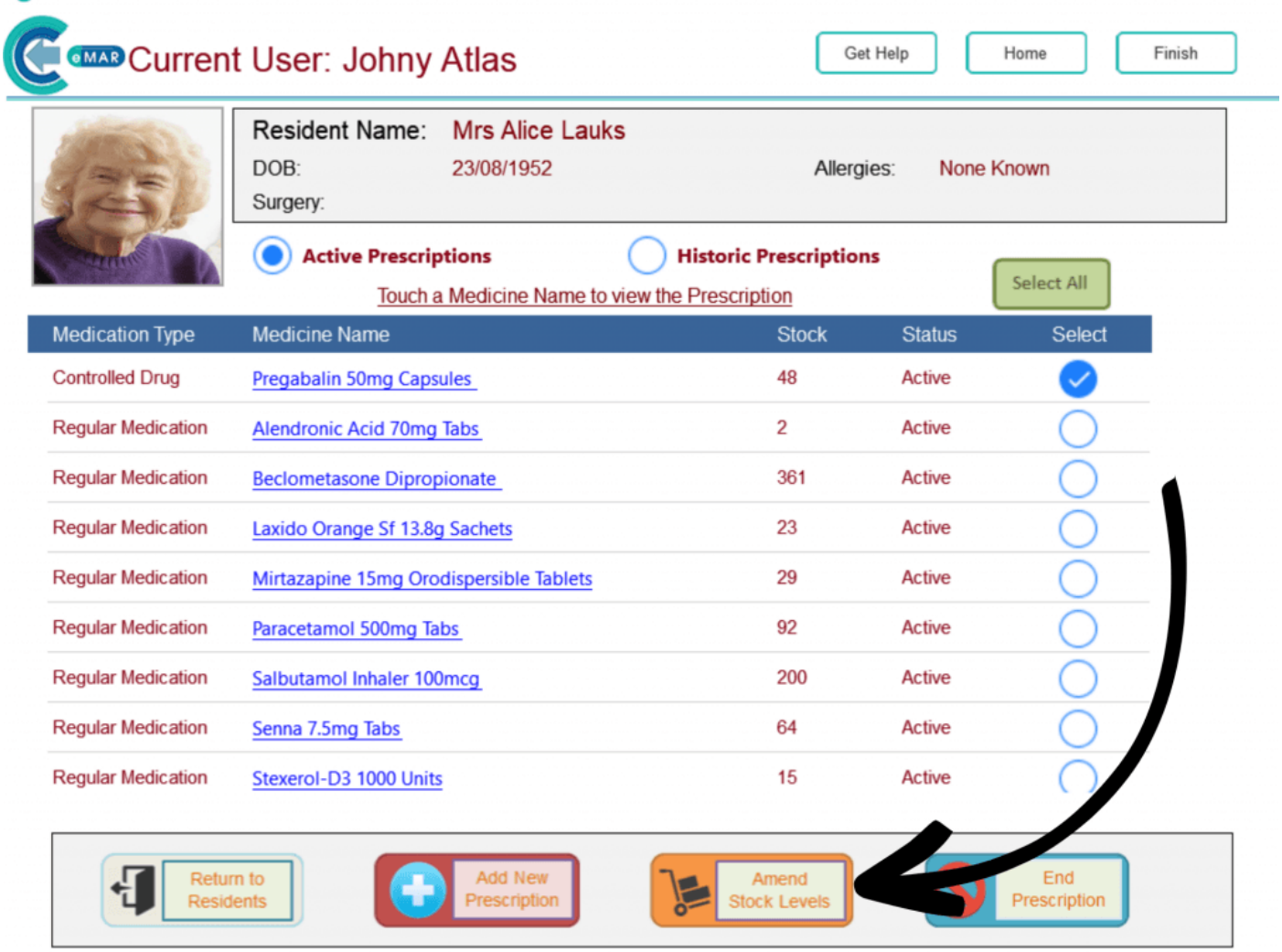
1

After signing into eMAR, select **Prescription Change** from the eMAR home page options.

2

A list of your service users will be displayed. Select one and press **Continue**.


Care Control eMAR - Version 2.24
eMAR Current User: Johny Atlas
Home
Finish
Select a Resident for Prescription Change
Ground Floor 1 - Alice Lauks
Ground Floor 2 - Amanda Langhorn
Ground Floor 3 - Betty Hasel
Ground Floor 4 - Bonnie Hinnerk
Ground Floor 5 - Doreen Hache
Ground Floor 6 - Issabel Jackson
Ground Floor 7 - Frank Jones
First Floor 8 - Emma Smith
First Floor 9 - Eve Gieves
First Floor 10 - Esther Goulding
First Floor 11 - Leah Gallyon
First Floor 12 - Lisa Dovey
First Floor 13 - Lorna Daber
First Floor 14 - La Derby
First Floor 15 - Polly Drake
Continue...



3

The prescription list for the service user will open. Here, select the medication using the tick box on the right-hand side of the screen, and press **Amend Stock Levels**.

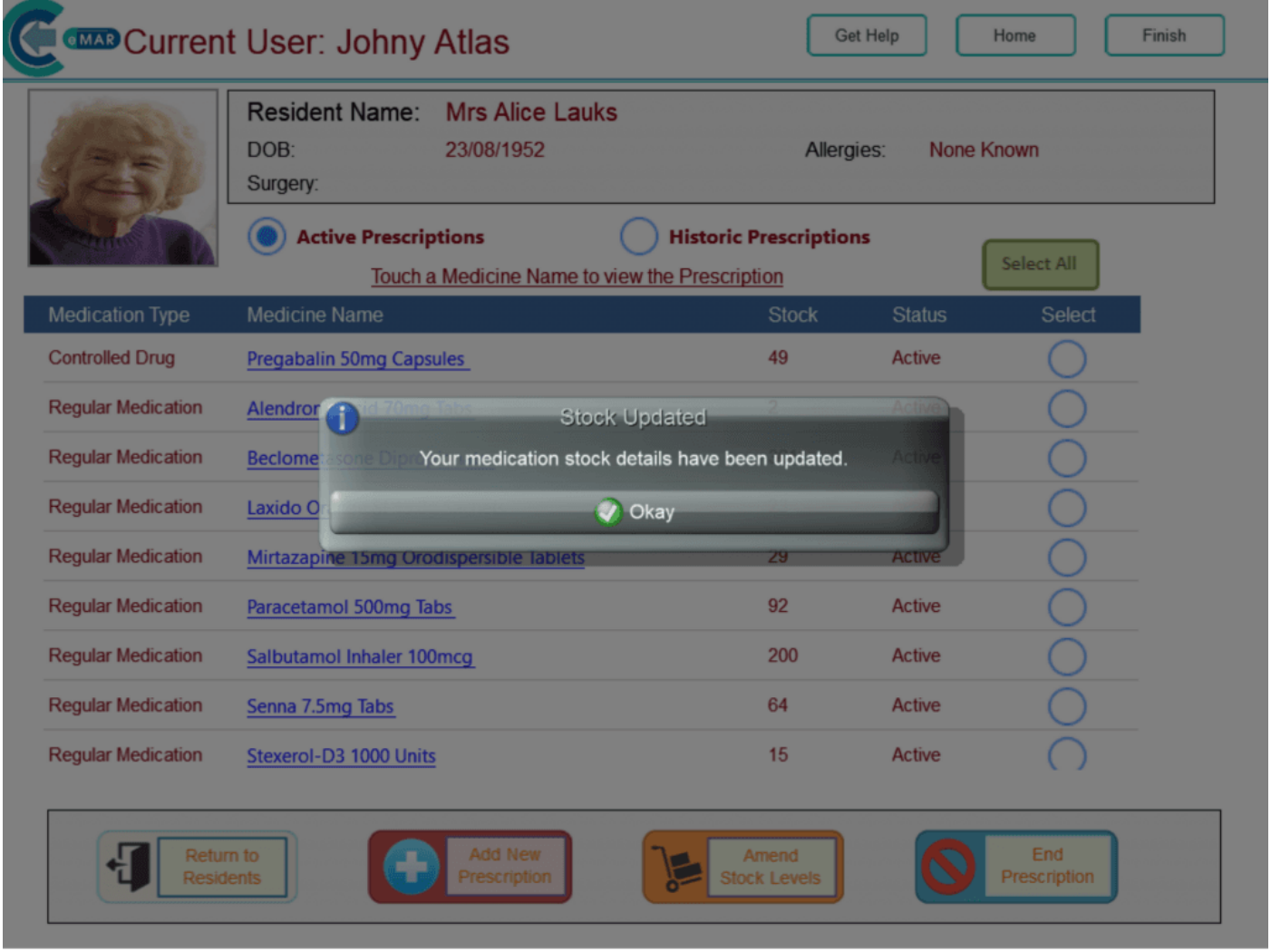
4

A new window will open. Here, some information about the prescription will be displayed, including the current stock level.

You can add or remove stock by entering a number into the **Adjustment Amount box** and ticking the **Add or Remove** options. The stock will be adjusted by the number entered.

You can also select a reason for the stock adjustment by using the drop-down list. Press **Save Details** to complete the process.





5

You will receive a confirmation message and be taken back to the prescription list for the selected service user.