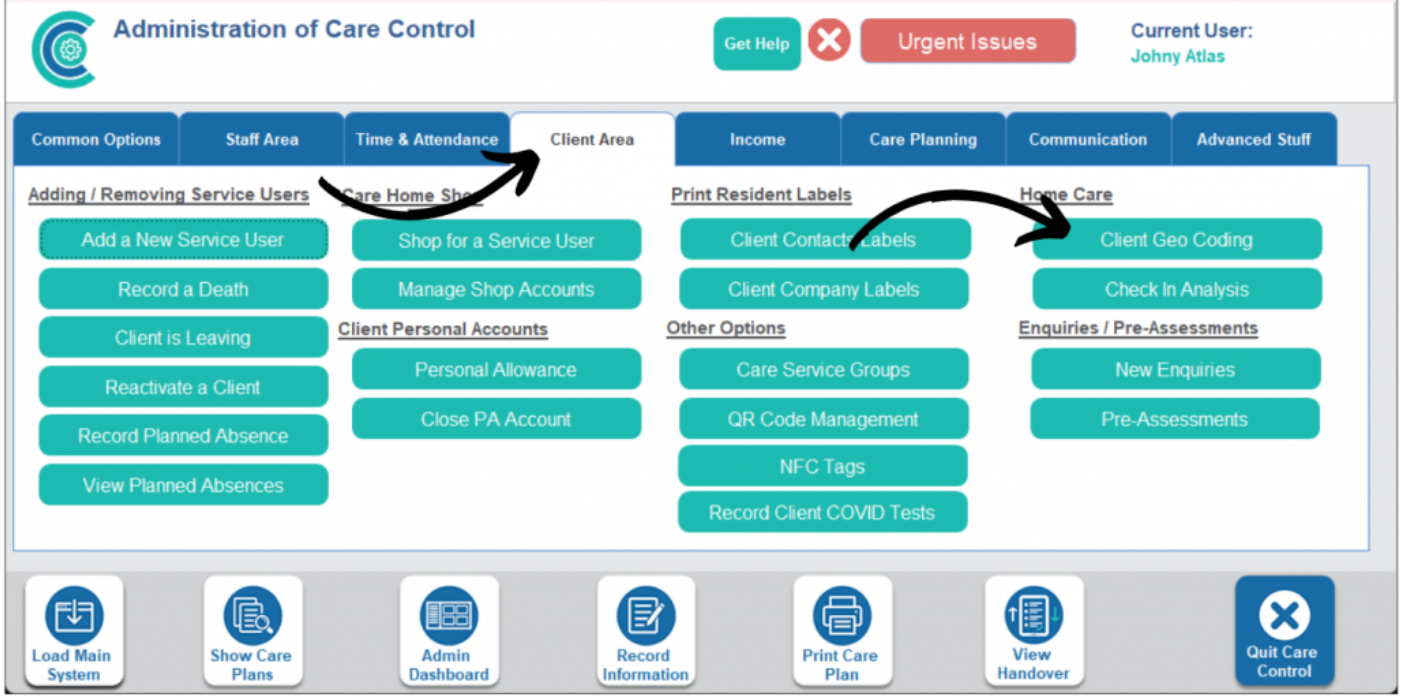
Check In Analysis

Domiciliary Care Windows · https://cclearninghub.co.uk/docs/check-in-analysis/

Check In Analysis

This guide will cover how to access and export the Check In Analysis from visits made by your staff members.





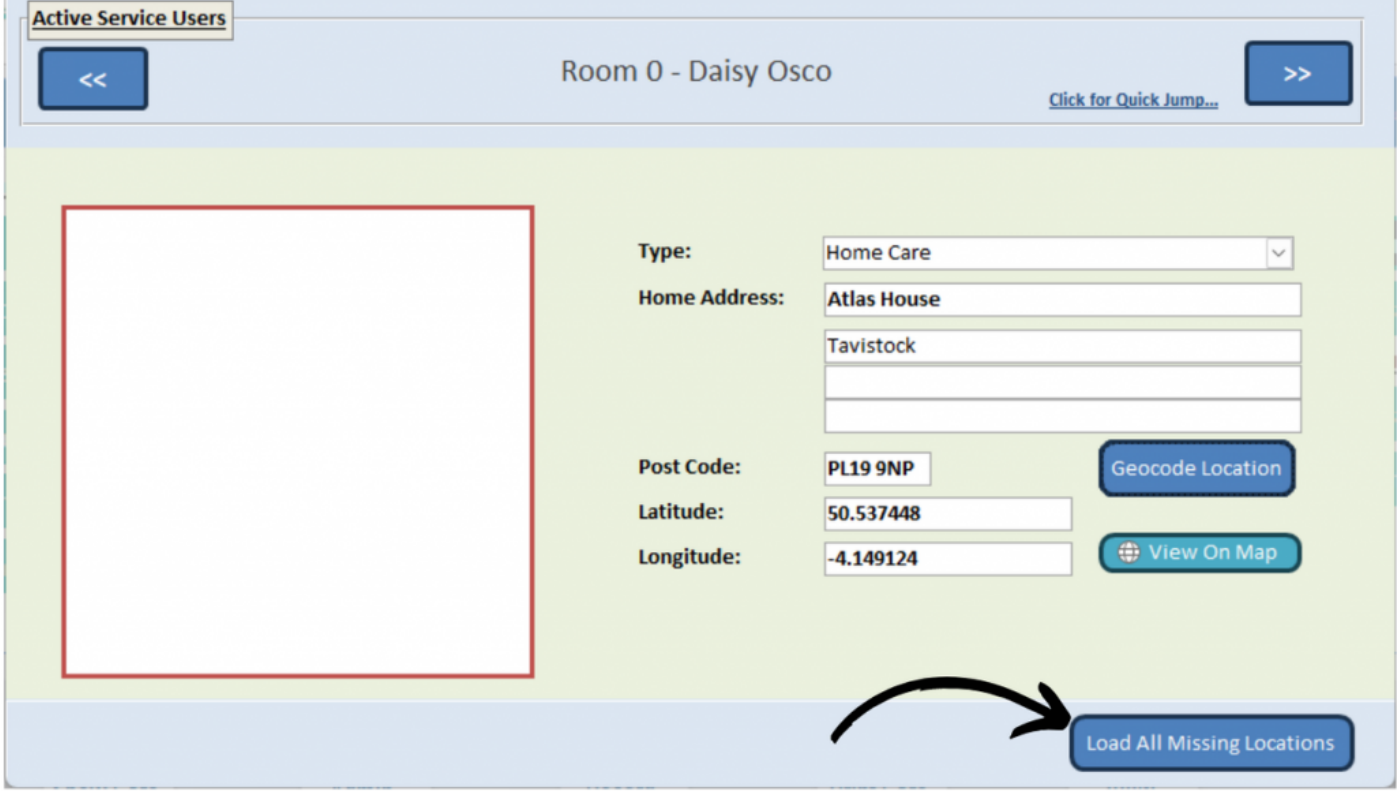
1

Before running the Check In Analysis tool, it is important to make sure all your clients locations are geo-coded.

In the Administration of Care Control Systems, navigate to the **Client Geo Coding** tool, which can be found under the Client Area tab.

2

Press **Load All Missing Locations**.





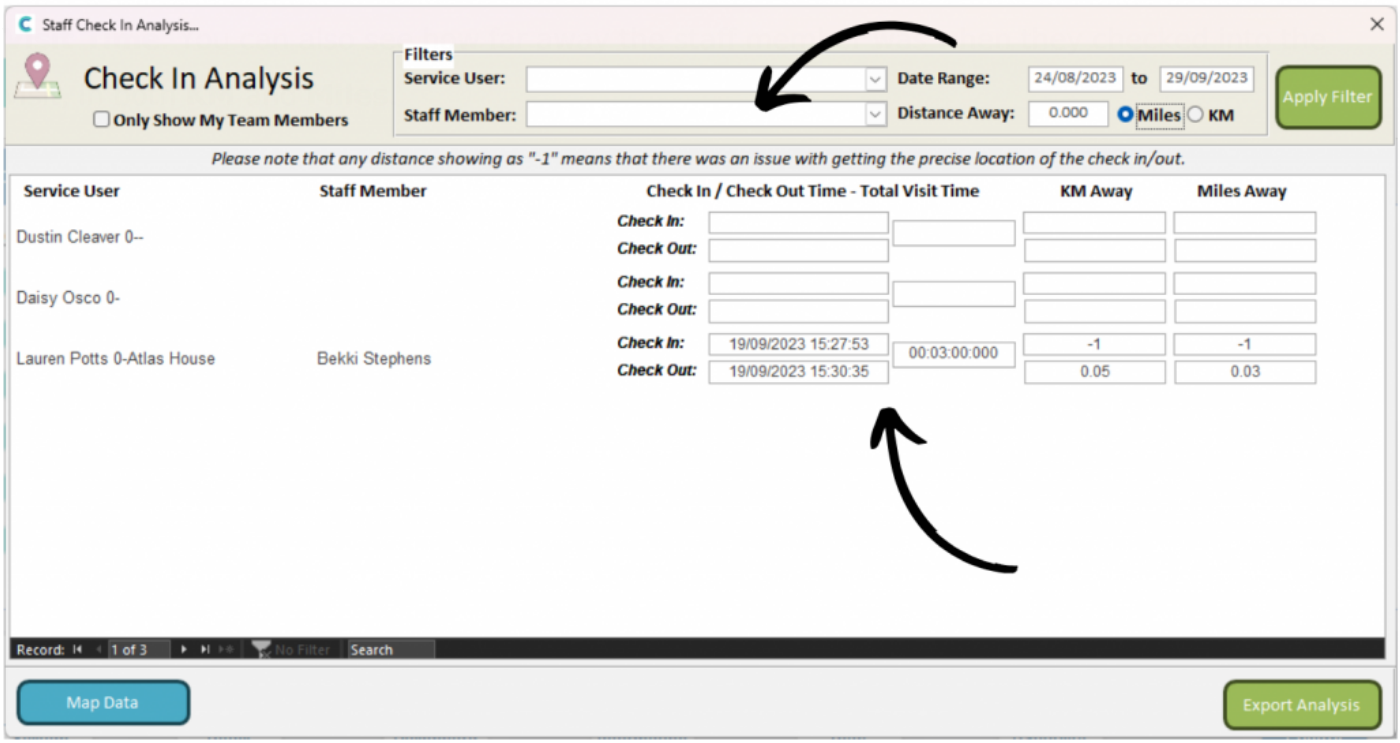
3

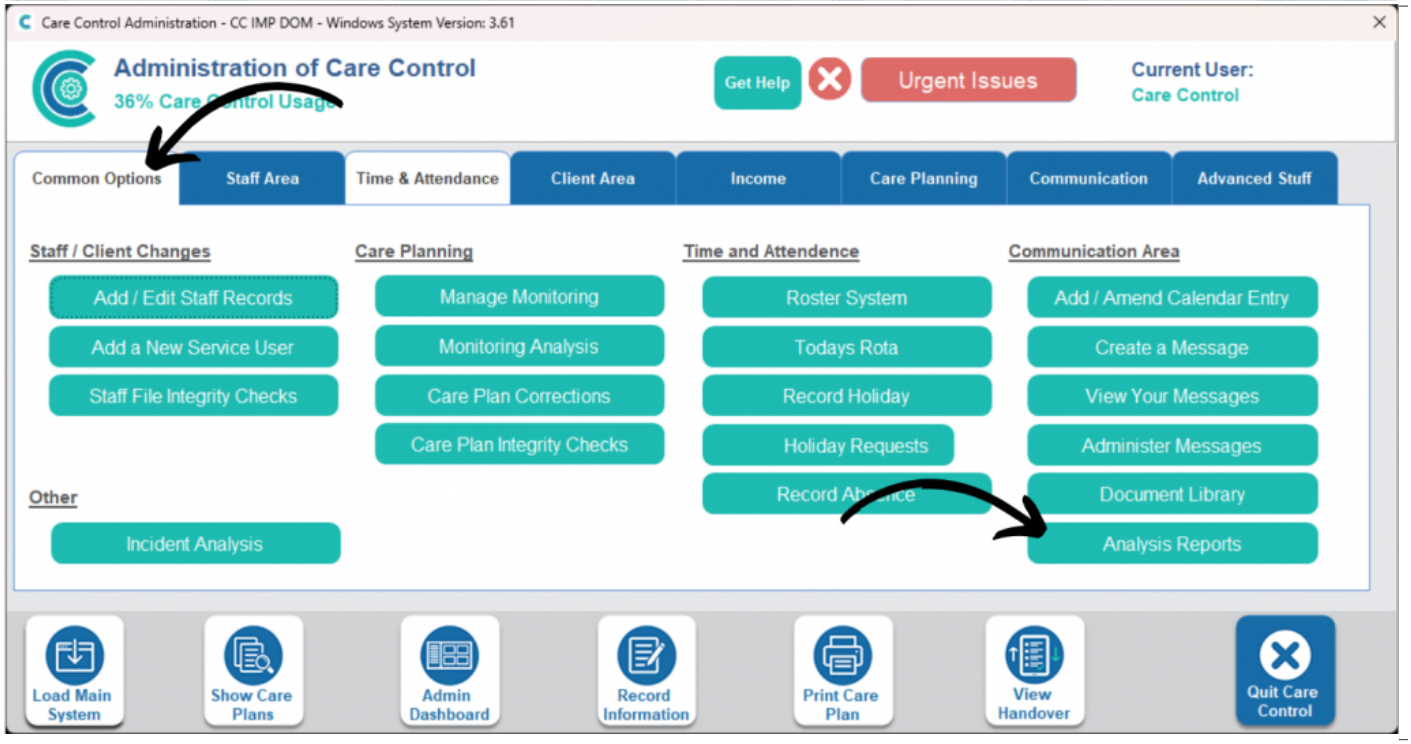
Now, in the Administration of Care Control Windows, navigate to the **Check In Analysis** tool, also found under the Client Area tab.

4

A new window will open. Here, you can filter the analysis by **Service User**, **Staff Member**, **Date Range** and **Distance**. Press **Apply Filters** after adding it.

The analysis gives each visit as a row, showing the check in and out time, as well as the **Total**





5

You can also view this analysis in the **Analysis Reports** tool.

6

Here, select the **Check In / Out Analysis** report from the Report Name drop-down list. Then,

