Cloud Onboarding: Access User Permissions and Understand How to Change Them

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Cloud Onboarding: Access User Permissions and Understand How to Change Them



Kieran Worth

This guide explains how to manage permissions across apps, departments, positions, and individual users. You'll learn how to control access levels, set default roles, and apply permissions at different levels to ensure users have the correct access.

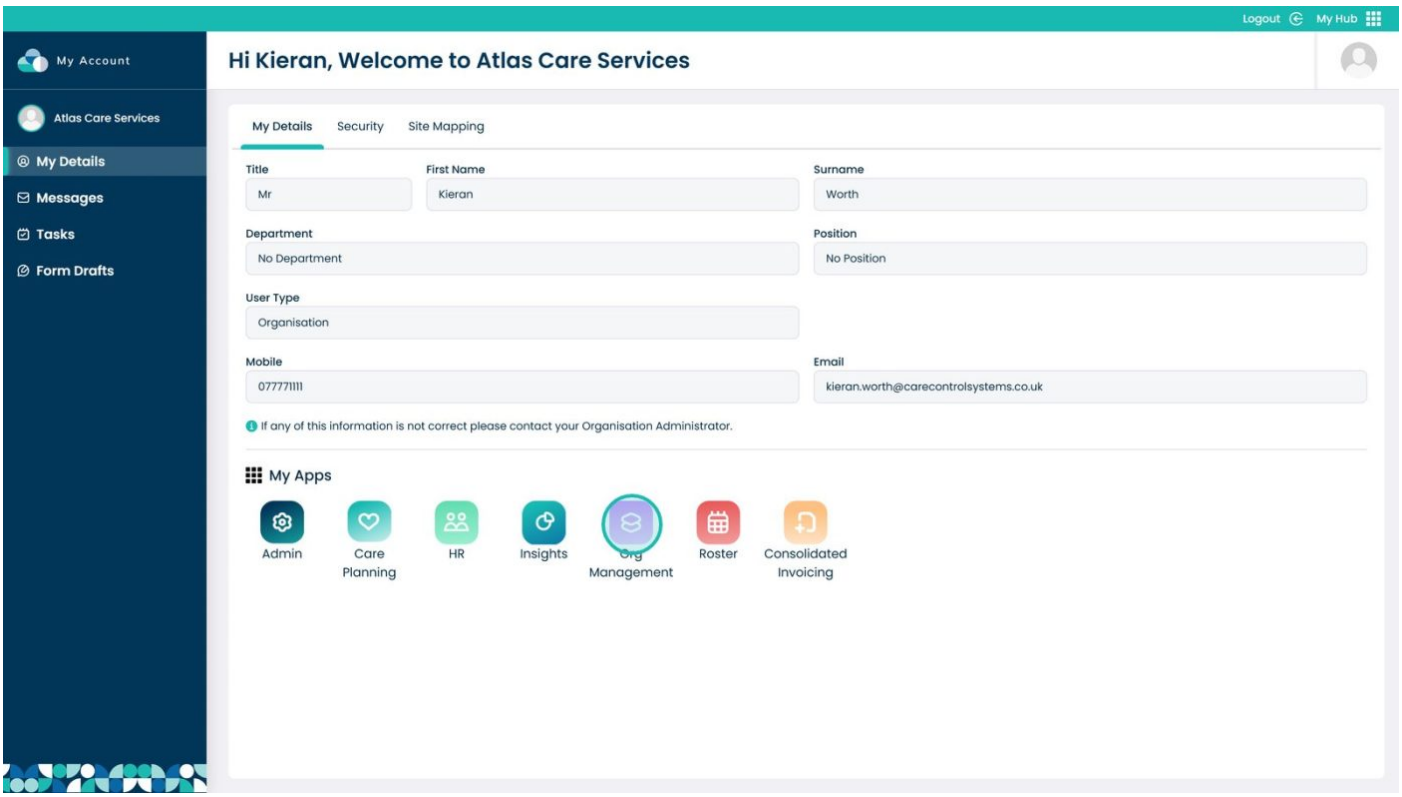
Interactive Guide

Embedded media:

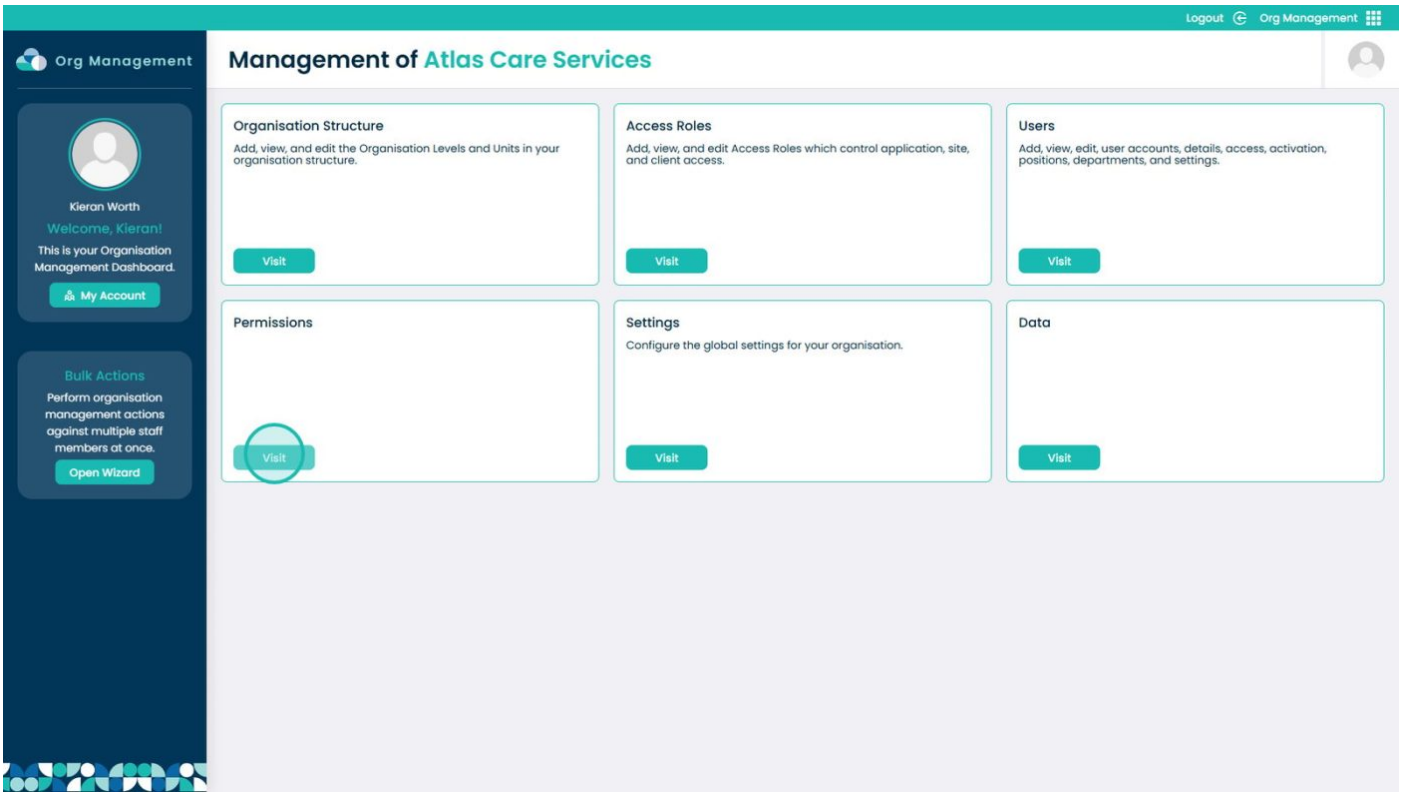
https://demo.arcade.software/yfav3ZuFdipKEH7YuPDv?embed&embed_mobile=tab&embed_desktop=inline&show_copy_lin

Text based guide

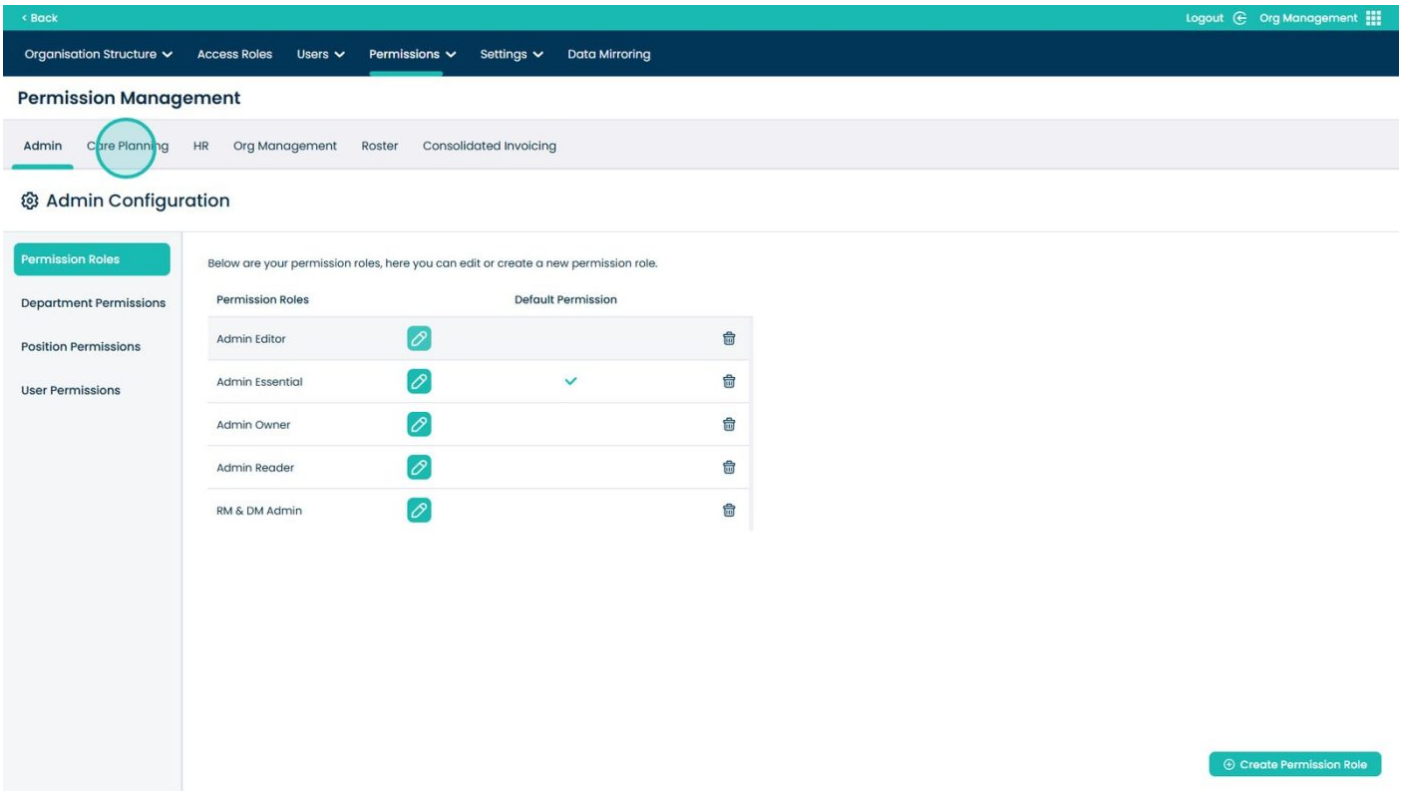
Enter the Org Management app



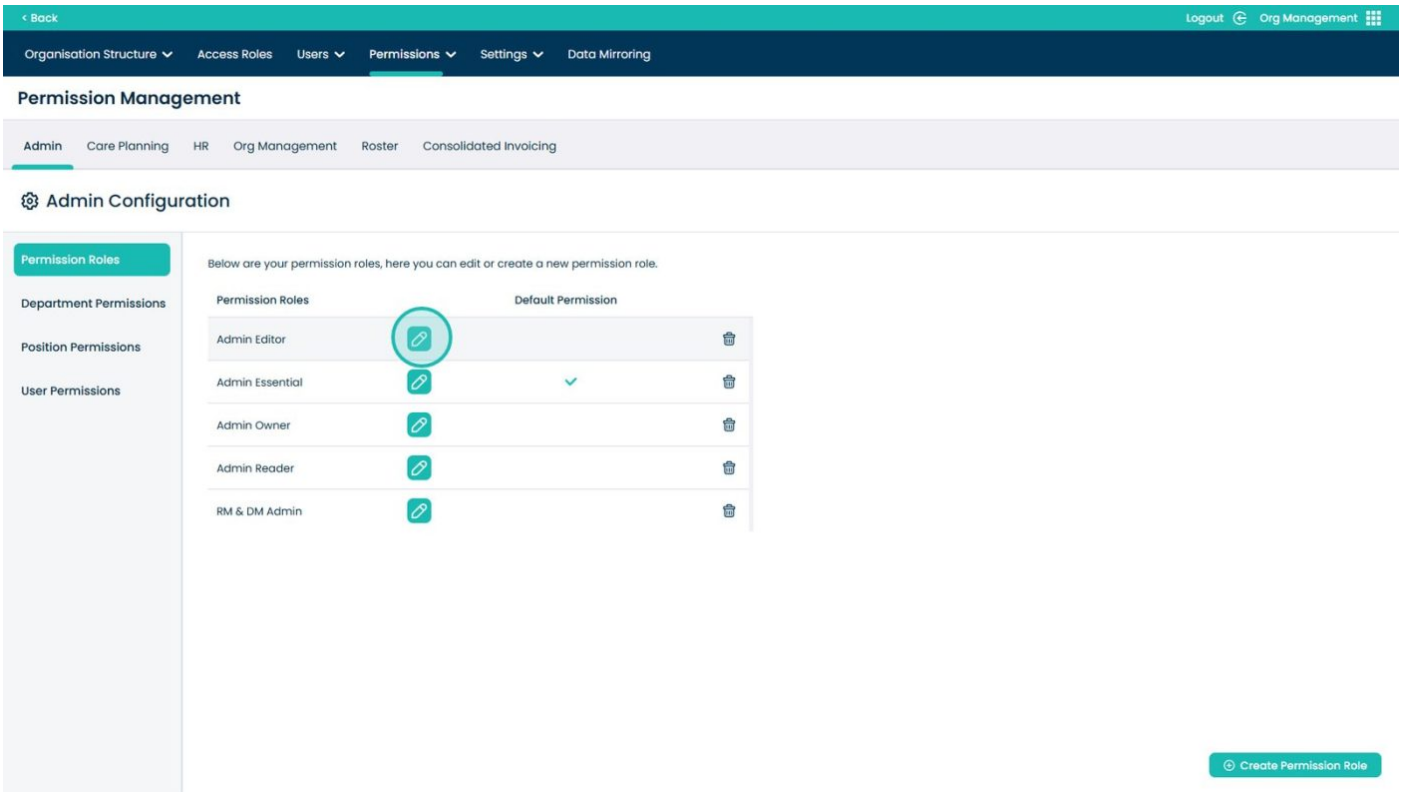
Click Visit under Permissions



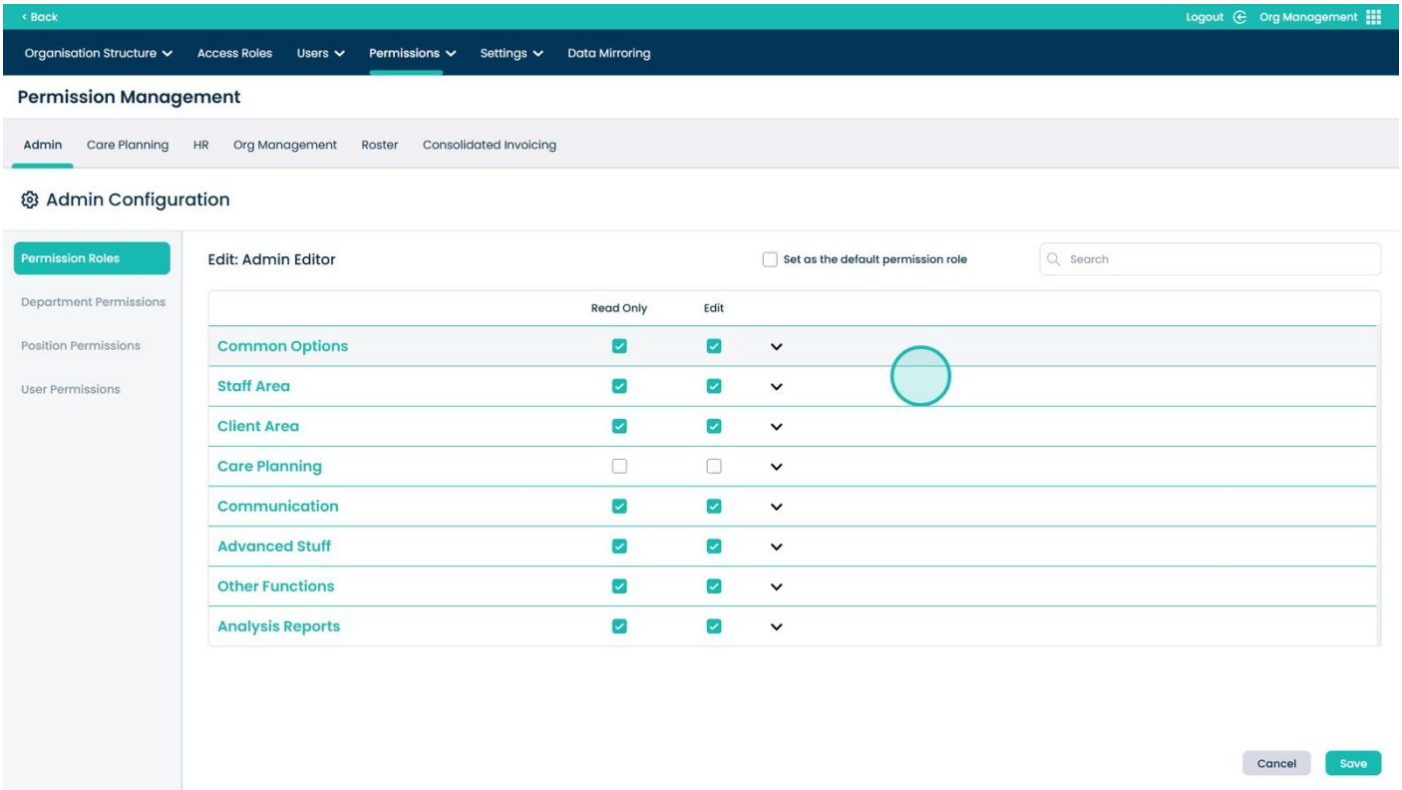
Select the app to modify permissions for



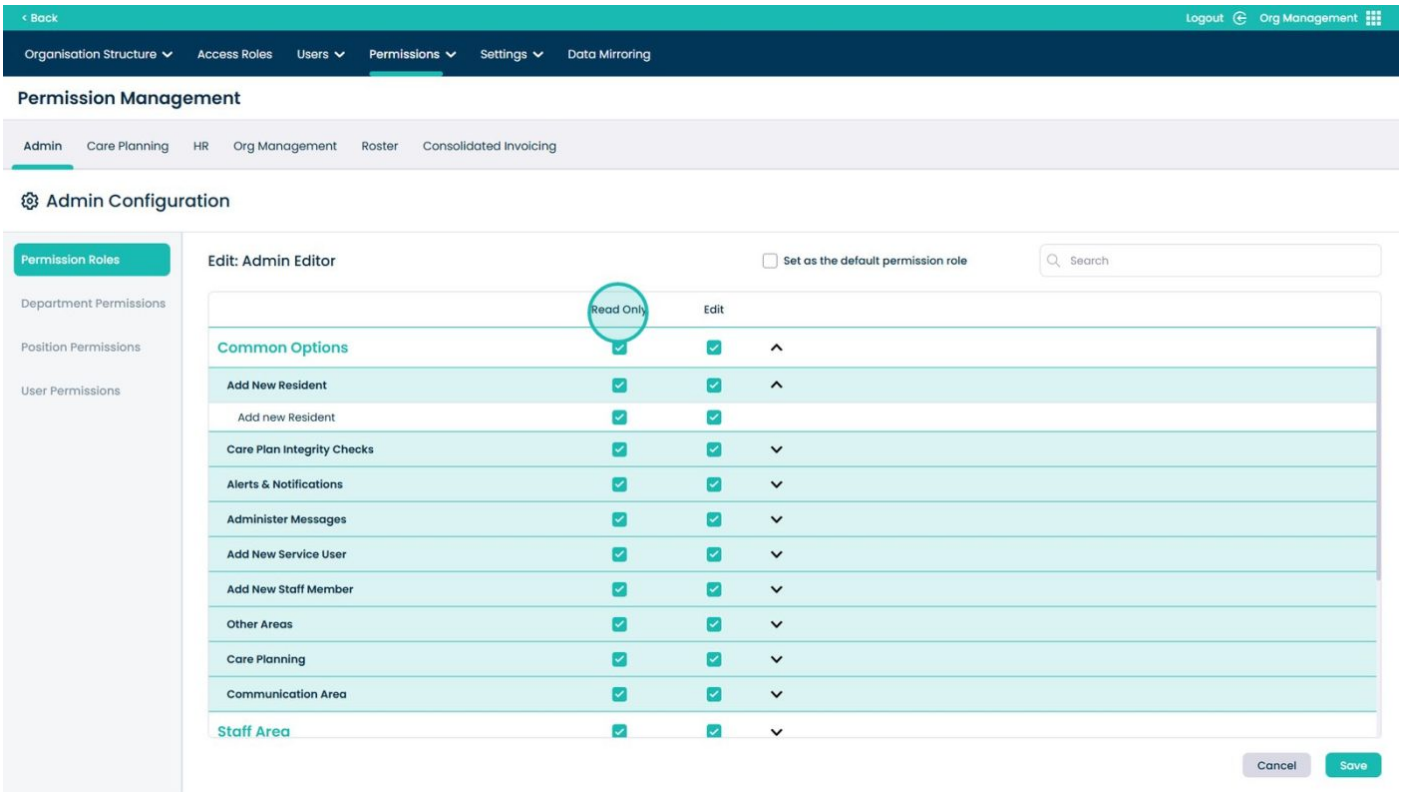
Edit permissions using the pencil icon



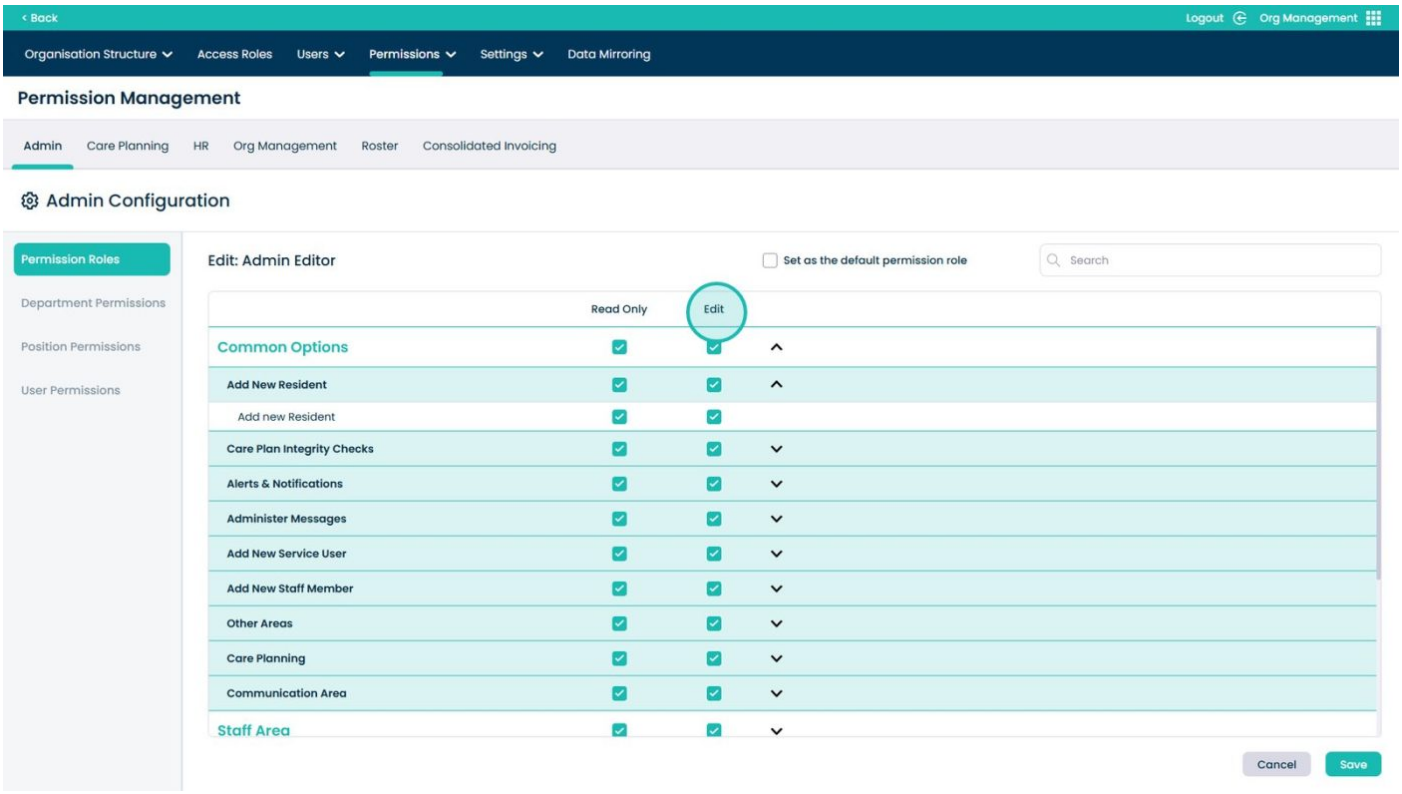
Use dropdowns to fine-tune permissions



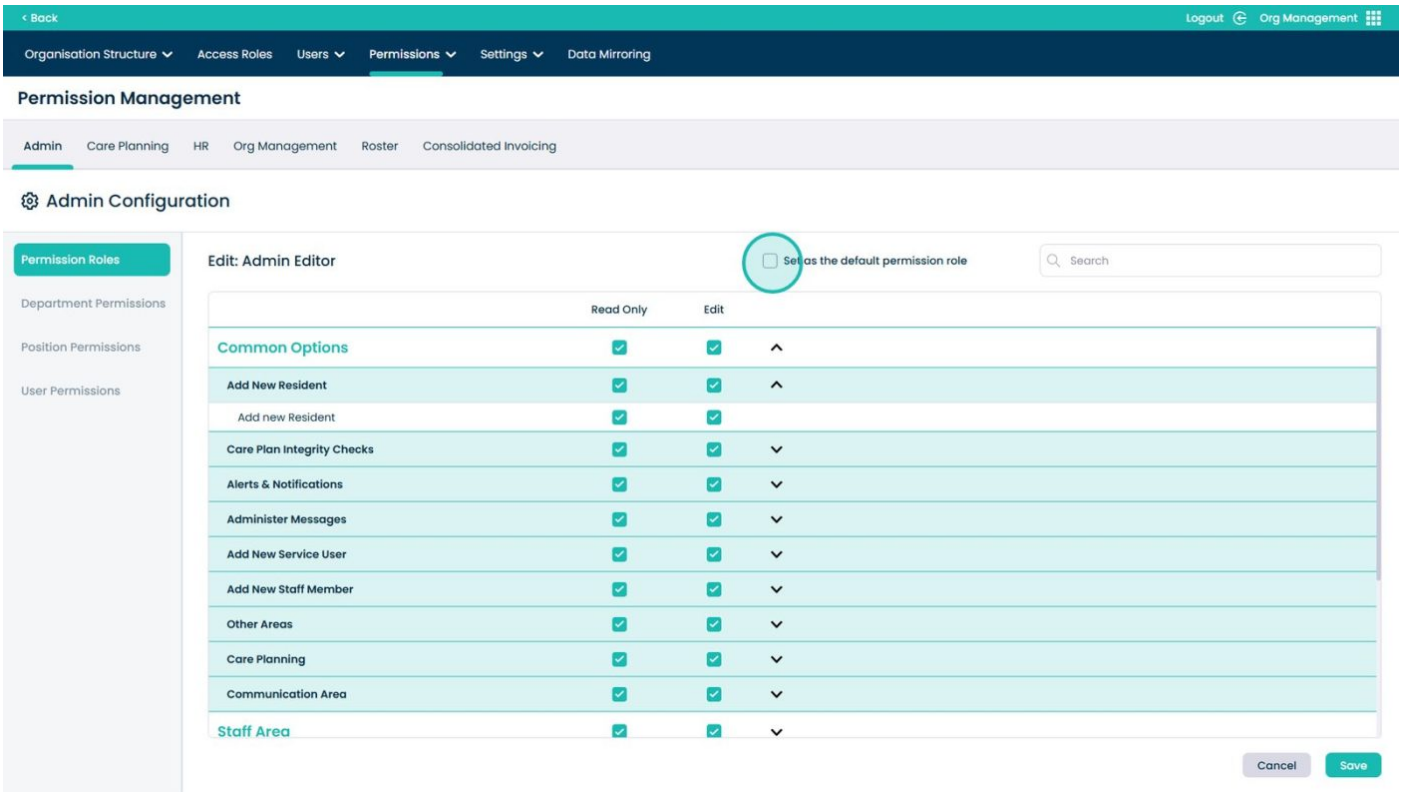
Read Only allows view-only access



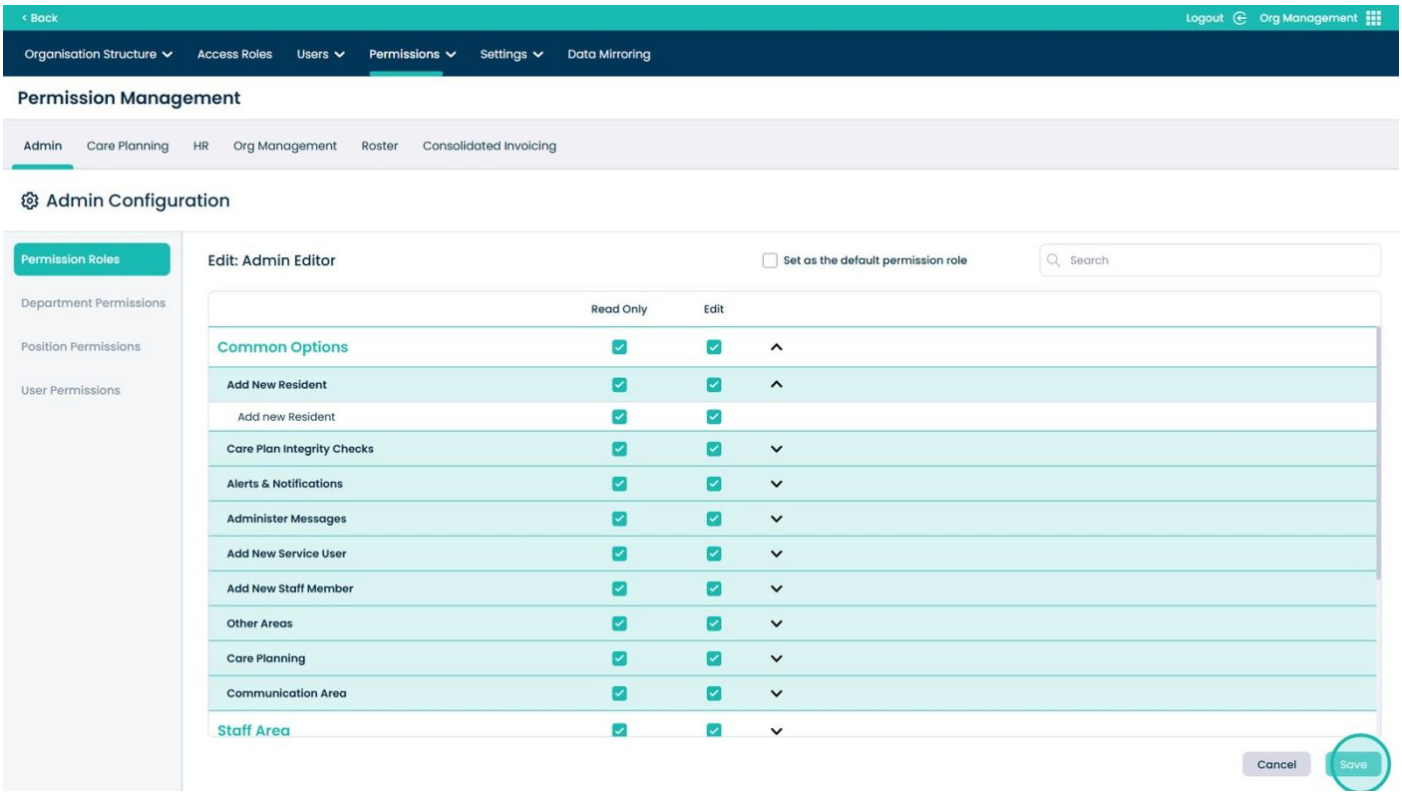
Edit allows full access



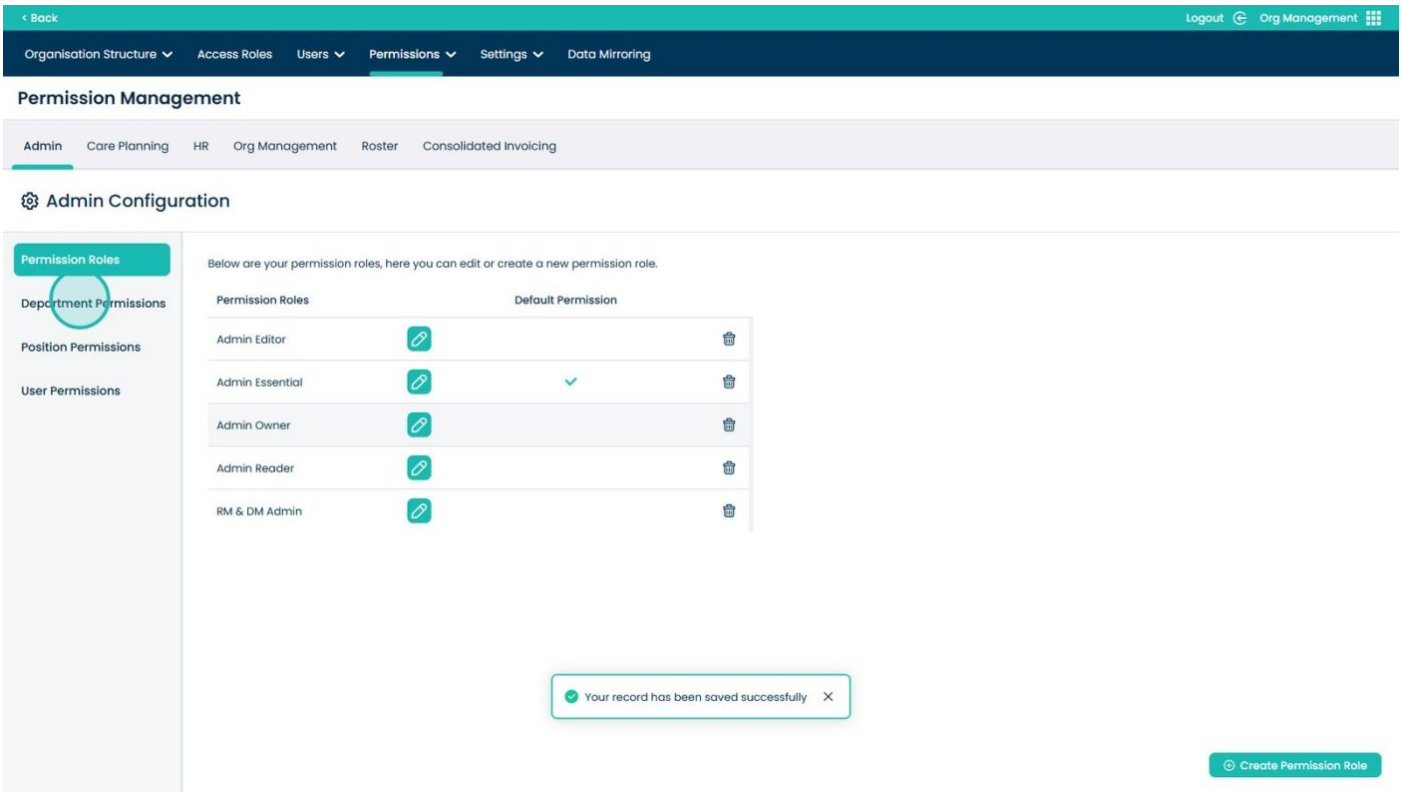
Set this role as the default for new users



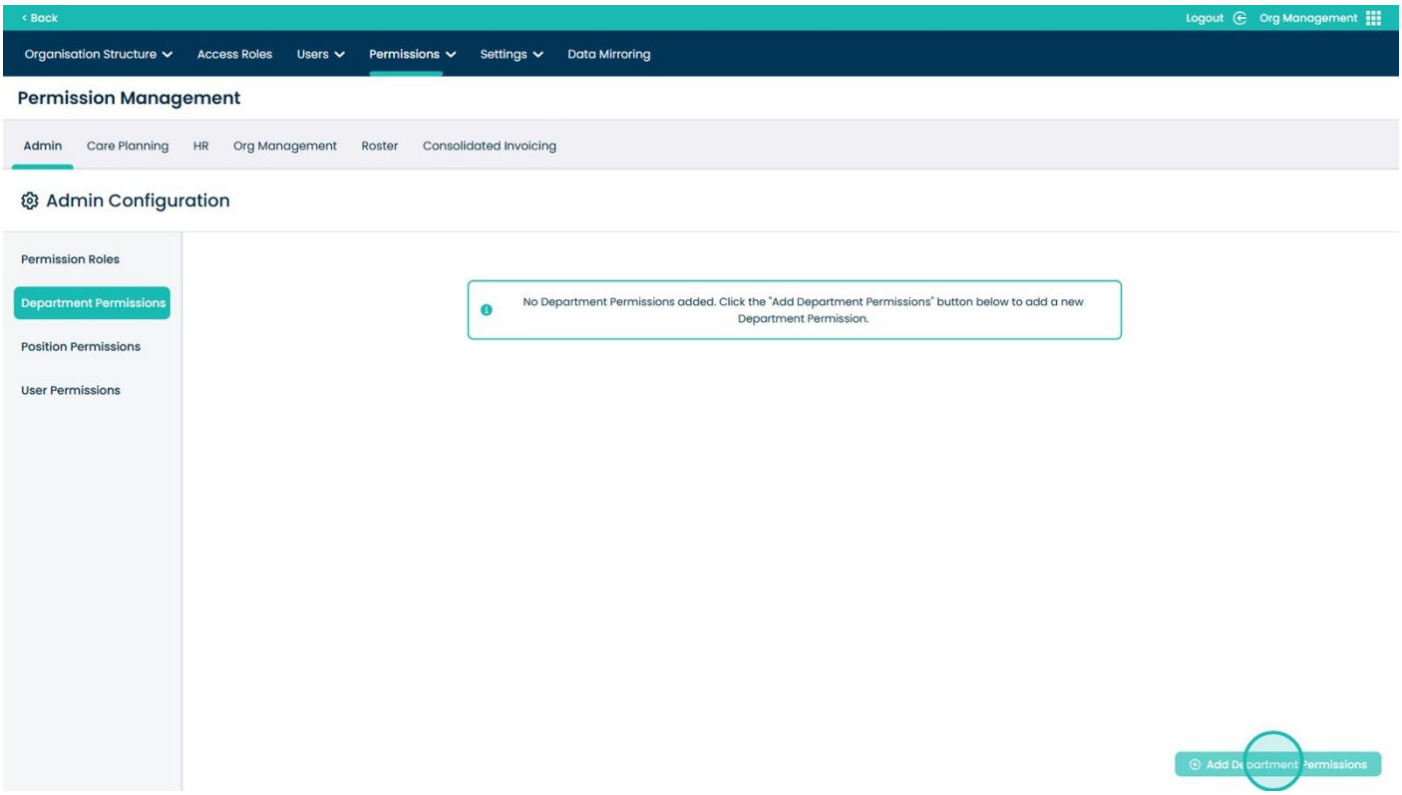
Save permission changes



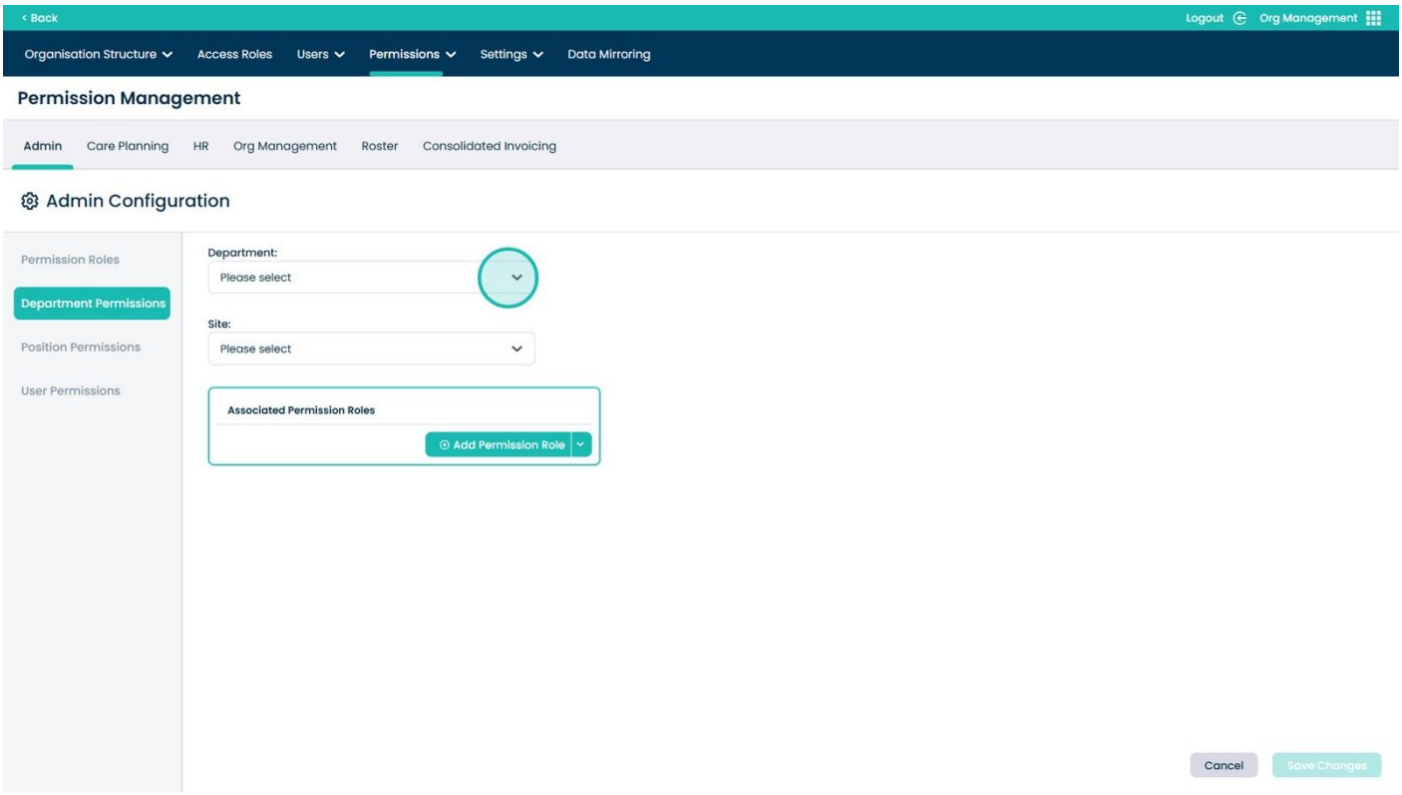
Manage department permissions



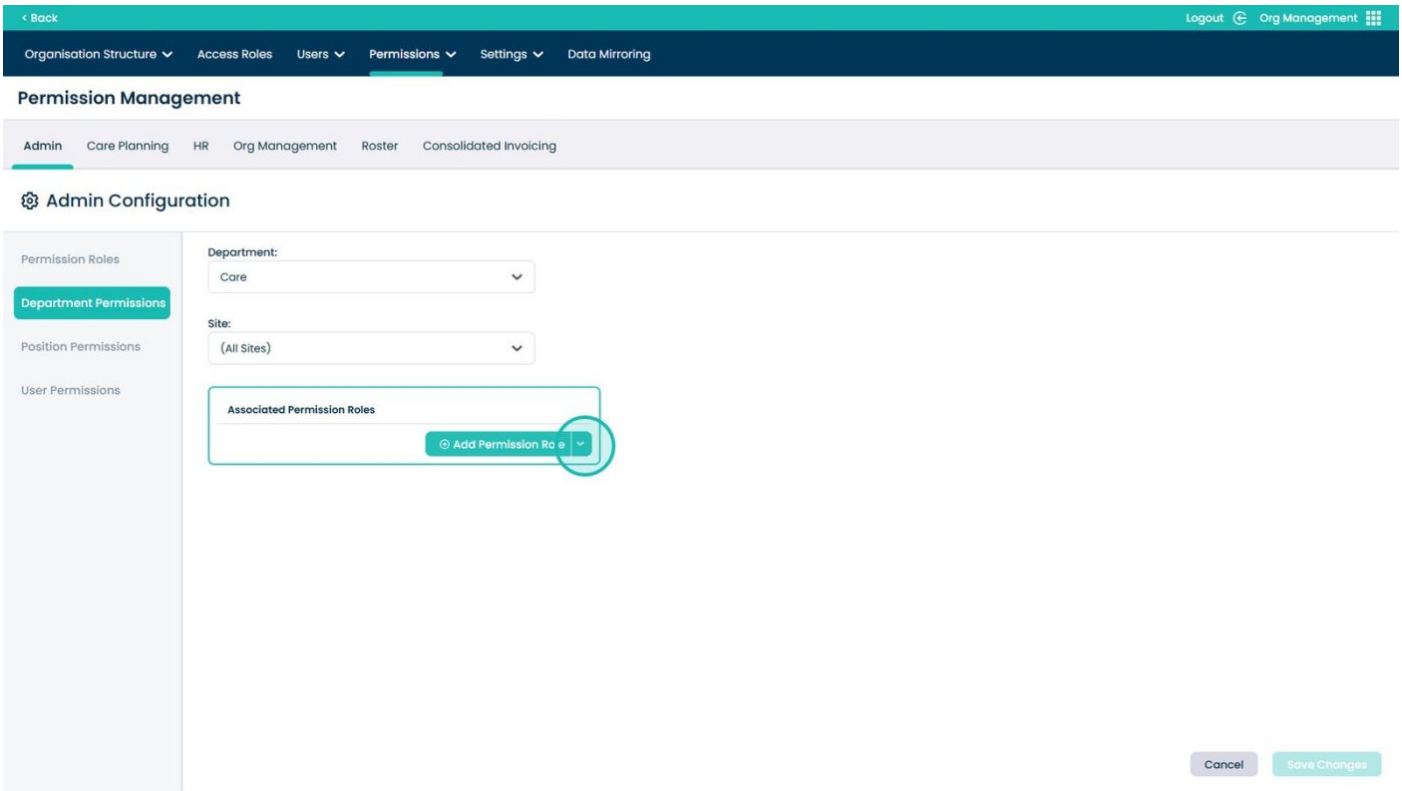
Add department permissions



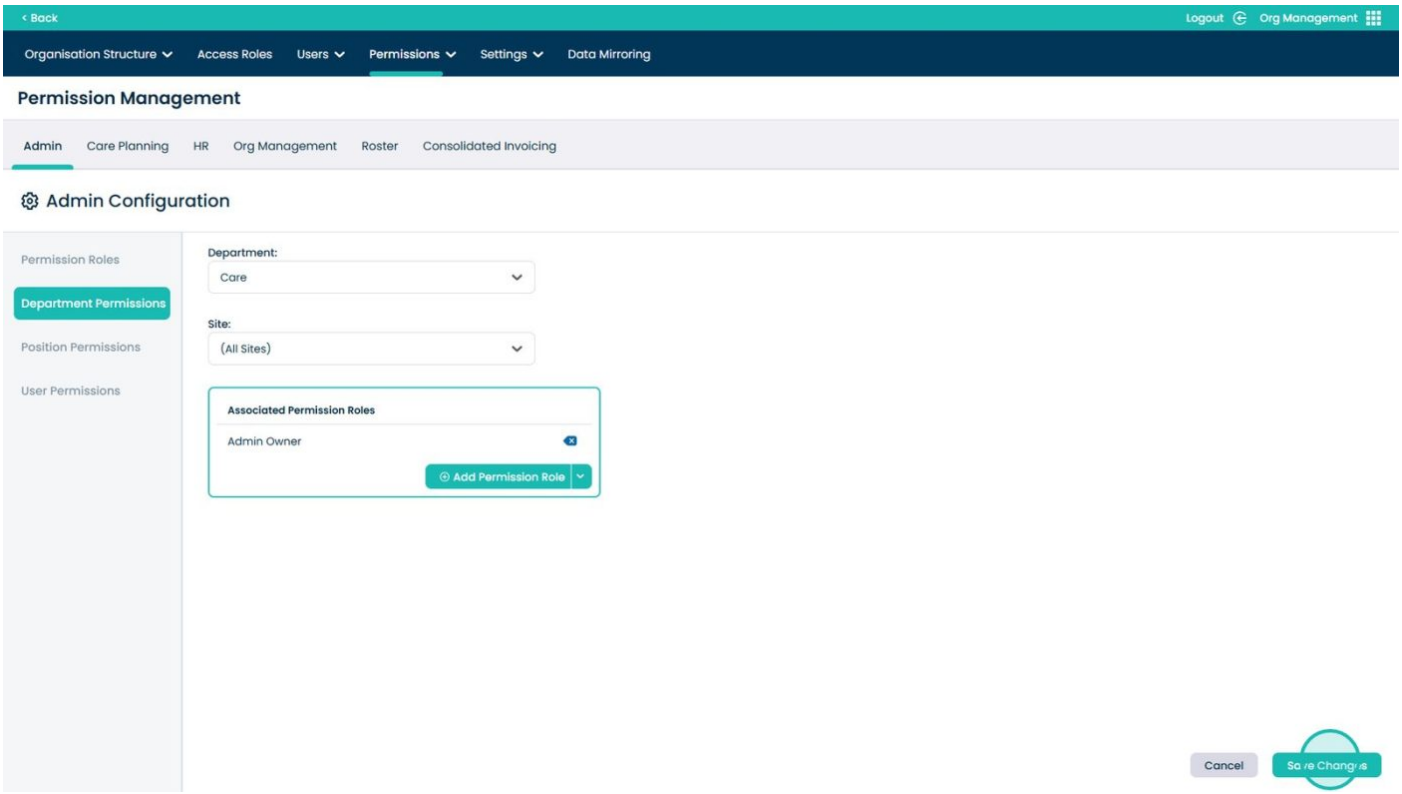
Select the department and site



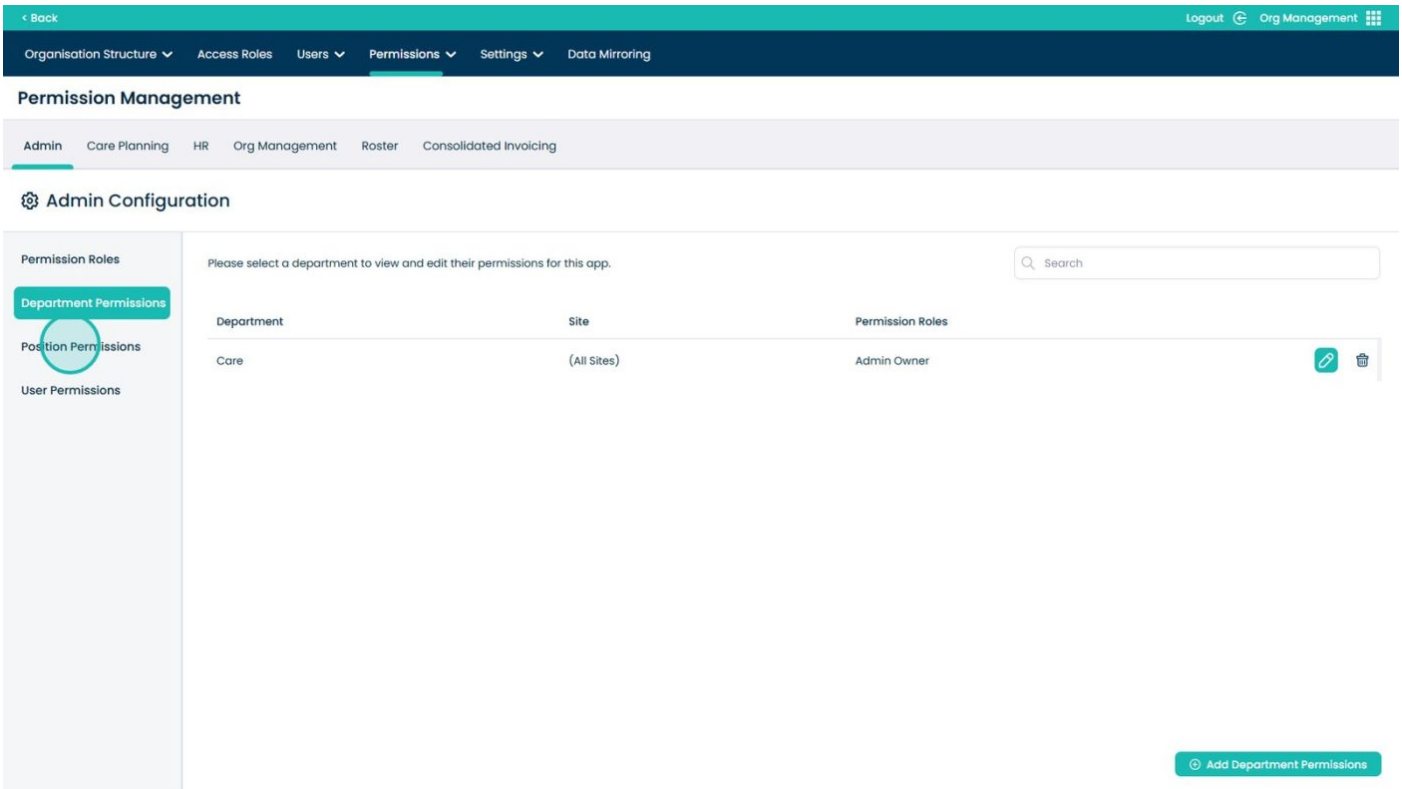
Assign a permission role to the department



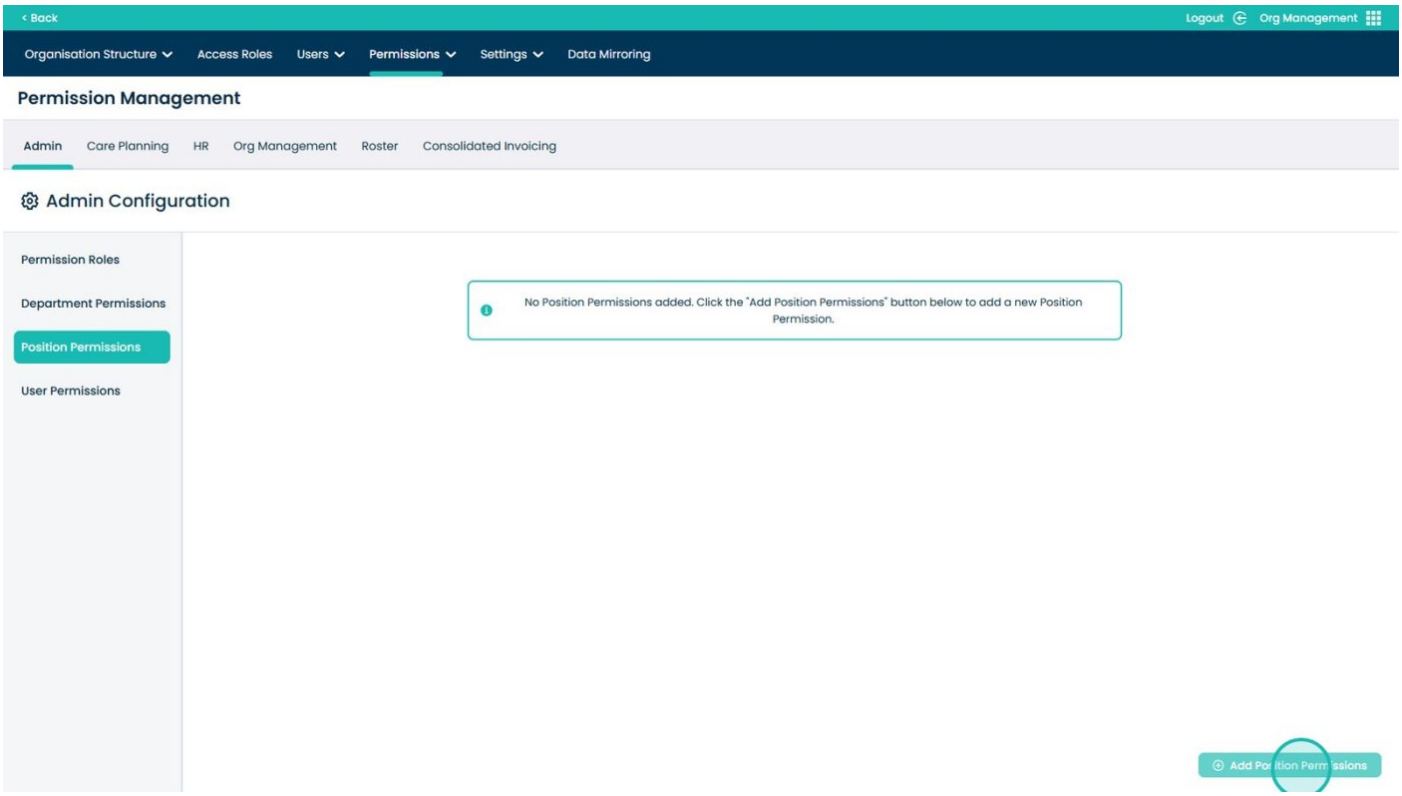
Save department permissions



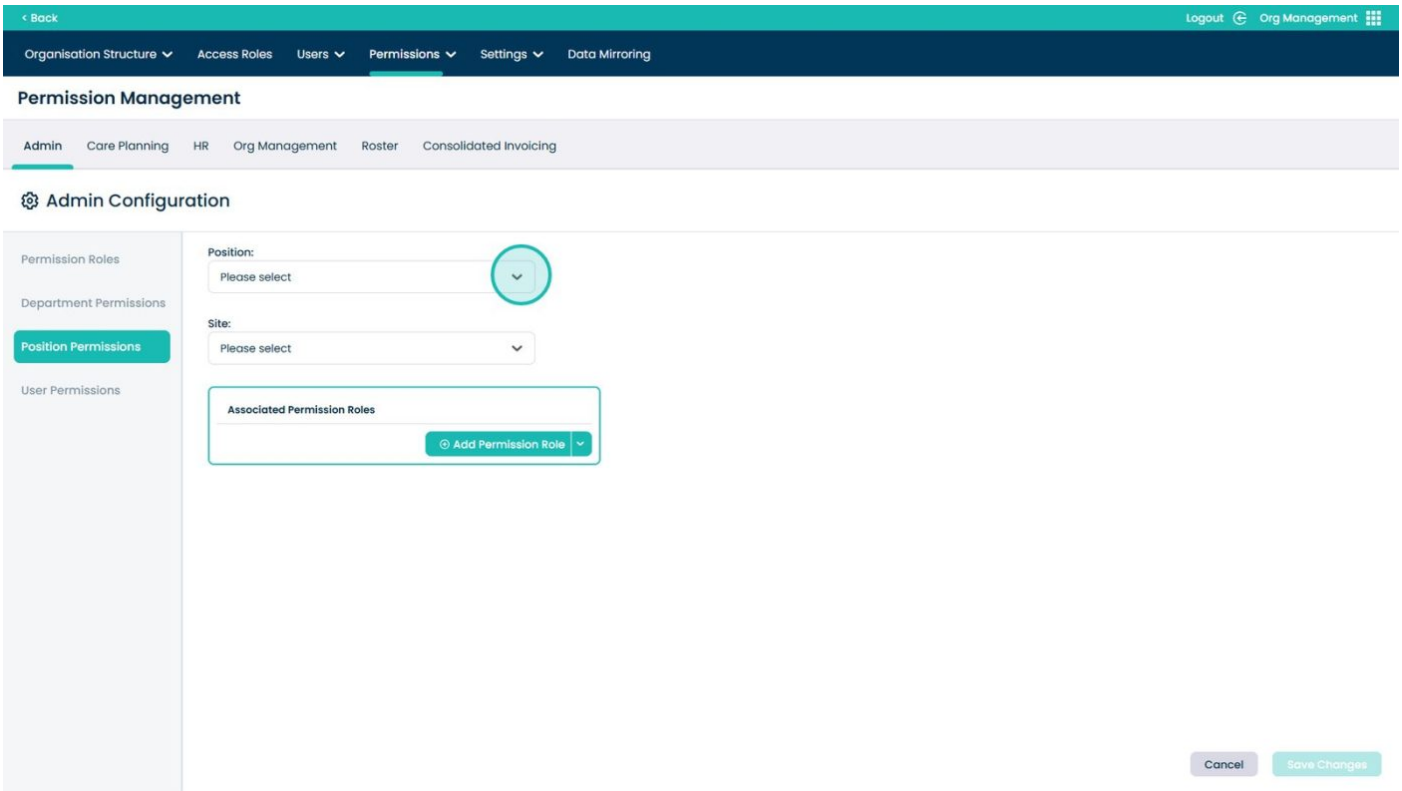
Manage position permissions



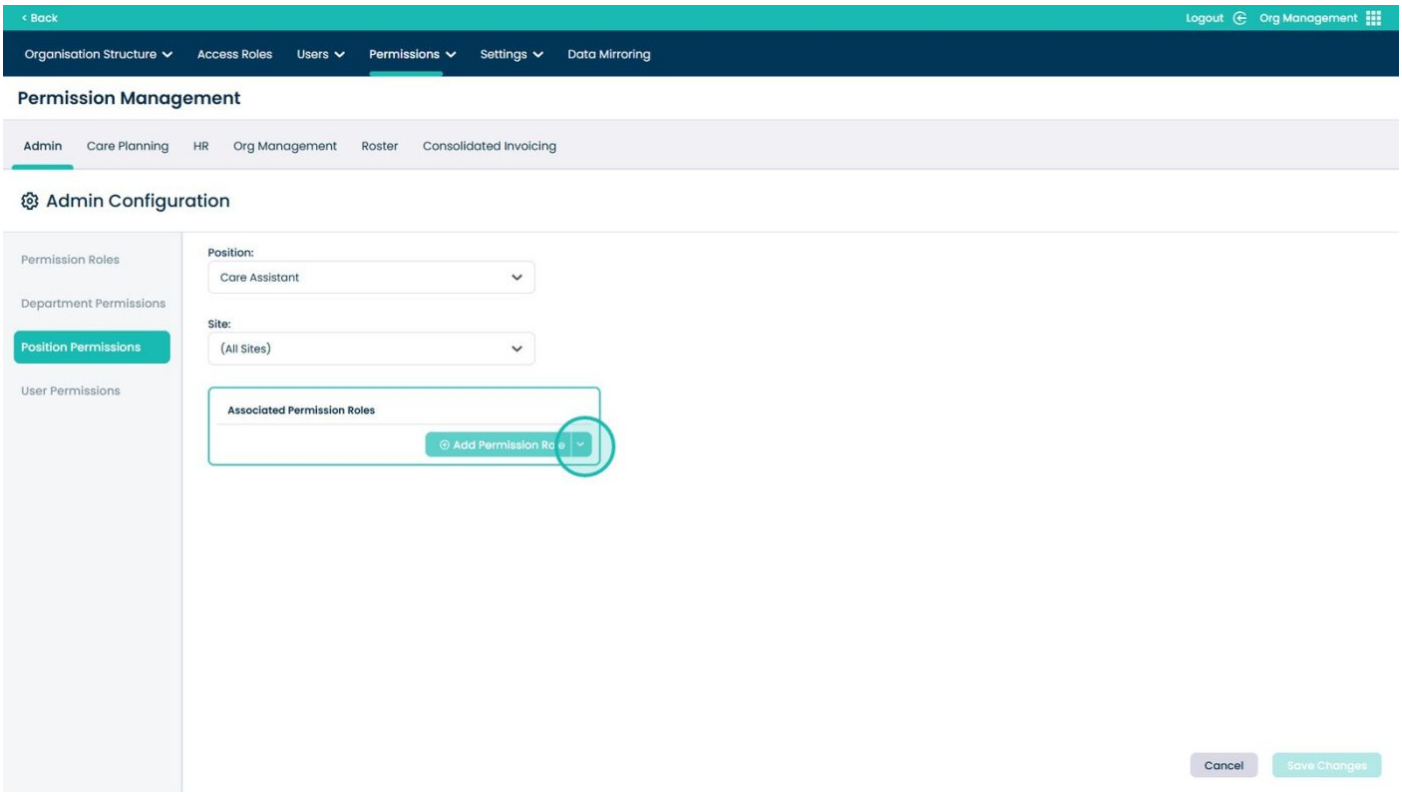
Add position permissions



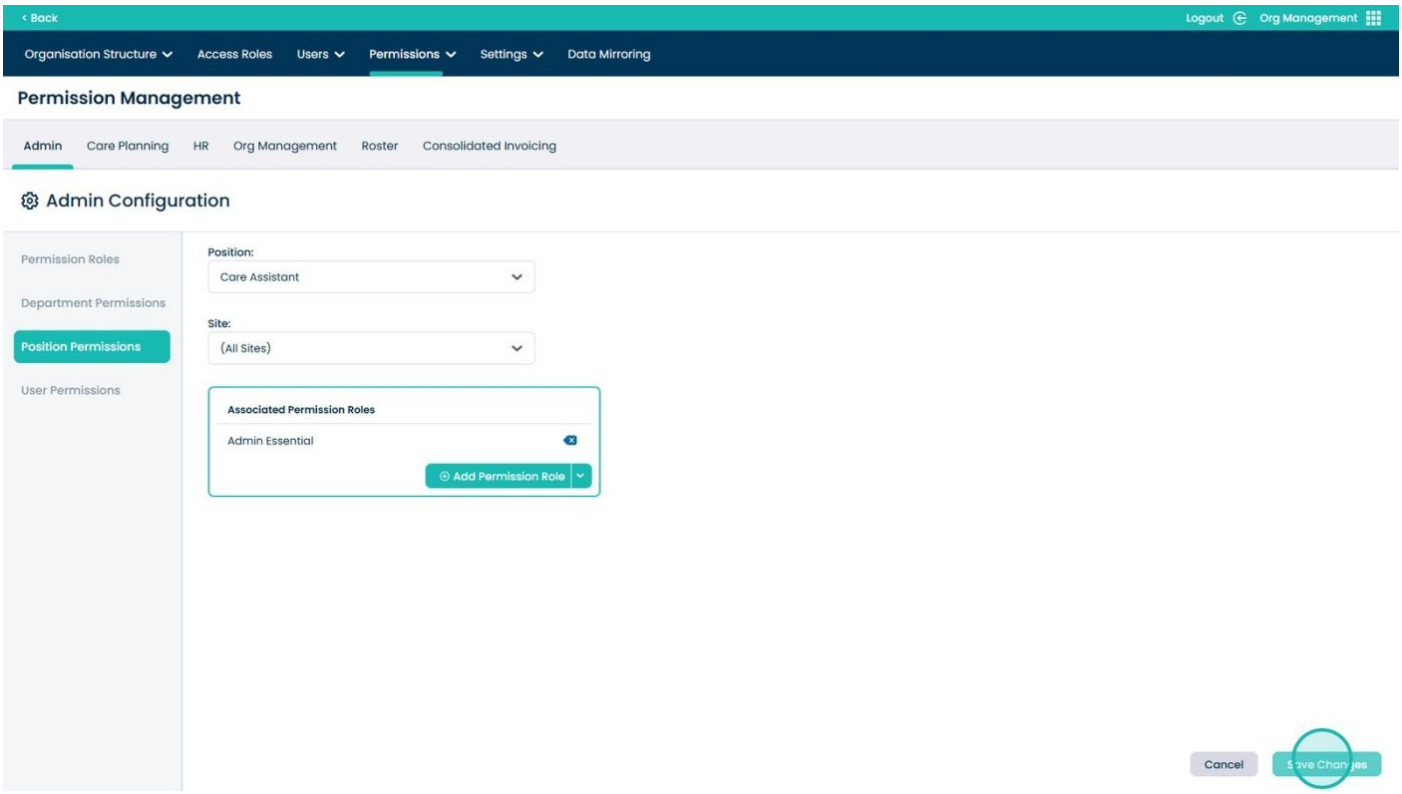
Select the position and site



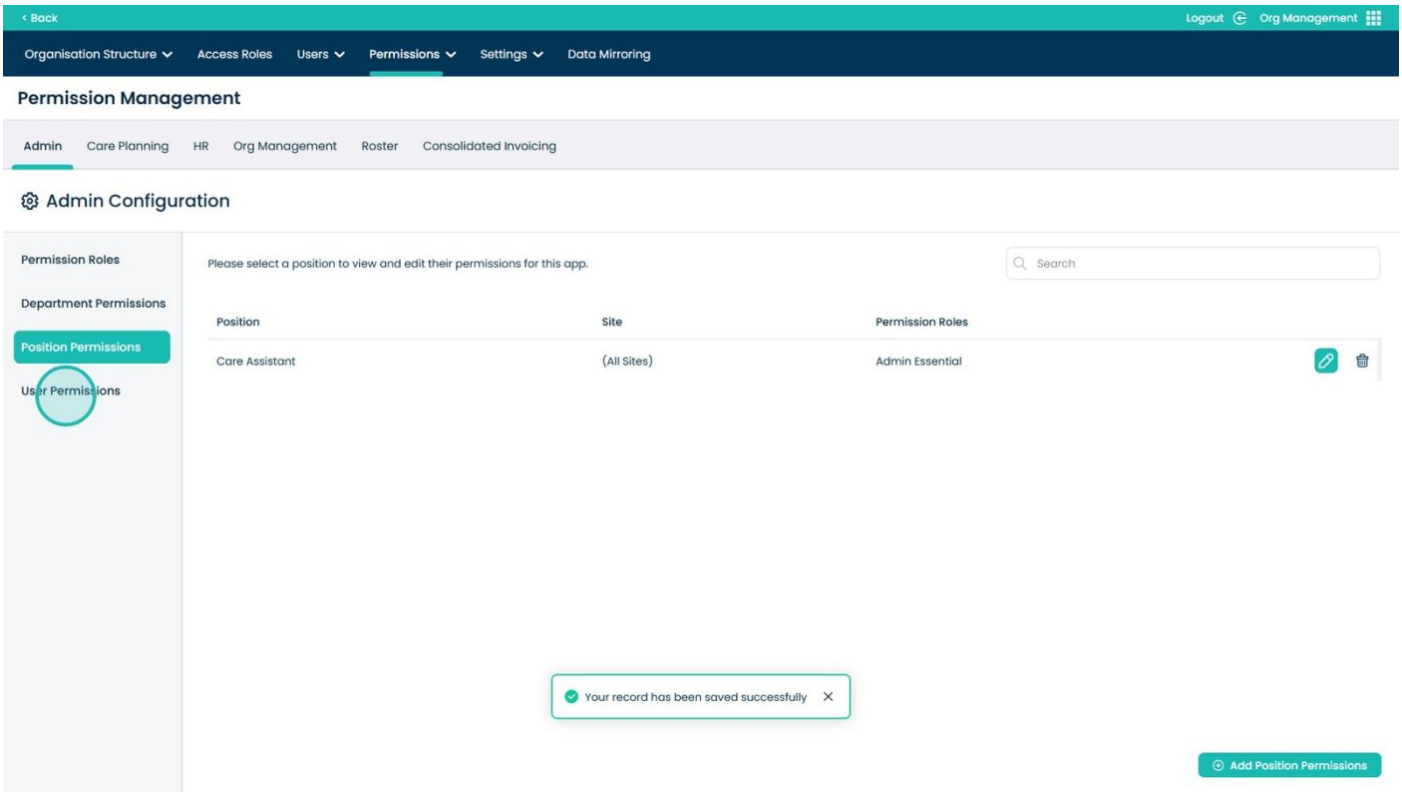
Assign a permission role to the position



Save position permissions



Manage user-specific permissions



Edit permissions for an individual user

Assign a permission role to a specific user

Save user permissions

Was it helpful ?

- Happy
- Normal
- Sad

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