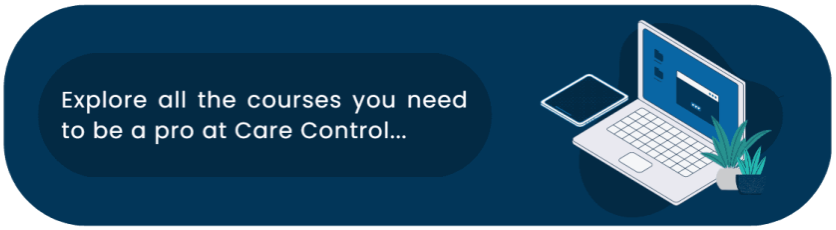
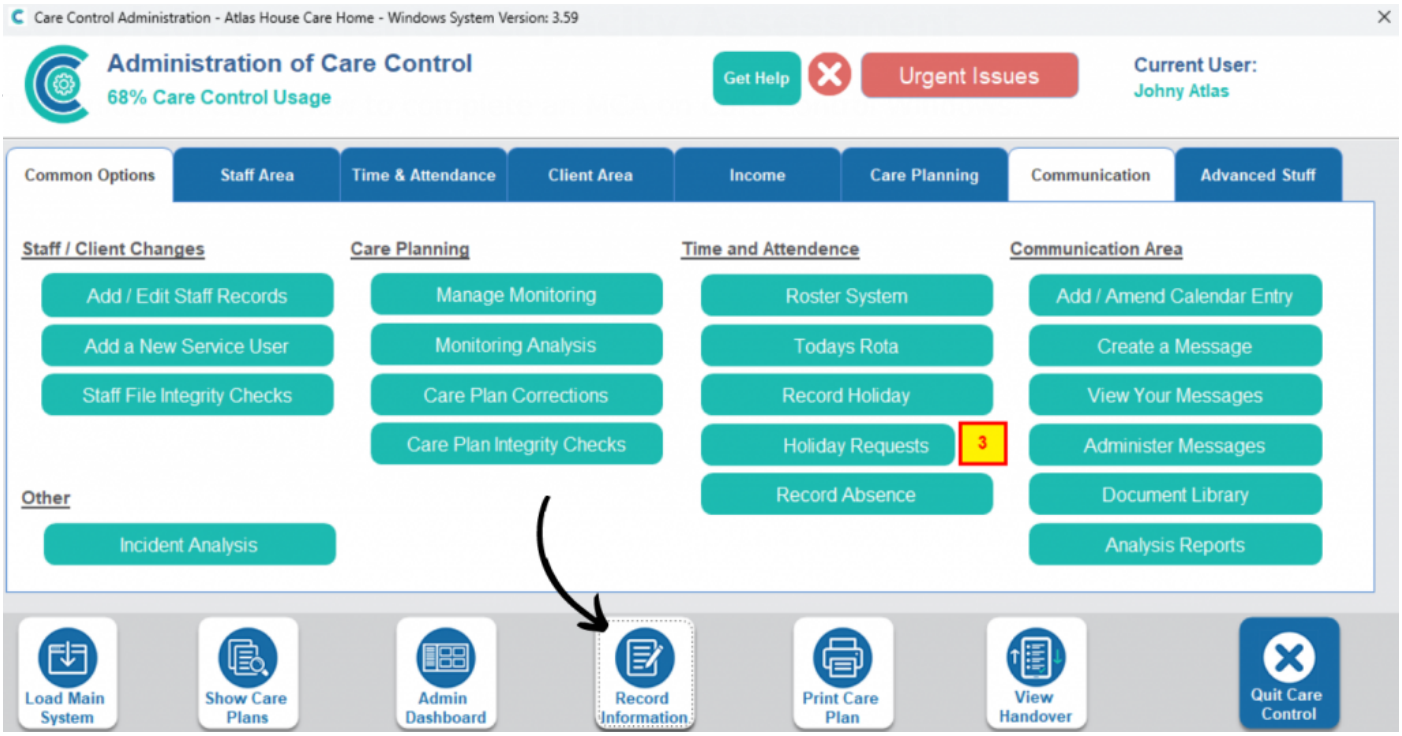
Completing a Mental Capacity Assessment

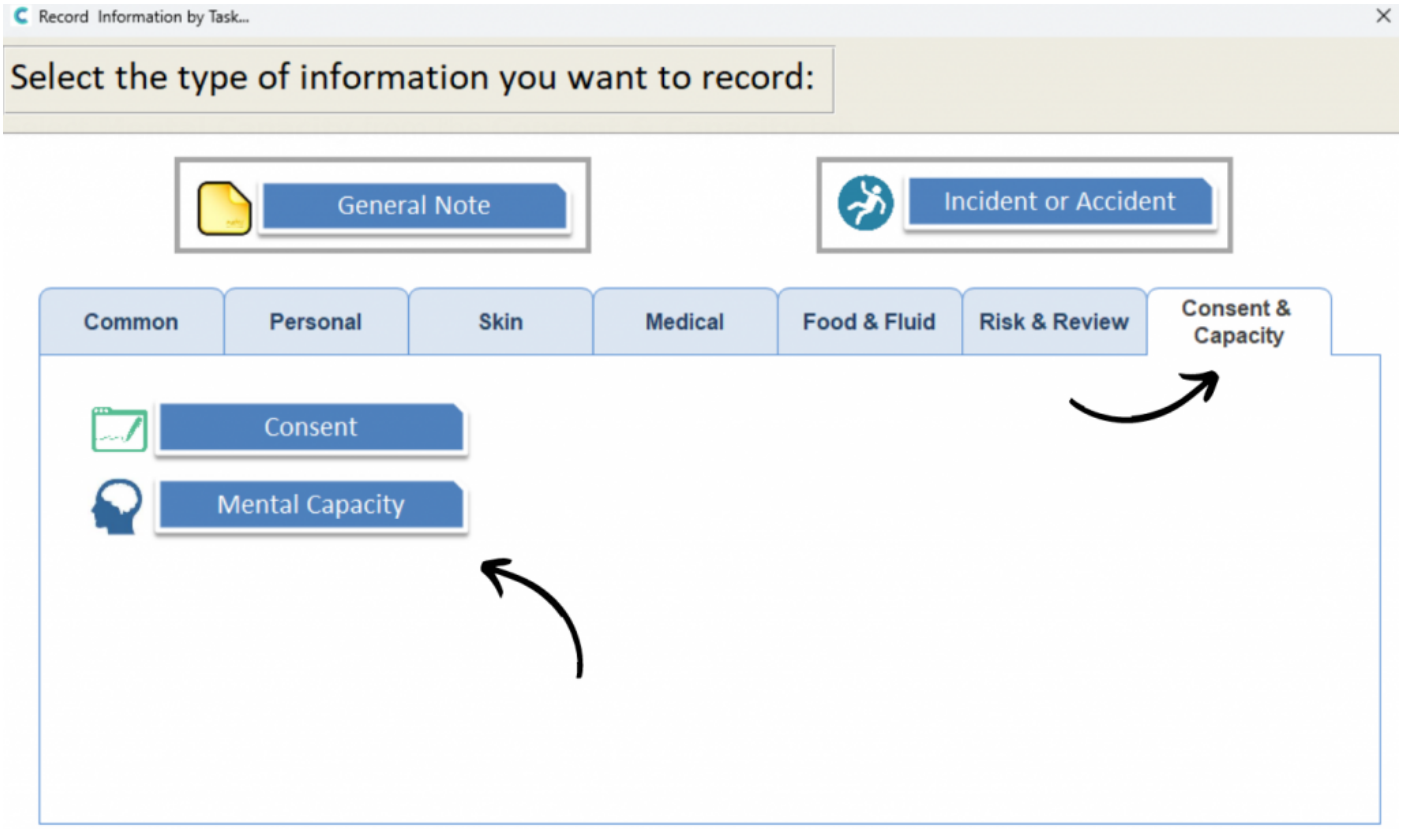
Monitoring Windows · https://cclearninghub.co.uk/docs/completing-a-mental-capacity-assessment/

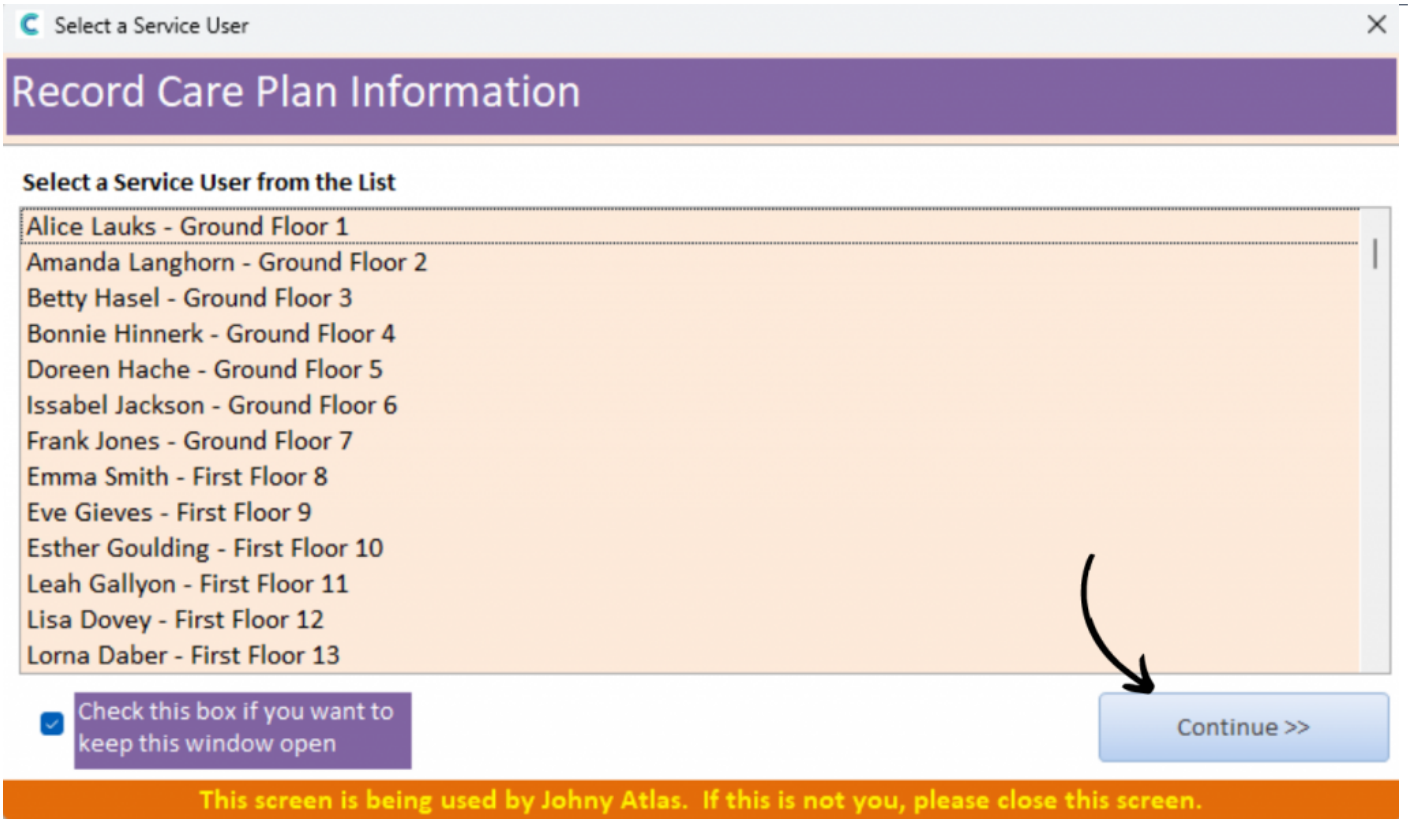




1

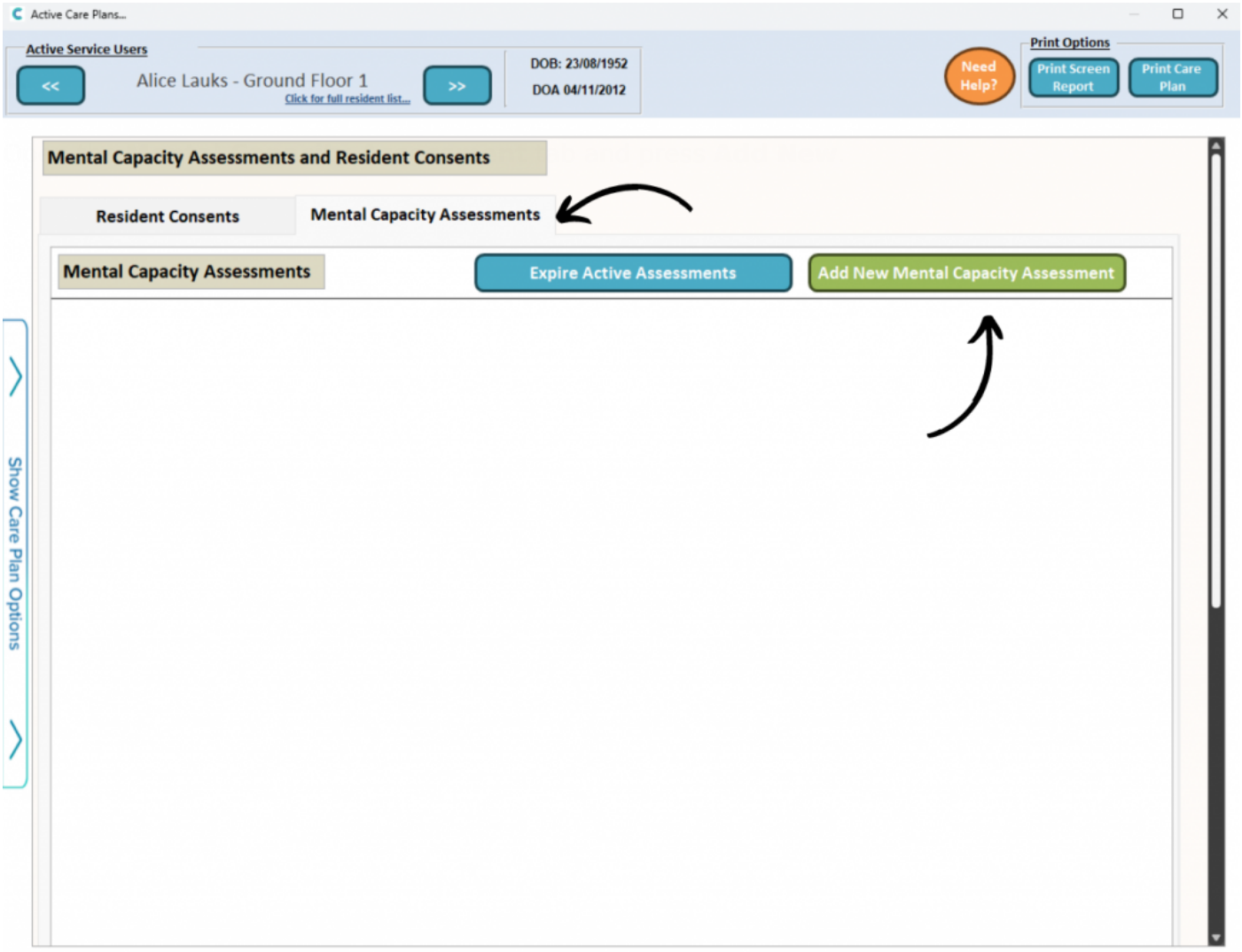
In the Administration of Care Control Windows, select **Record Information** from the options along the bottom of the window.

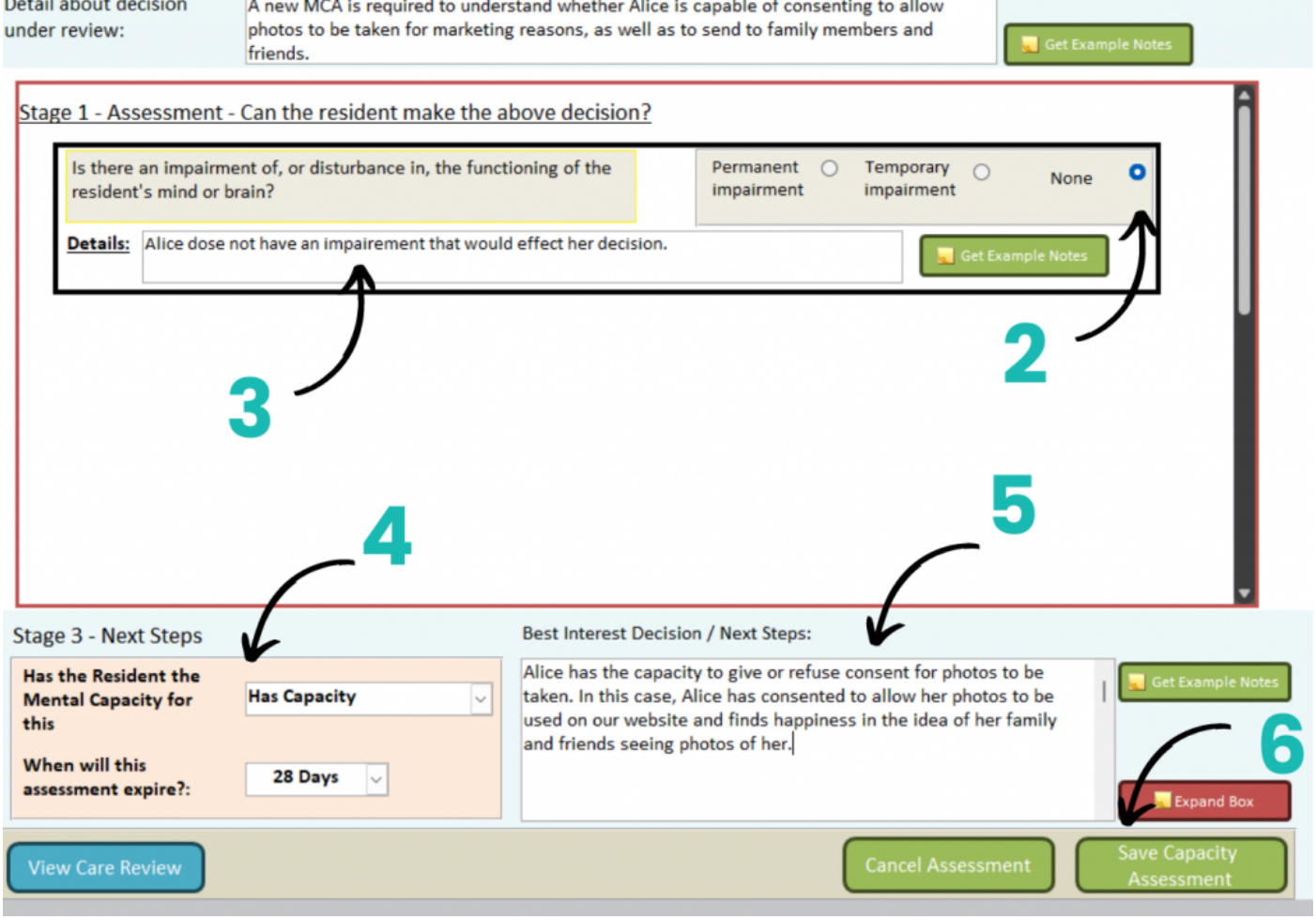

Record Information by Task...
Select the type of information you want to record:
General Note
Incident or Accident
Common
Personal
Skin
Medical
Food & Fluid
Risk & Review
Consent & Capacity
Consent
Mental Capacity


Select a Service User
Record Care Plan Information
Select a Service User from the List
Alice Lauks - Ground Floor 1
Amanda Langhorn - Ground Floor 2
Betty Hasel - Ground Floor 3
Bonnie Hinnerk - Ground Floor 4
Doreen Hache - Ground Floor 5
Issabel Jackson - Ground Floor 6
Frank Jones - Ground Floor 7
Emma Smith - First Floor 8
Eve Gieves - First Floor 9
Esther Goulding - First Floor 10
Leah Gallyon - First Floor 11
Lisa Dovey - First Floor 12
Lorna Daber - First Floor 13
Check this box if you want to keep this window open
Continue >>
This screen is being used by Johny Atlas. If this is not you, please close this screen.

3

Select the **Service User** you wish to add a capacity assessment for, then press **Continue**.





5

1 – First, select a broad decision area and enter some detail about the decision under review.

2- Select a level of capacity.

3 – Enter some further details about the capacity decision.

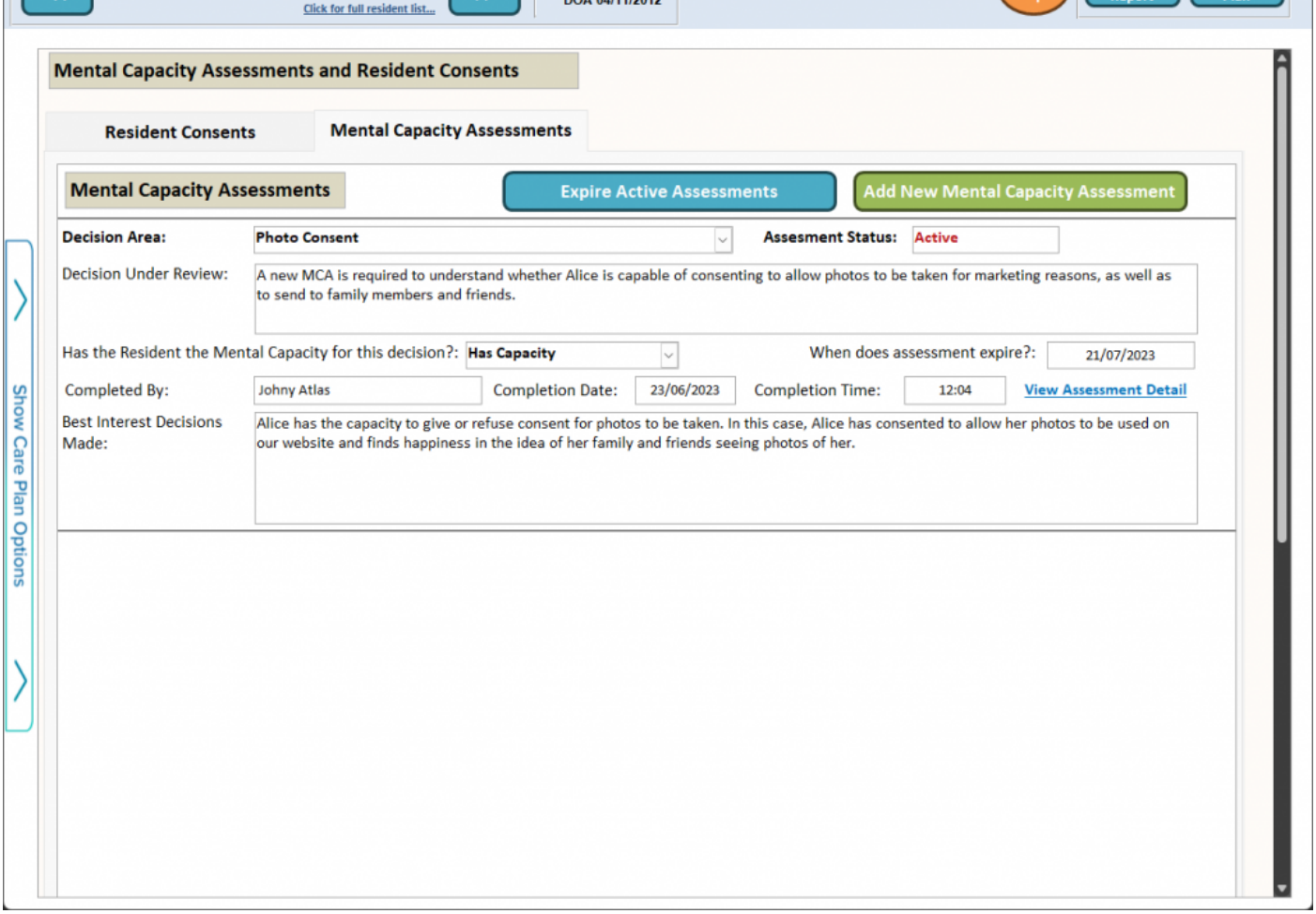
4 – Confirm the capacity of the service user and enter an expiry for this assessment.

5 – Enter some information about the next steps following this assessment.

6 – Press **Save Capacity Assessment.**

6

The new assessment will appear in the service users Care Plan along with an **Assessment Status** , which will remain active until the assessment expires.


Click for full resident list...
DOA 04/11/2012
Mental Capacity Assessments and Resident Consents
Resident Consents
Mental Capacity Assessments
Mental Capacity Assessments
Expire Active Assessments
Add New Mental Capacity Assessment
Decision Area:
Photo Consent
Assesment Status:
Active
Decision Under Review:
A new MCA is required to understand whether Alice is capable of consenting to allow photos to be taken for marketing reasons, as well as to send to family members and friends.
Has the Resident the Mental Capacity for this decision?:
Has Capacity
When does assessment expire?:
21/07/2023
Completed By:
Johny Atlas
Completion Date:
23/06/2023
Completion Time:
12:04
View Assessment Detail
Best Interest Decisions Made:
Alice has the capacity to give or refuse consent for photos to be taken. In this case, Alice has consented to allow her photos to be used on our website and finds happiness in the idea of her family and friends seeing photos of her.
Show Care Plan Options