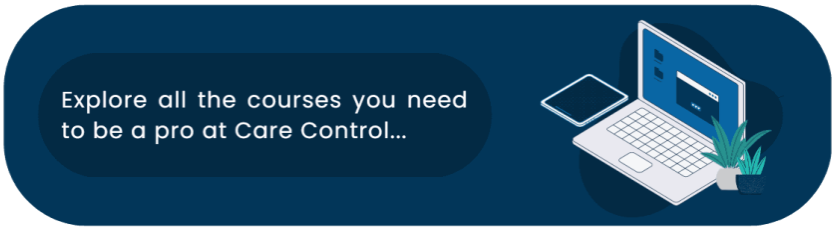
Day Centre

Administration Windows · https://cclearninghub.co.uk/docs/day-centre/



Day Centre

Day Centre is a new feature within Care Control which allows for a resident to move from one site to another. The resident can be set up to visit the site on an ongoing basis or as a one-off visit. This feature is particularly useful for homes with multiple sites, or a site which is set up only for respite residents.

Embedded media:
https://player.vimeo.com/video/786264777?color&autopause=0&loop=0&muted=0&title=1&portrait=1&byline=1&h=bd81



1

To set up a new booking, which will allow you to transfer a resident from one site to another, load up **Care Control Windows**. Under the **Client Area** tab select **Manage Bookings** in the Day Centre section.

2

Booking Summary: This is where all the bookings which you create to go from your site to visit another site will appear.

Your Bookings: This is where all of the bookings in which a resident is visiting from another site to yours will appear.

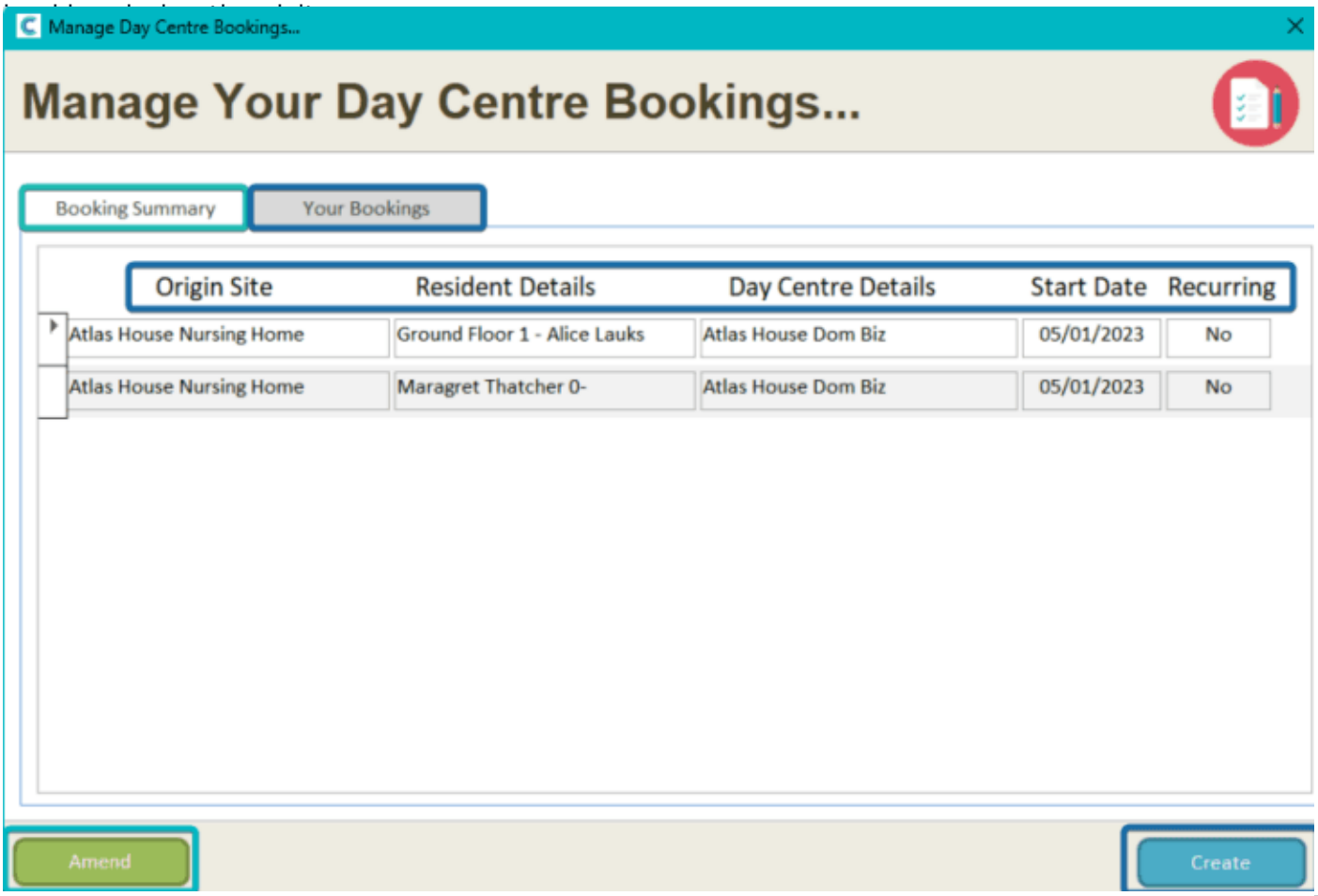
Origin Site: Where the resident resides currently.

Resident Details: The name and room number/floor of the resident. Day Centre Details: The site the resident will be visiting.

Start Date: When the resident will start the visit.

Recurring: Is the resident going to be visiting more than once/continuously or only once.

Amend: When selecting a booking this will allow you to edit the booking details or cancel the booking. The visit can only be amended before it has taken place, but you are able to cancel the


Manage Day Centre Bookings...
Manage Your Day Centre Bookings...
Booking Summary
Your Bookings
Origin Site
Resident Details
Day Centre Details
Start Date
Recurring
Atlas House Nursing Home
Ground Floor 1 - Alice Lauks
Atlas House Dom Biz
05/01/2023
No
Atlas House Nursing Home
Maragret Thatcher 0-
Atlas House Dom Biz
05/01/2023
No
Amend
Create



3

Origin Site: Where the resident resides currently.

Residents: Select the resident which will be visiting the other site.

Comments: Any reasons they are visiting or important reminders.

Destination Site: The site the resident will be visiting.

Select CSG: You must select a CSG for the resident to be placed in whilst they are visiting.

Start Date: When the resident will start the visit.

All Day Event: An all-day event runs from 08:00 – 22:00.

Start and End Time: You can specify the times in which the resident will start and end the visit.

Frequency – Just Once: The resident will only conduct the visit once, it will not be repeated after the booking time has ended.

Frequency – Repeating: When selecting this option, the days of the week will appear. If you would like the resident to visit a site on specific days of the week this is where you can select those days.

Book Until: The resident will continuously visit the destination site on the specified days until the date chosen, after this date the visits will discontinue.

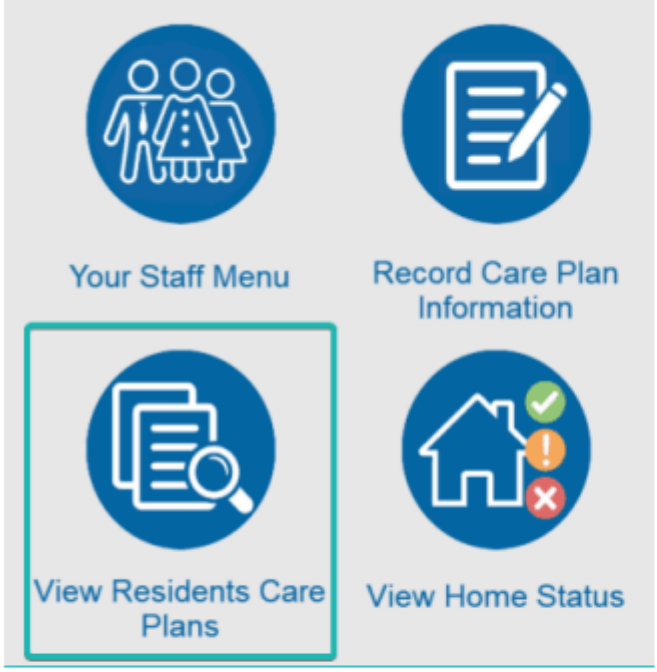
Ongoing: If this box is checked the resident will continuously visit the destination site on the specified days, this will not end until the box is unchecked and a date entered.

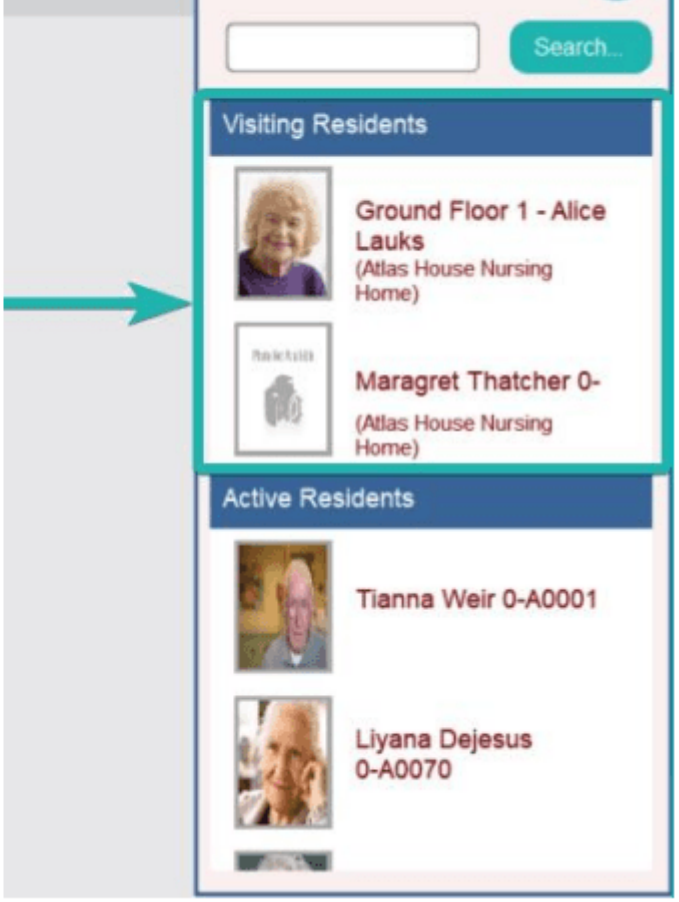
Cancel Booking: If you no longer require the visit then you can cancel the booking, even if the resident is already in the visit.

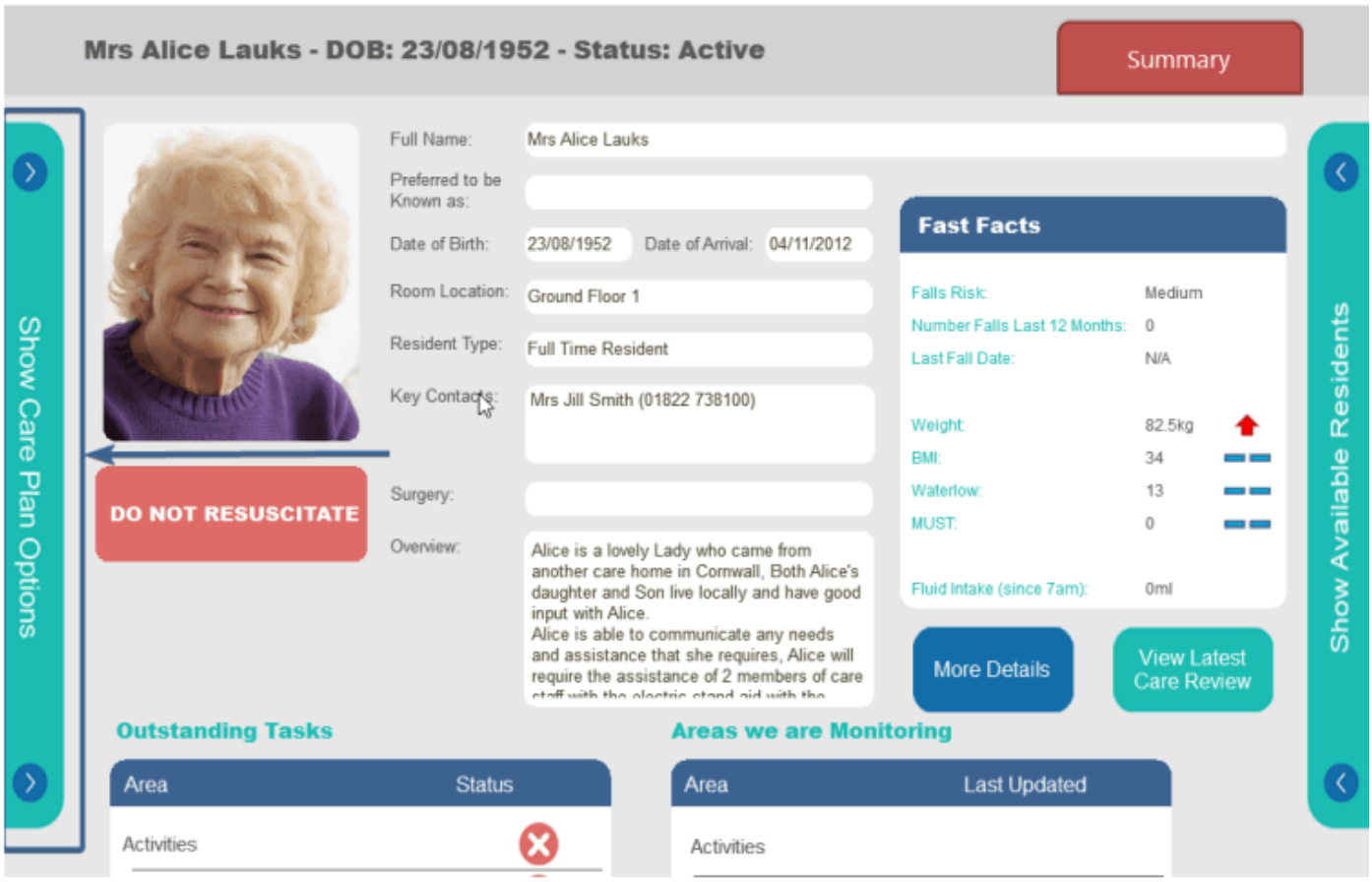
Save Booking: After the booking has been saved the visit will be applied to Mobile with the options selected in the booking.

4

Load up **CC Mobile** on a tablet or computer, select **View Resident Care Plans**, this should display the residents in a list view. Displayed at the top should be any visiting residents, with which site they are visiting from beneath their name. Click into one of the visiting residents.


Your Staff Menu
Record Care Plan Information
View Residents Care Plans
View Home Status


Search...
Visiting Residents
Ground Floor 1 - Alice Lauks
(Atlas House Nursing Home)
Maragret Thatcher 0-
(Atlas House Nursing Home)
Active Residents
Tianna Weir 0-A0001
Liyana Dejesus 0-A0070

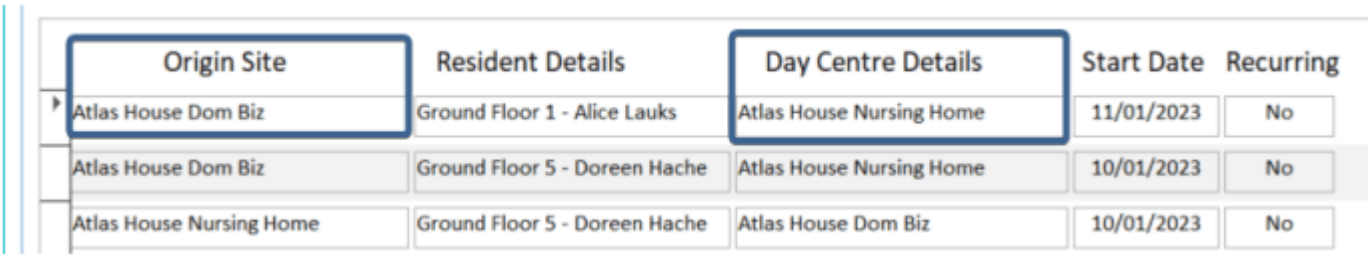

Mrs Alice Lauks - DOB: 23/08/1952 - Status: Active
Summary
Show Care Plan Options
Full Name: Mrs Alice Lauks
Preferred to be Known as:
Date of Birth: 23/08/1952
Date of Arrival: 04/11/2012
Room Location: Ground Floor 1
Resident Type: Full Time Resident
Key Contacts: Mrs Jill Smith (01822 738100)
DO NOT RESUSCITATE
Surgery:
Overview: Alice is a lovely Lady who came from another care home in Cornwall, Both Alice's daughter and Son live locally and have good input with Alice.
Alice is able to communicate any needs and assistance that she requires, Alice will require the assistance of 2 members of care
Fast Facts
Falls Risk: Medium
Number Falls Last 12 Months: 0
Last Fall Date: N/A
Weight: 82.5kg
BMI: 34
Waterlow: 13
MUST: 0
Fluid Intake (since 7am): 0ml
More Details
View Latest Care Review
Show Available Residents
Outstanding Tasks
Area
Status
Activities
Areas we are Monitoring
Area
Last Updated
Activities

5

When a resident is visiting another site, you will be able to view all of the Care Plan Sections. The information will be identical to what has been recorded in the origin site (the site the resident is originally from).

6

Whilst the resident is in their visit any data which is recorded in the destination site will be visible in the origin site. For example, if a resident is given a bath whilst in their destination site you will be able to see that they have been given a bath, which member of staff gave it to them and when it was given on the site they are originally from (origin site). This should be reflected in the Notes and Monitoring Analysis.



Origin Site	Resident Details	Day Centre Details	Start Date	Recurring
Atlas House Dom Biz	Ground Floor 1 - Alice Lauks	Atlas House Nursing Home	11/01/2023	No
Atlas House Dom Biz	Ground Floor 5 - Doreen Hache	Atlas House Nursing Home	10/01/2023	No
Atlas House Nursing Home	Ground Floor 5 - Doreen Hache	Atlas House Dom Biz	10/01/2023	No

7

When going into Record Care Plan Information and selecting an option to record for the visiting resident will be displayed at the top, separate from the permanent residents.

Some features on Day Centre are currently not supported, here is a list of options which cannot be recorded for a visiting resident on the destination site: Custom Monitoring Areas, Memory Box, Creams, Sleep, Food Intake, Upload Pictures, Adding Monitoring, Built in Risk Assessments e.g falls etc.


Record Care Plan
Information


General
Note


Record an
Incident


Common Options
Activities
Food Intake
Sleep Information
Bath or Shower
Medical Visit
Hand Washing
Bowel Movements
Movement Chart
Wellbeing Check
Creams
Personal Care
Intervention
Fluid Intake
More Options