# How to Access Other Sites on Cloud

Access & Navigation · https://cclearninghub.co.uk/docs/how-to-access-other-sites-on-cloud/



## How to Access Other Sites

This guide explains how to switch between sites within Care Control, allowing multi-site users to quickly access information for different services across Care Planning, HR, Roster, Invoicing and Payroll.

**Takes 1 minute**

**For: Everyone**

**Updated: 4th June 2026**

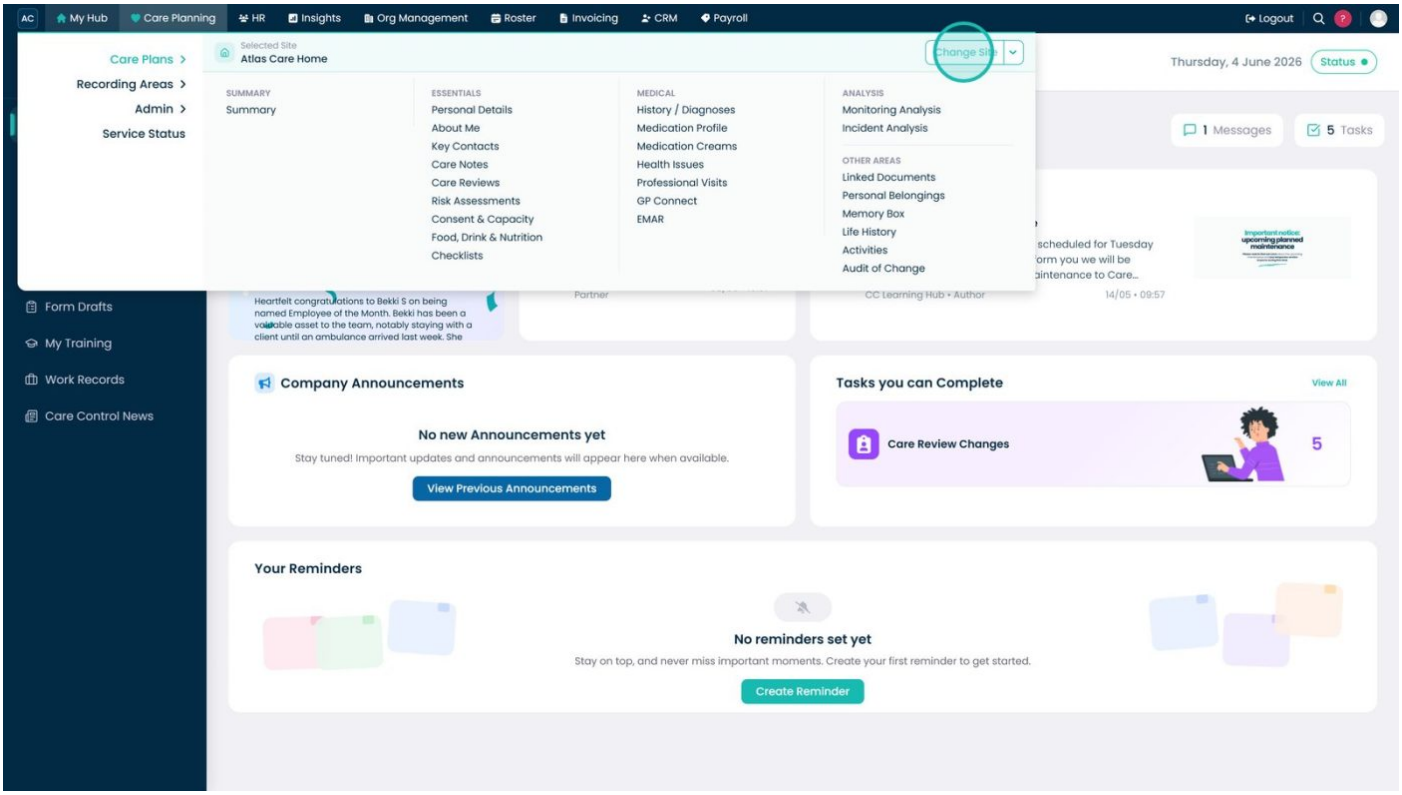
### Introduction

The Site Switcher allows users with access to multiple services to move between care homes without signing out. This ensures you're always viewing and working with the correct site's records, staffing information, rosters and reporting data.

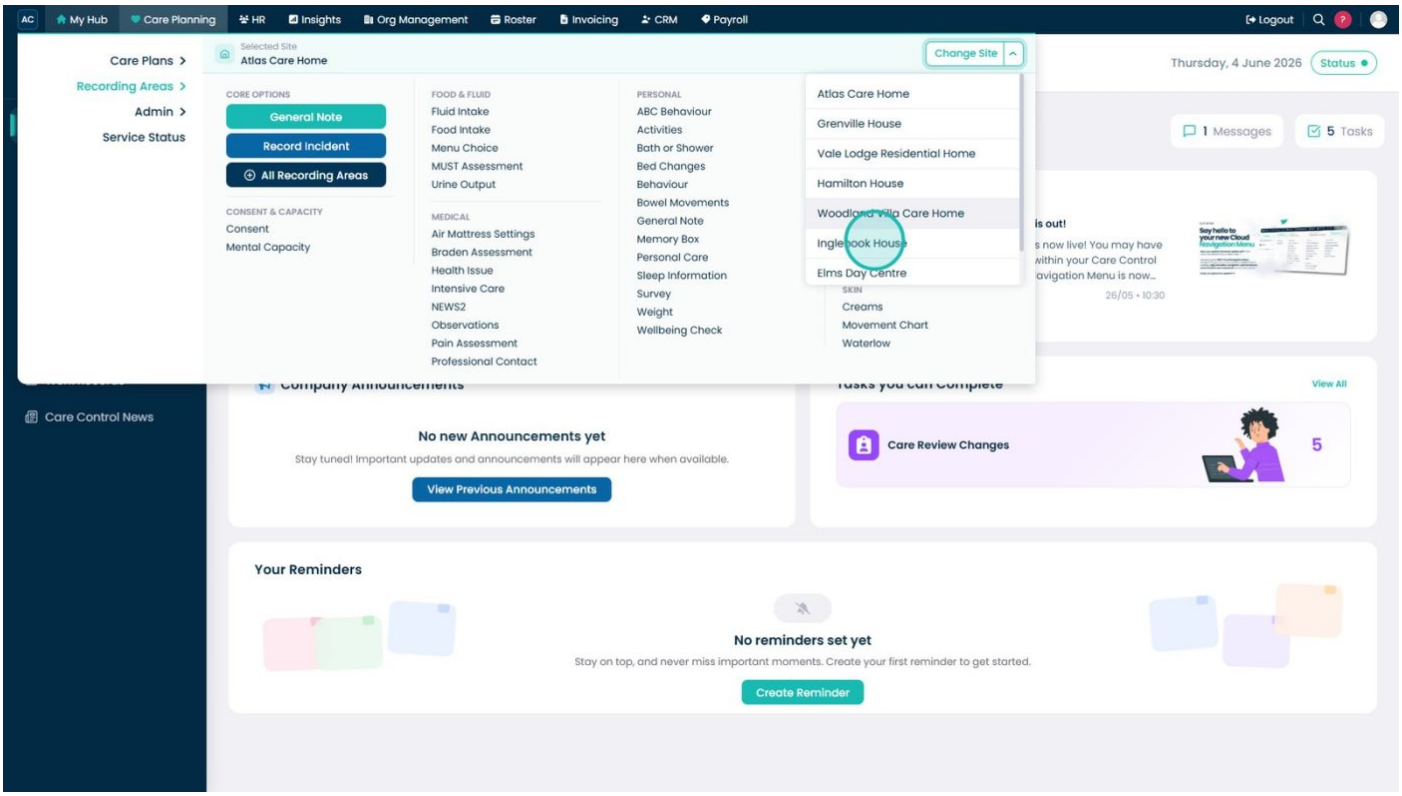
**In this guide you'll learn how to:**

- Switch between available sites
- Use the site selector across Care Control applications
- Confirm you're working in the correct service
- Access information for different care homes

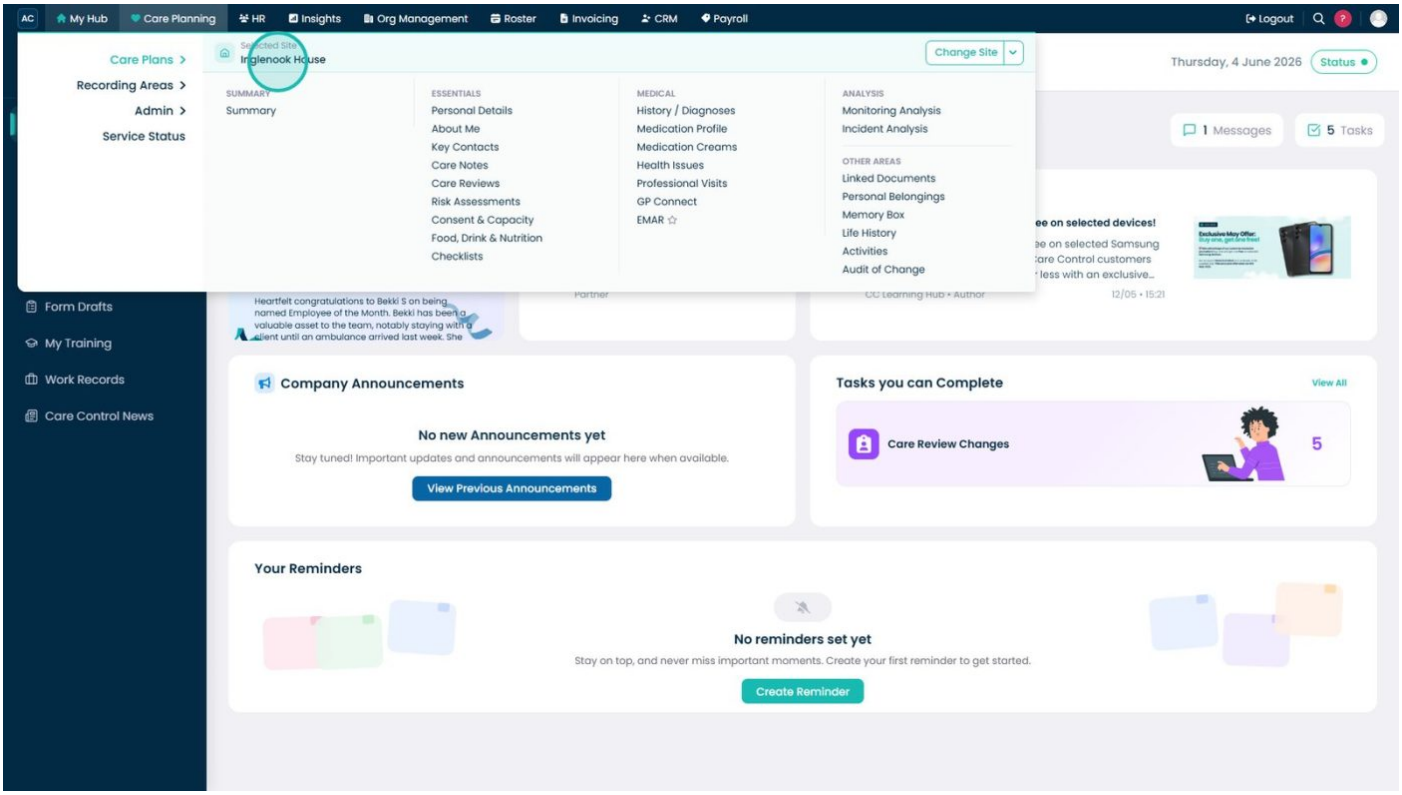
## Open the Change Site dropdown available across Care Planning, HR, Roster, Invoicing and Payroll.



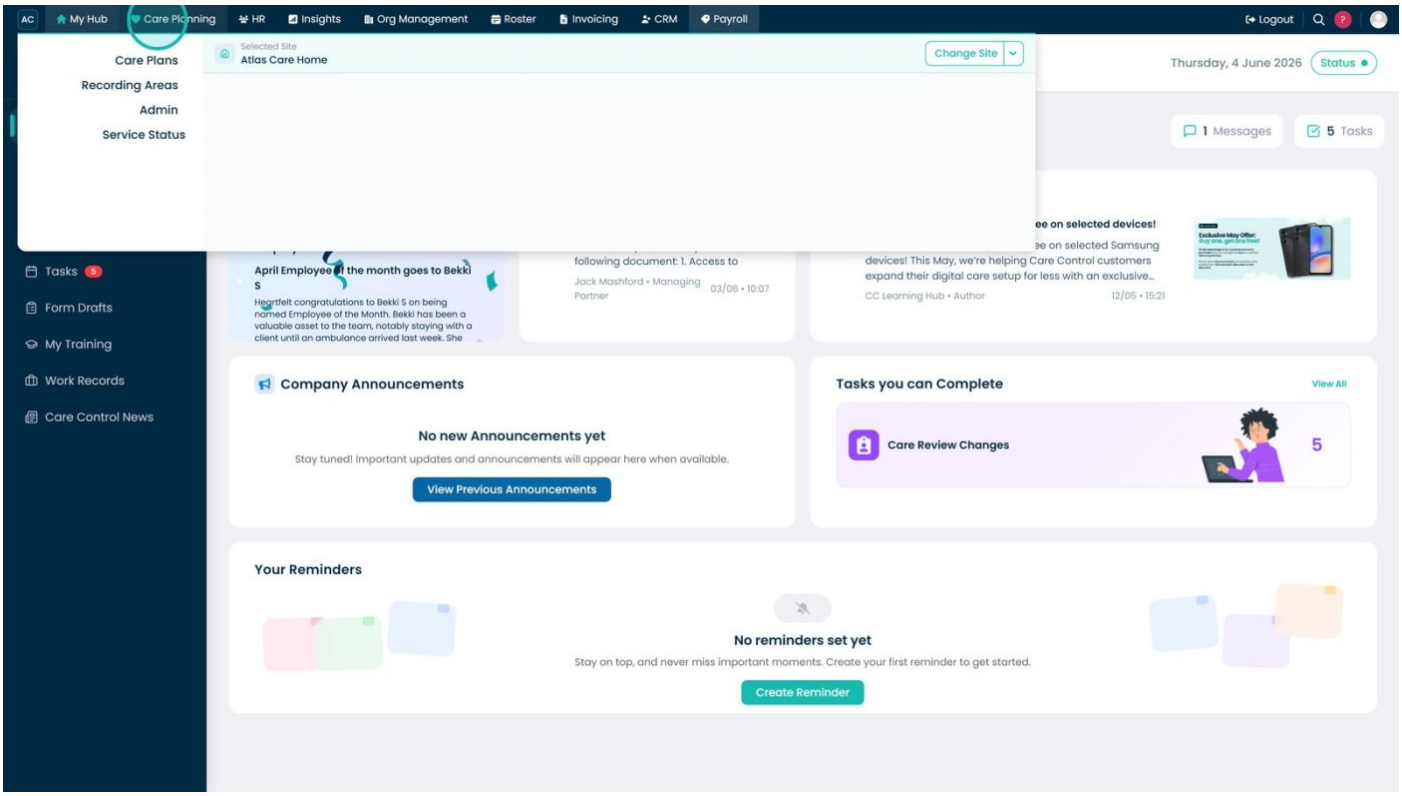

## Select the site you want to switch to from the available list.



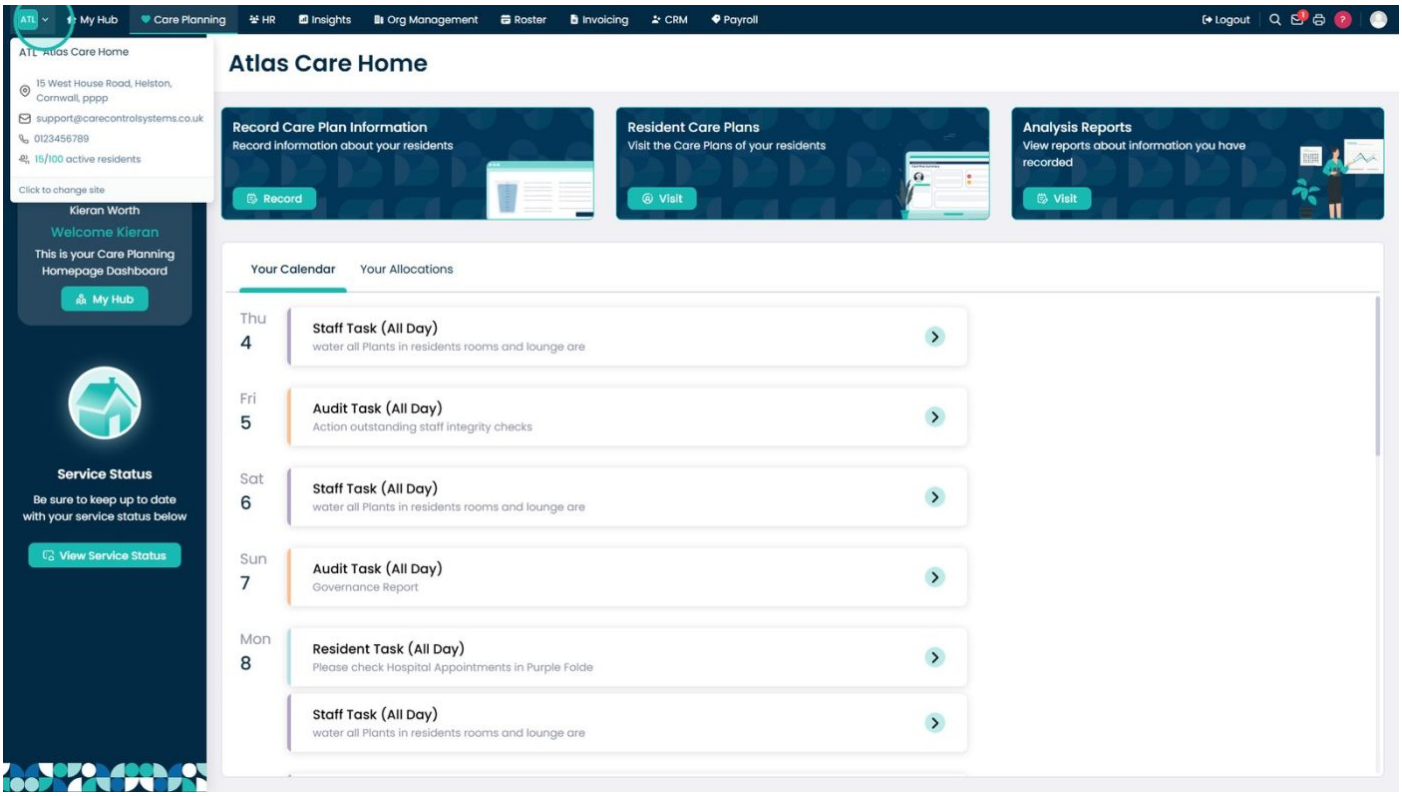
**Once selected, all records and information will update to display data for that site.**



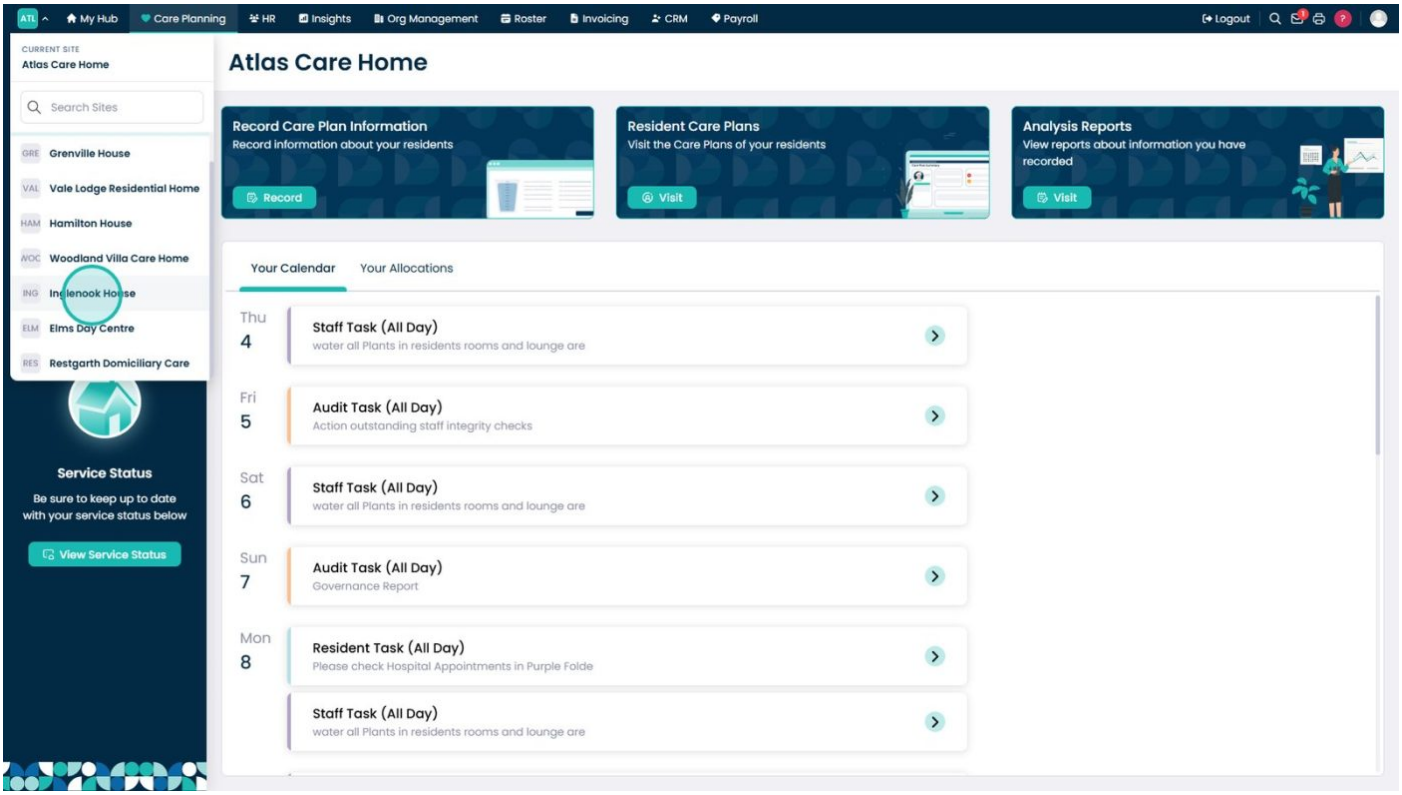

**You can also switch sites whilst working within any Care Control application.**



## Select the logo or site name in the top-left corner to view available sites.




## Choose another site to switch instantly without leaving your current area.



**Top tip**

Always check the selected site before entering or reviewing information to make sure you're working within the correct service.

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