How to Enable Multi-Factor Authentication

Org Man Users · https://cclearninghub.co.uk/docs/how-to-enable-multi-factor-authentication/

How to Enable Multi-Factor Authentication



Kieran Worth

This guide will help you to enable Multi-Factor Authentication for yourself and staff members. This allows for an extra layer of security when logging in to Care Control Cloud.

When enabled, the phone number linked with the user will receive an SMS message with a code that they will be prompted to enter when they log-in using their email address or user account name within Care Control Cloud.

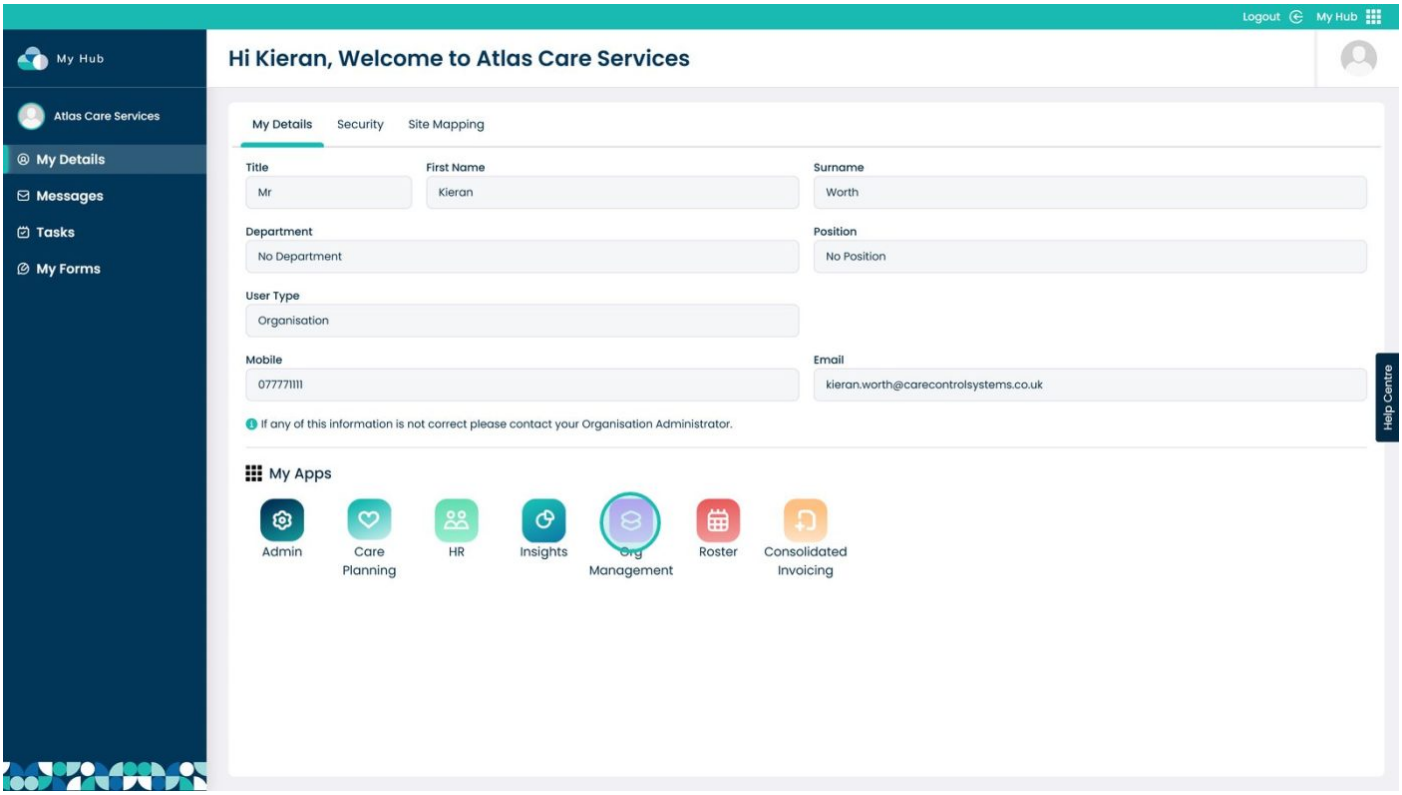
Interactive Guide

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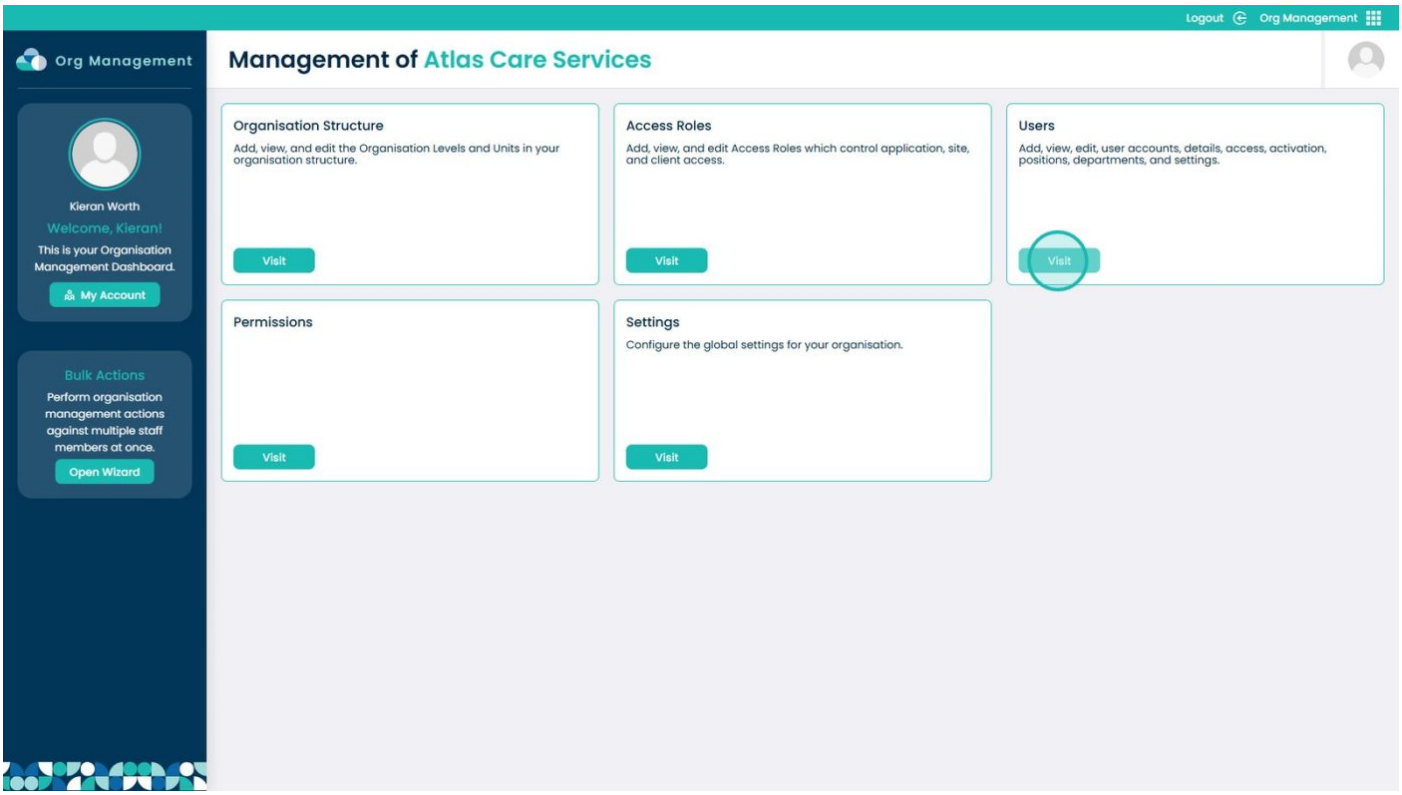
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Text based guide

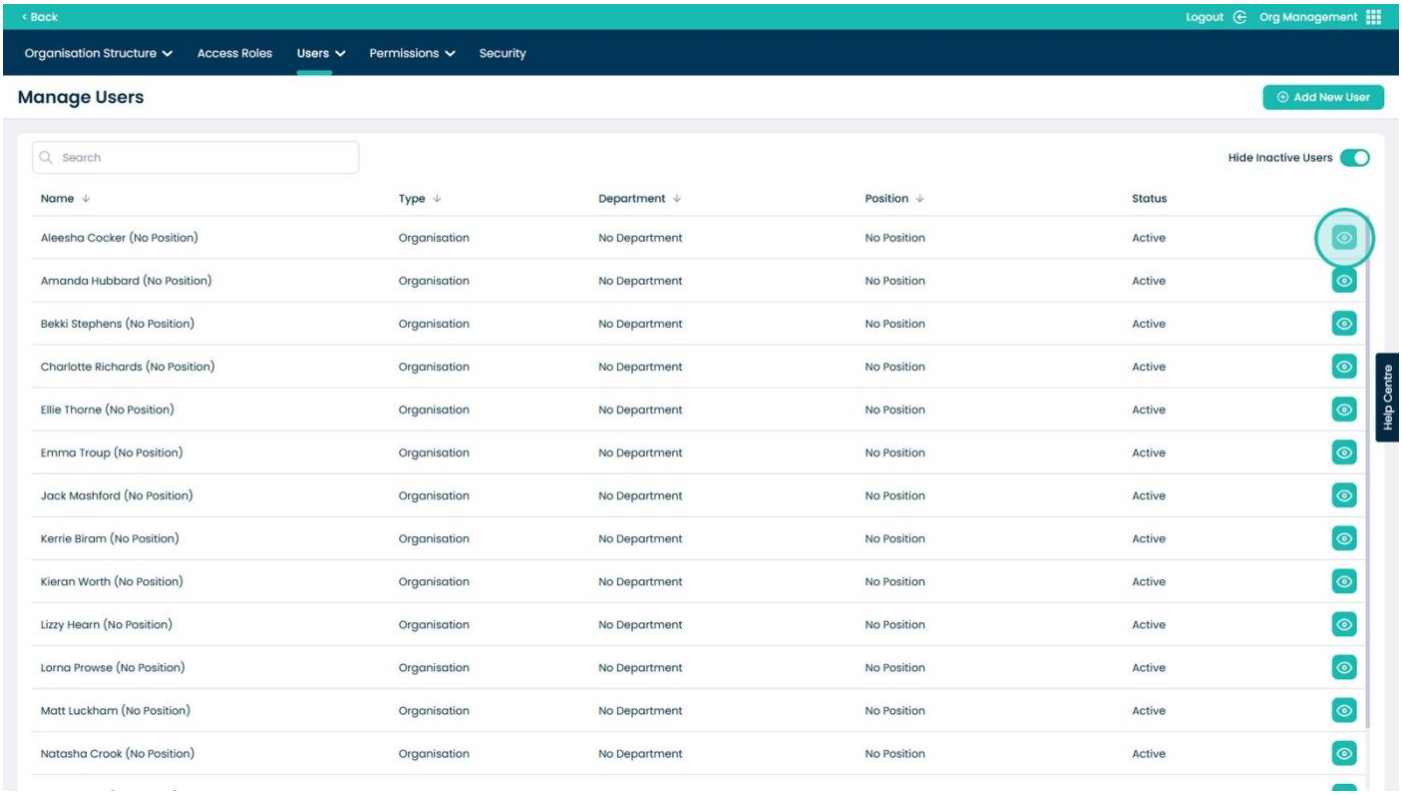
Enter the Org Management App



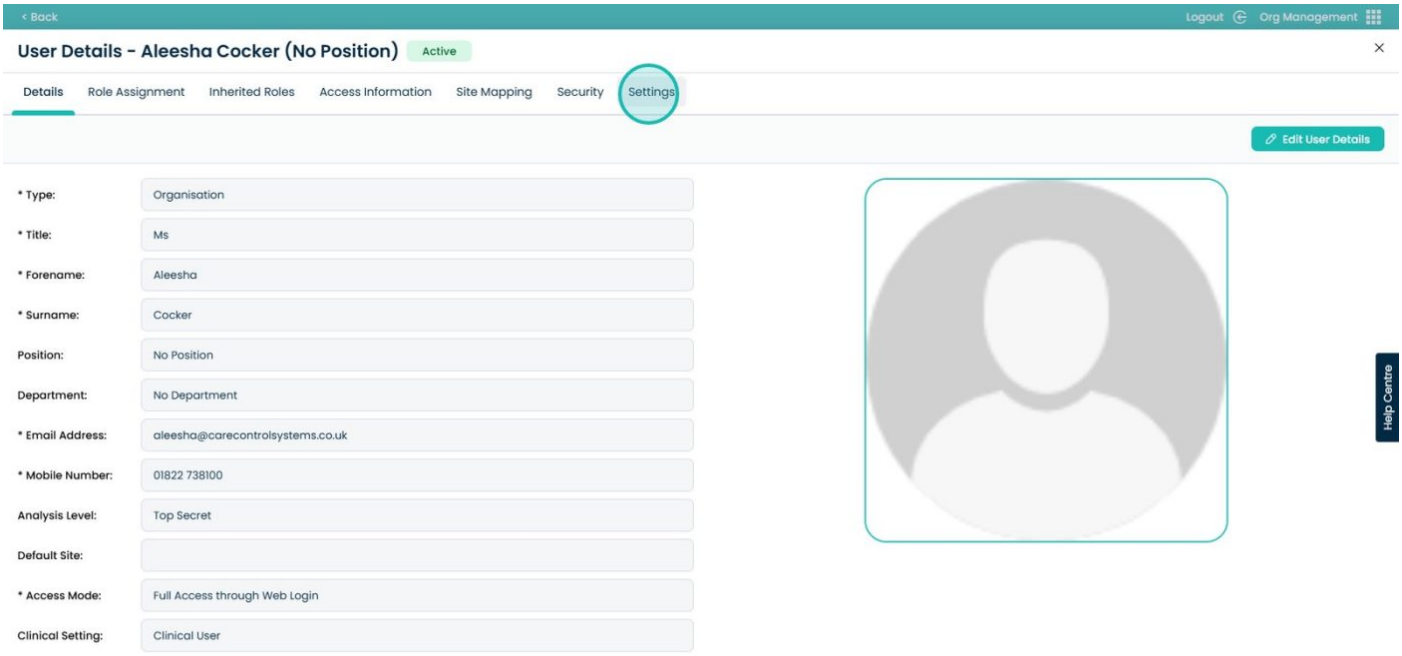
Visit the Users area



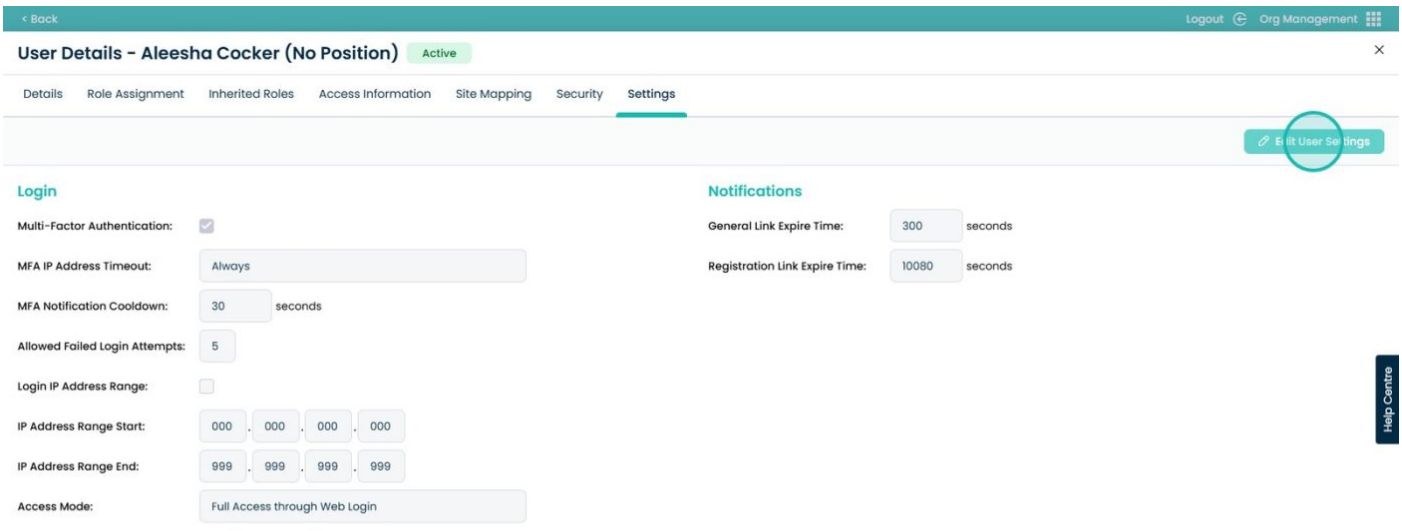
Click the eye icon next to the user you wish to modify



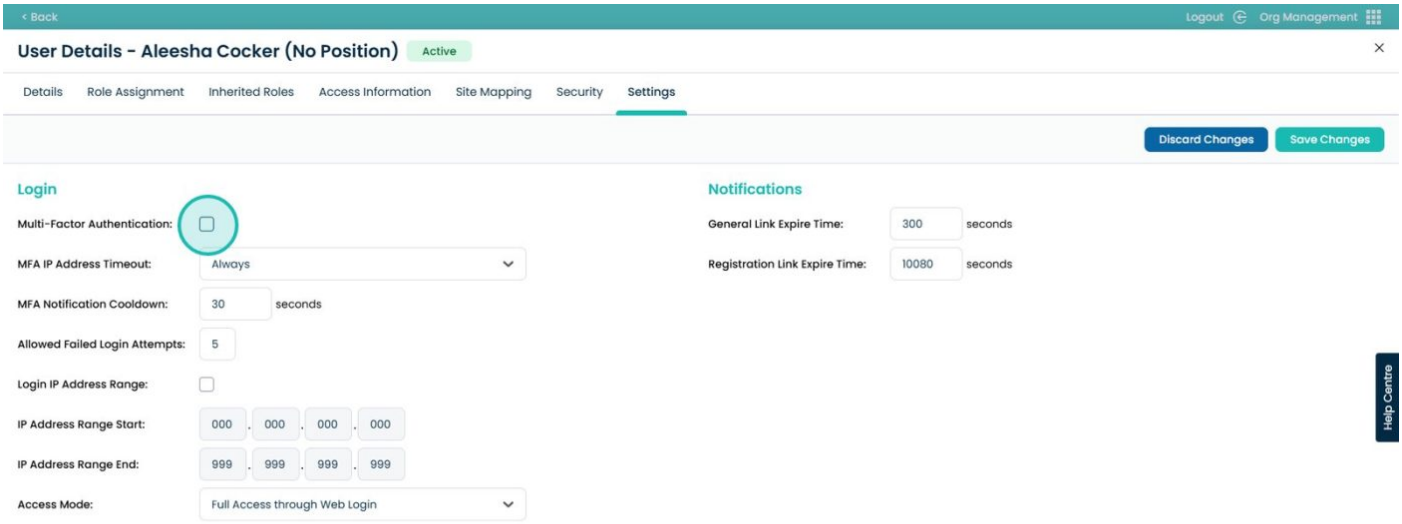
Enter the Settings tab on the user screen



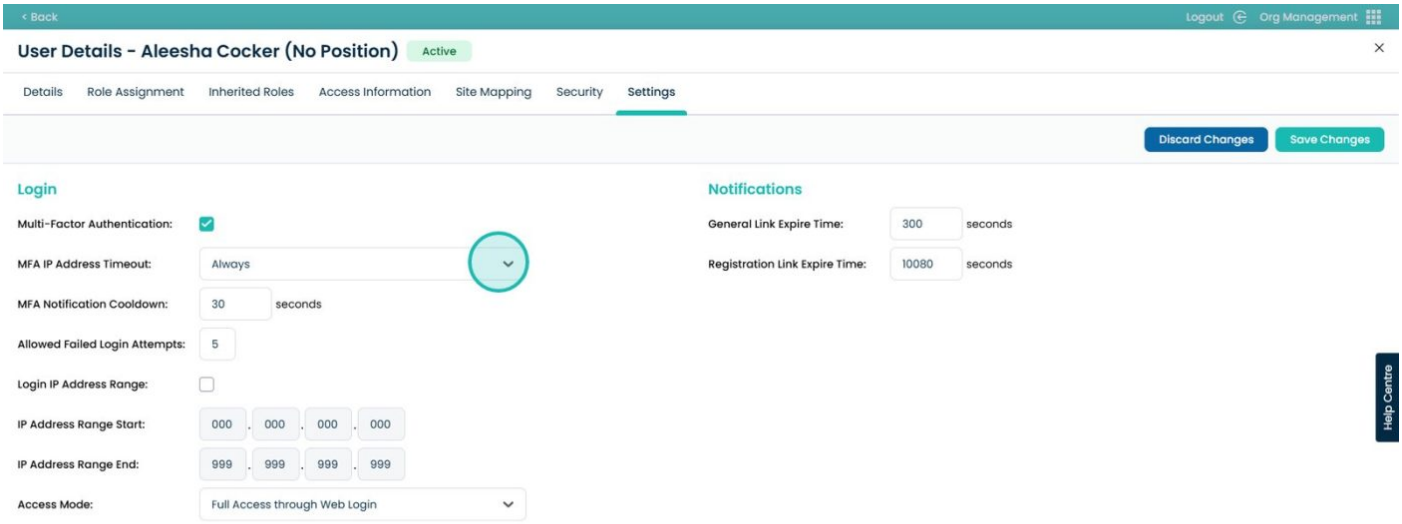
Click the Edit User Settings button



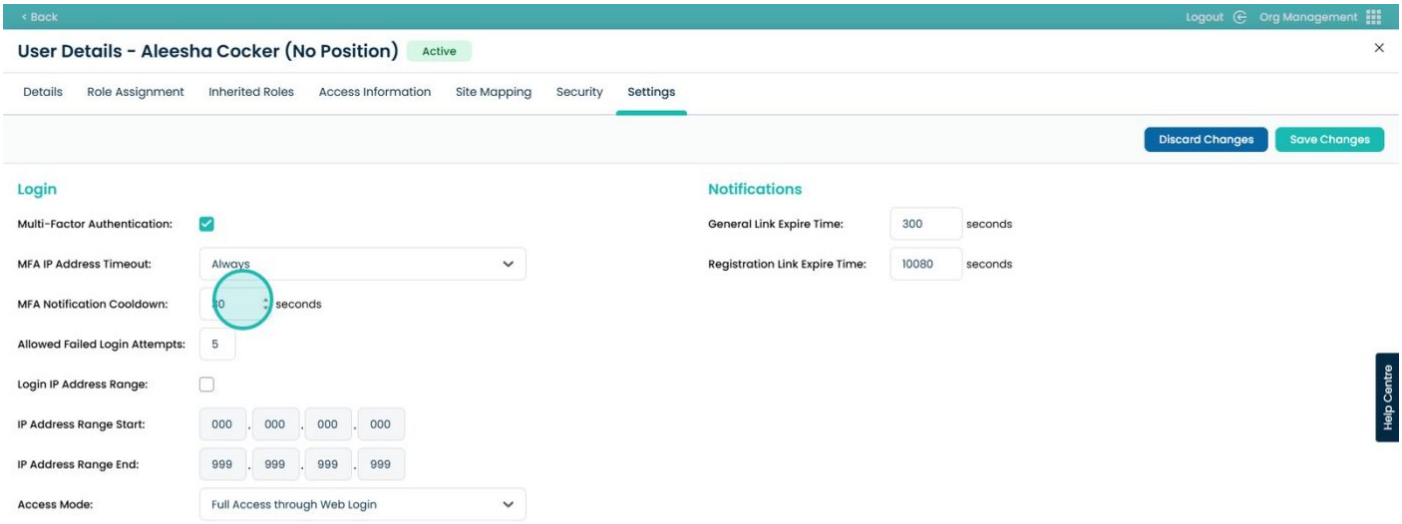
Click the Multi-Factor Authentication tick box



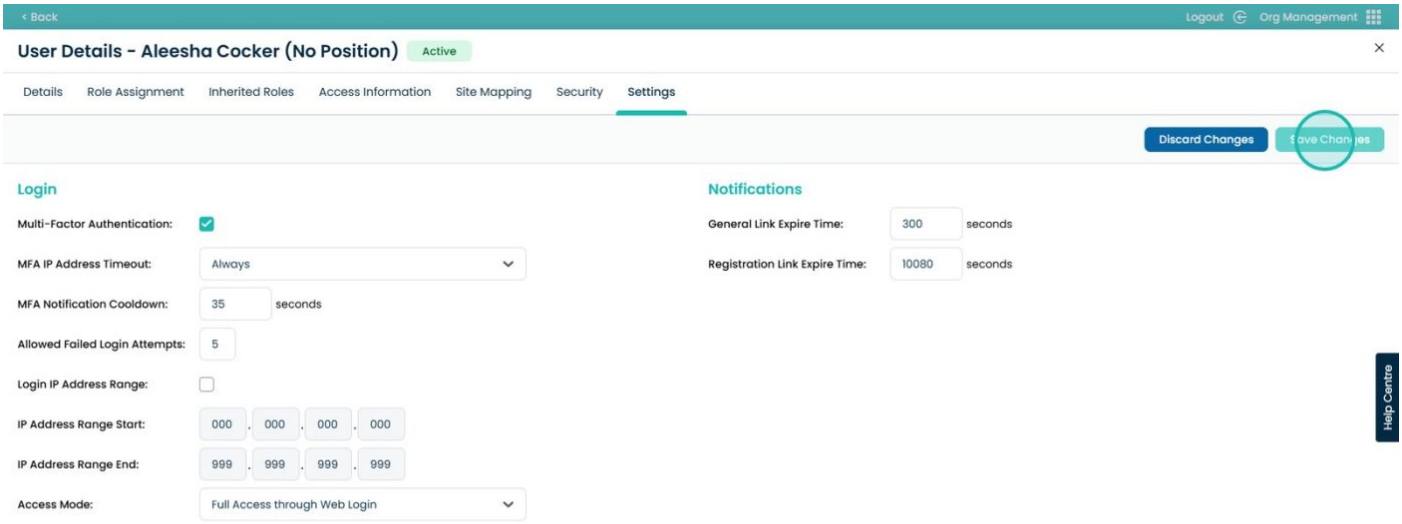
You can set a timeout with this drop-down for the IP address the request comes from



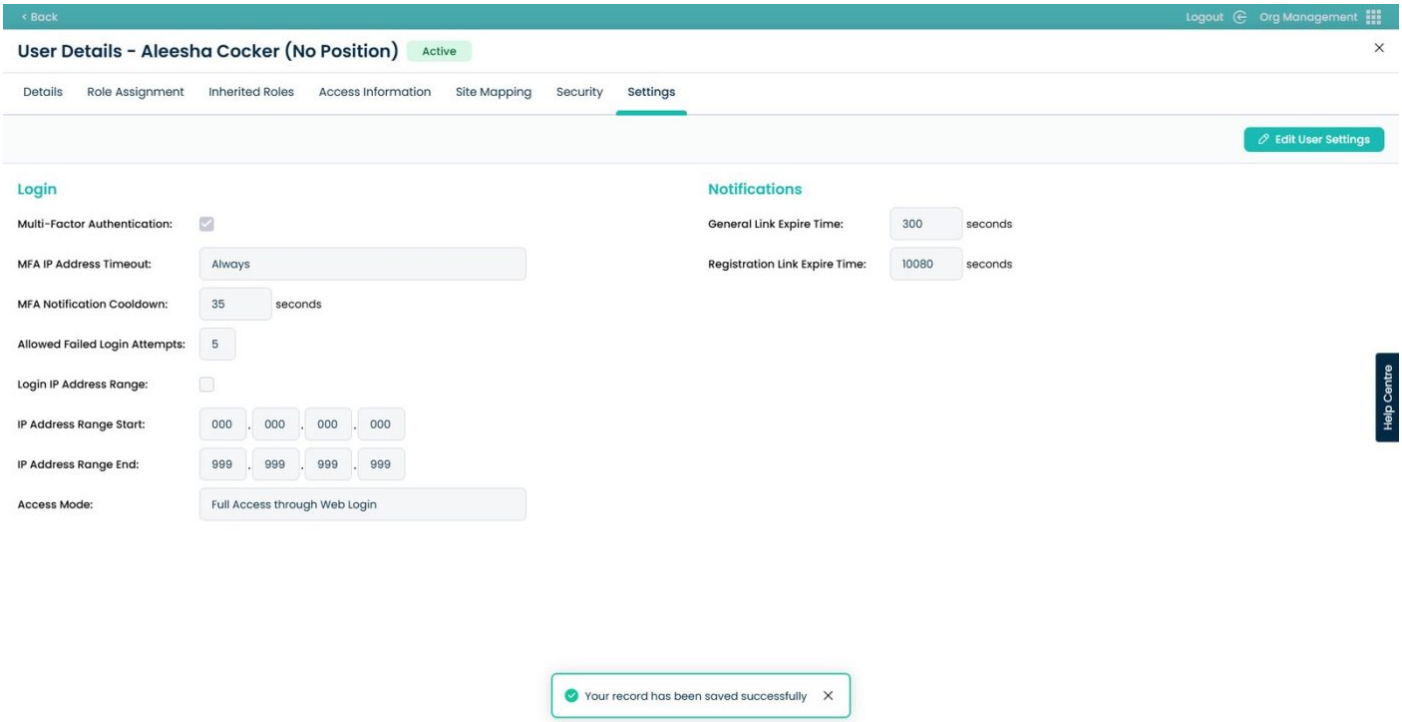
In this box you can enter how long the user will have to wait before requesting another SMS



When happy with the settings, select Save Changes



You have now enabled Multi-Factor Authentication



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- Normal
- Sad

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