How to Enable or Disable Viewing Day Centre in Cloud

Org Man Settings · https://cclearninghub.co.uk/docs/how-to-enable-or-disable-viewing-day-centre-in-cloud/

How to Enable or Disable Viewing Day Centre in Cloud



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This guide explains how to enable or disable the Day Centre feature within Cloud and manage which sites and users have access to it.

Managing Day Centre permissions correctly is important for ensuring staff only have access to the areas and functionality relevant to their role. It also helps organisations control visibility across sites, maintain security, and provide the correct level of access for different teams and permission groups.

By following this guide, you will learn how to:

- Access Feature Flags within Org Management
- Enable or disable Day Centre for specific sites
- Manage individual user access to Day Centre
- Configure permission levels for Admin users
- Set users to Read Only or Edit access
- Save and apply Day Centre permission changes

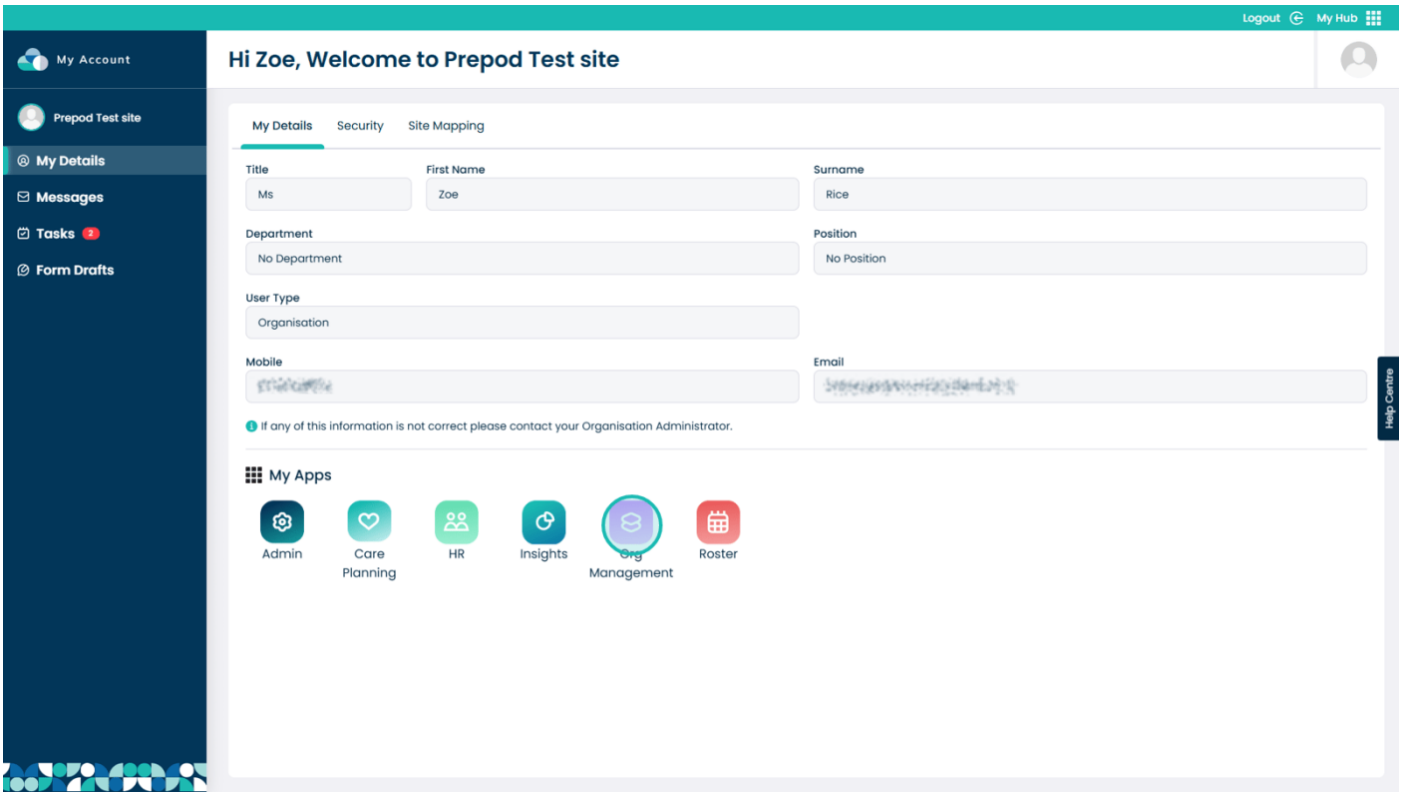
This ensures Day Centre access is configured correctly across your organisation while maintaining appropriate permission controls for all users.

Interactive Guide

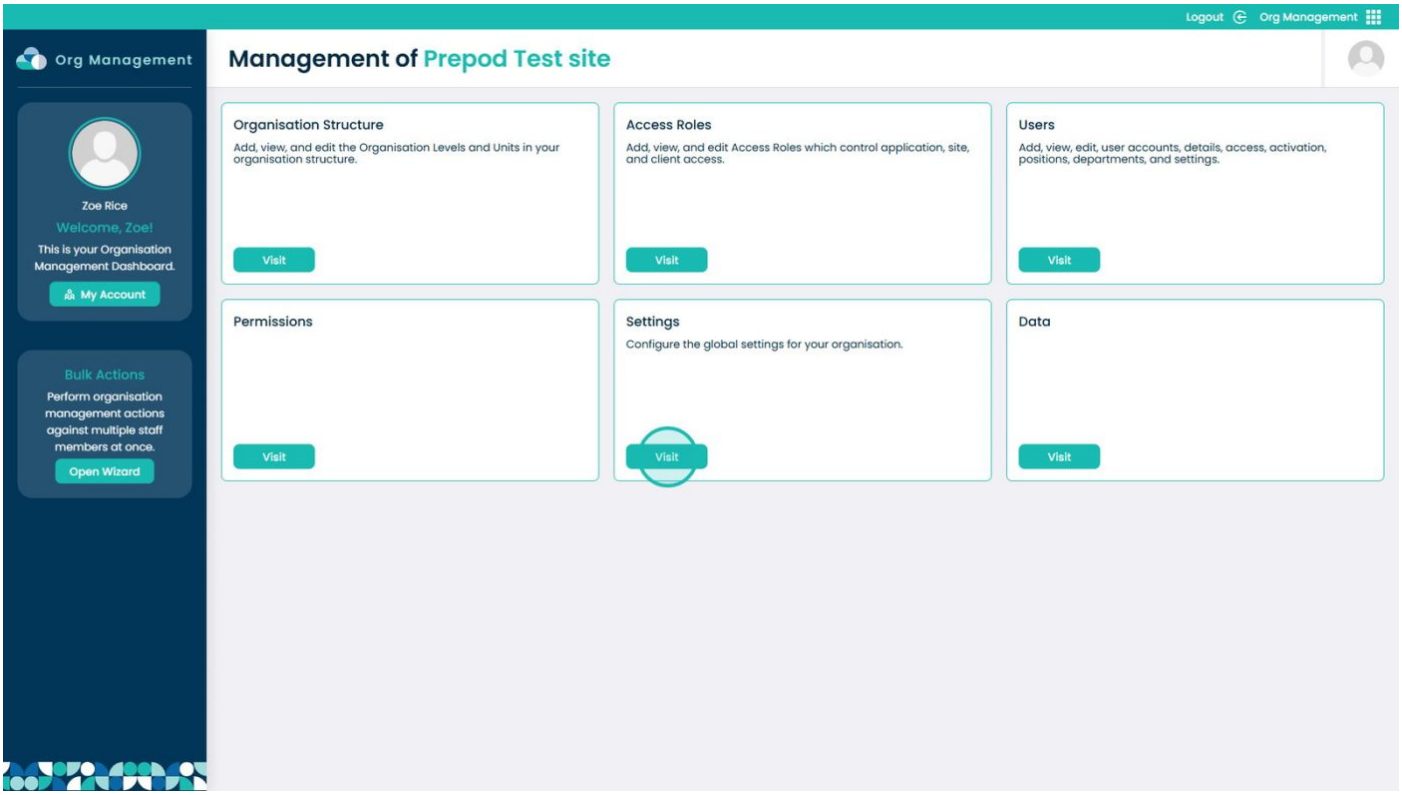
Embedded media:
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Text based guide

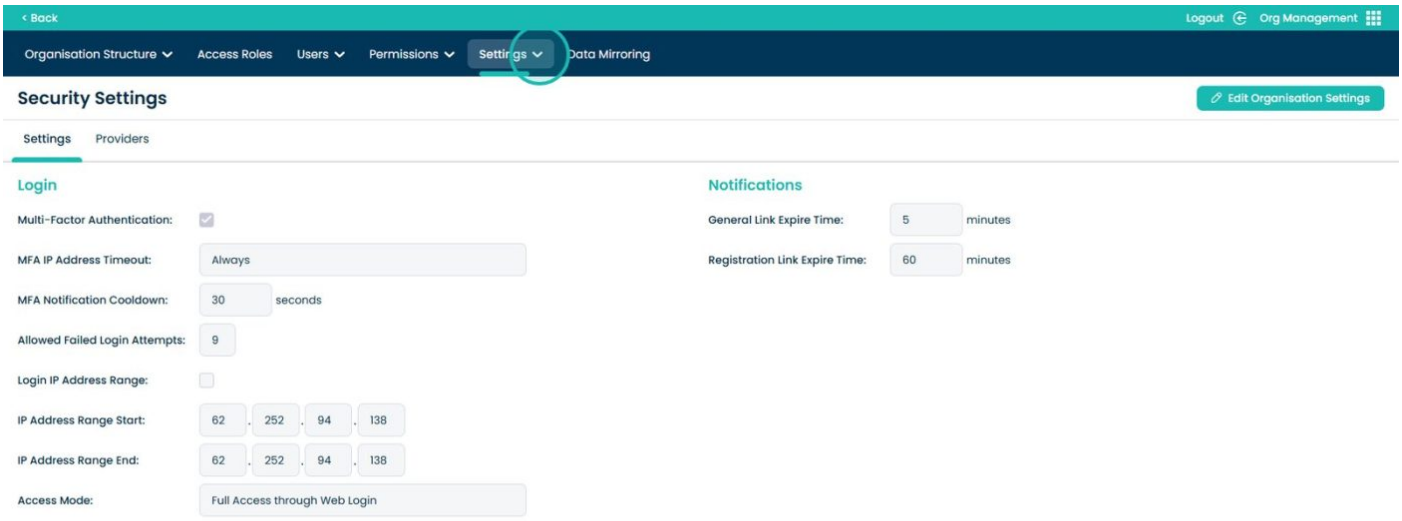
Enter Org Management.



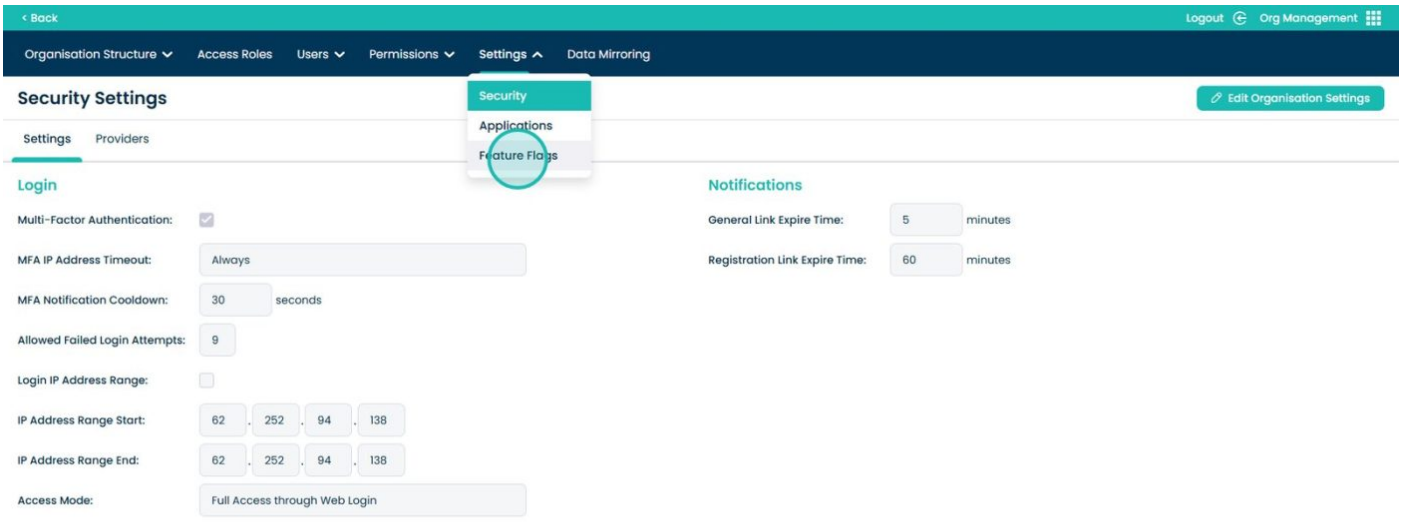
Click Visit in the Settings box.



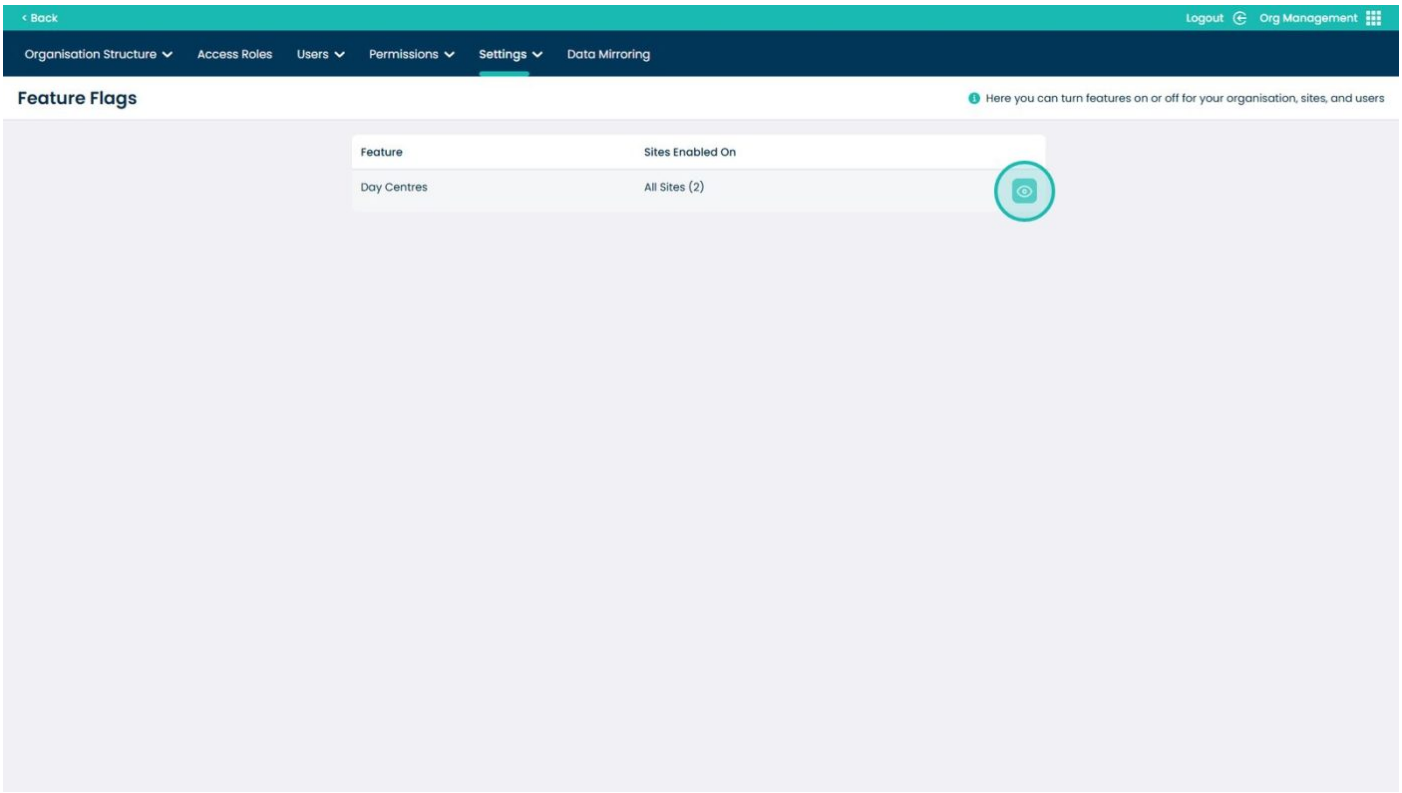
Open the Settings dropdown from the toolbar.



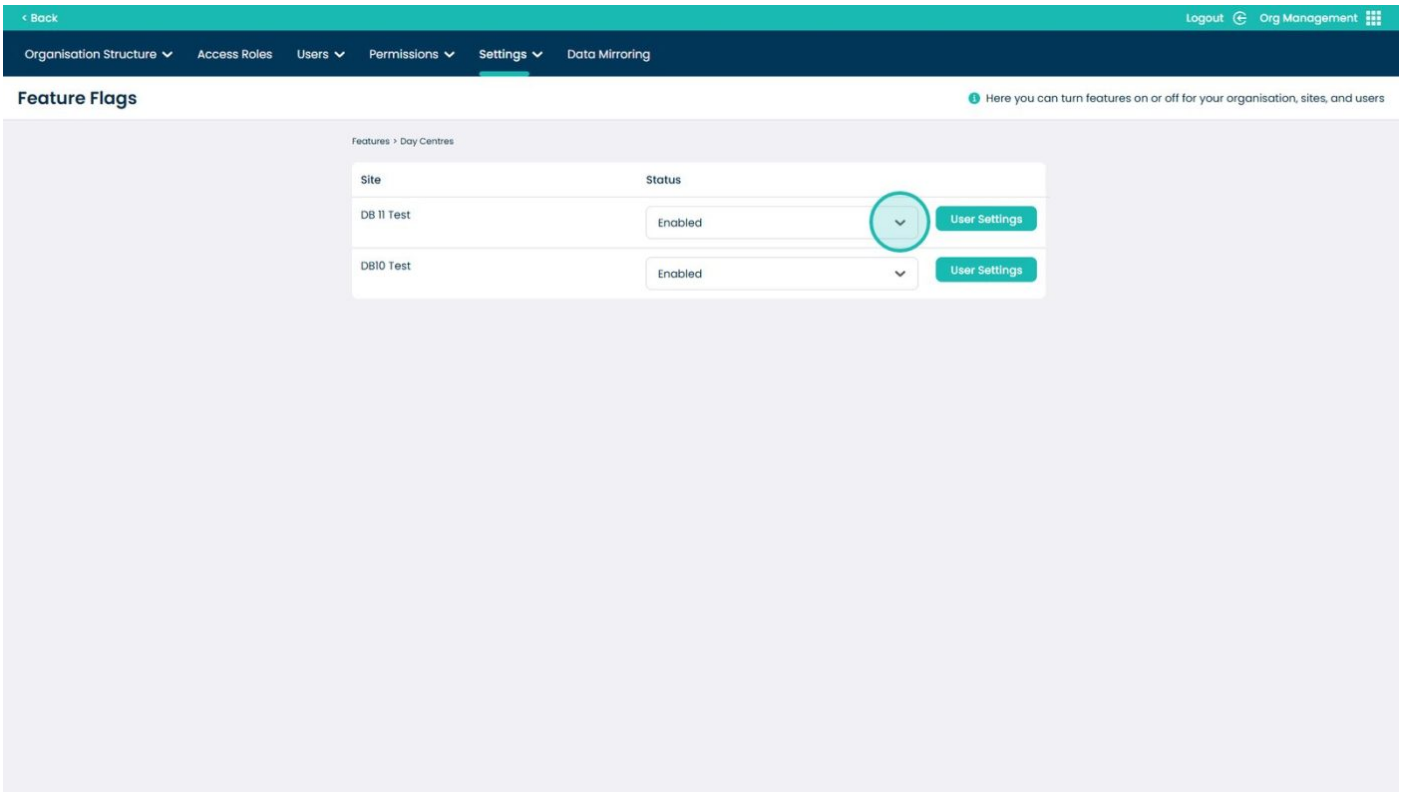
Open Feature Flags.



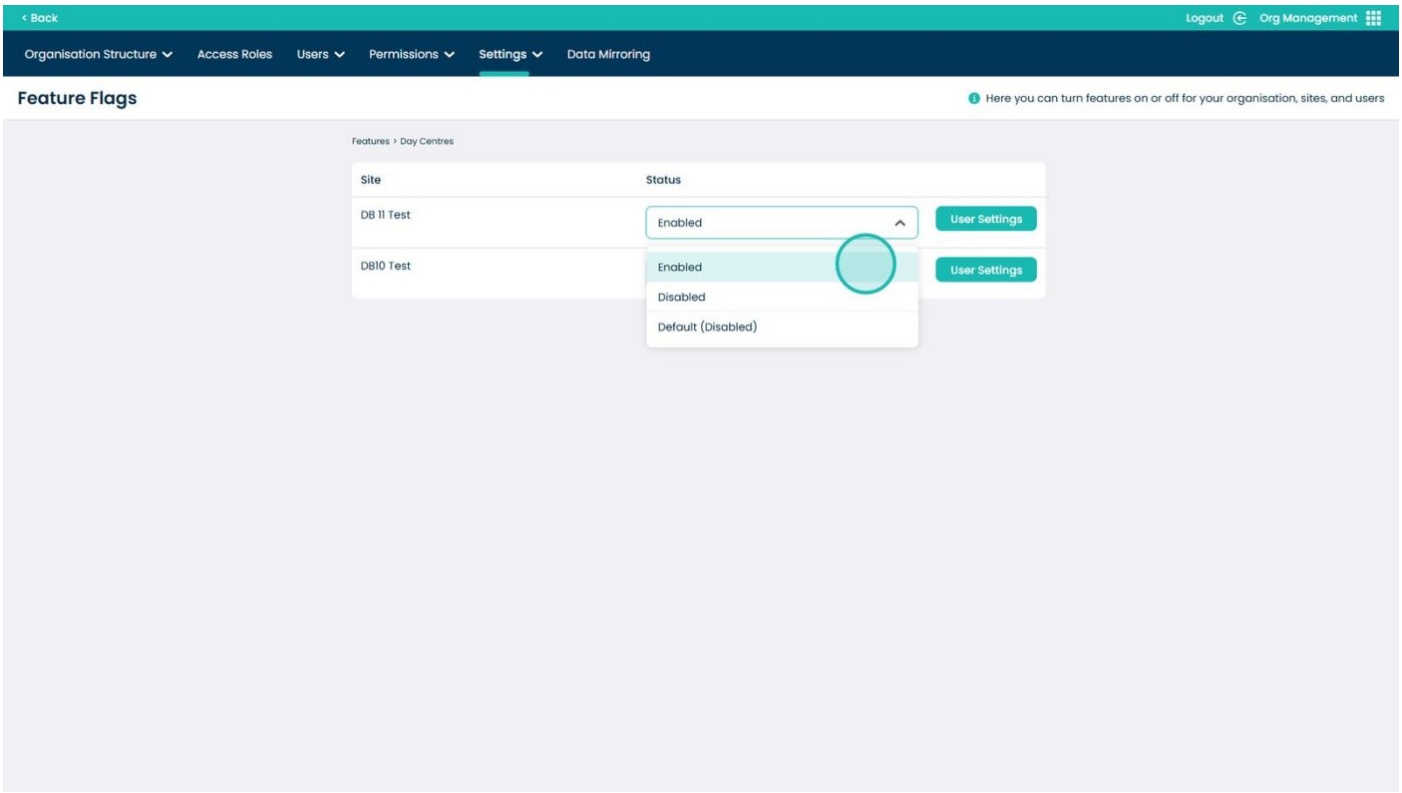
Click the eye icon on the Day Centres feature.



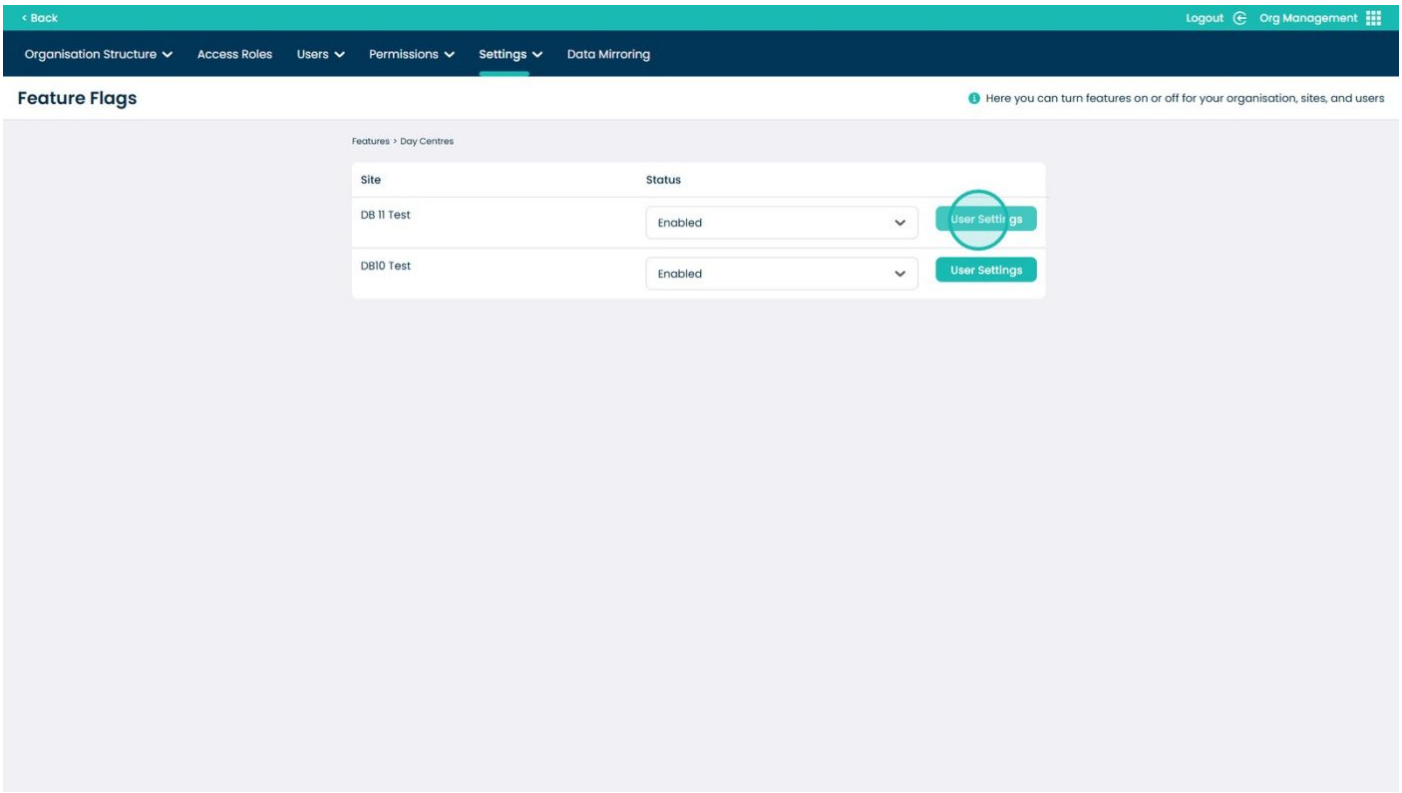
Open the dropdown under Status.



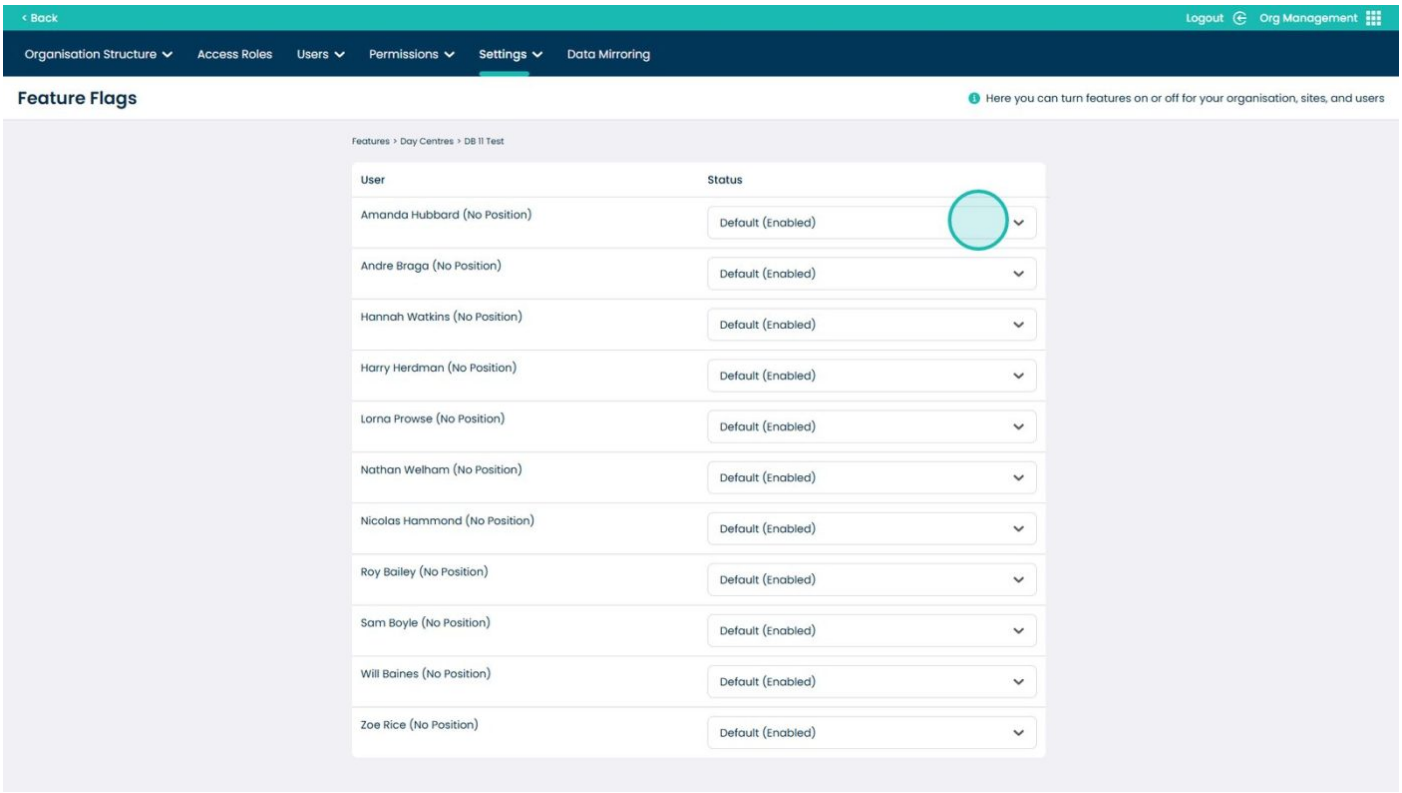
Enable or disable Day Centre for specific sites.



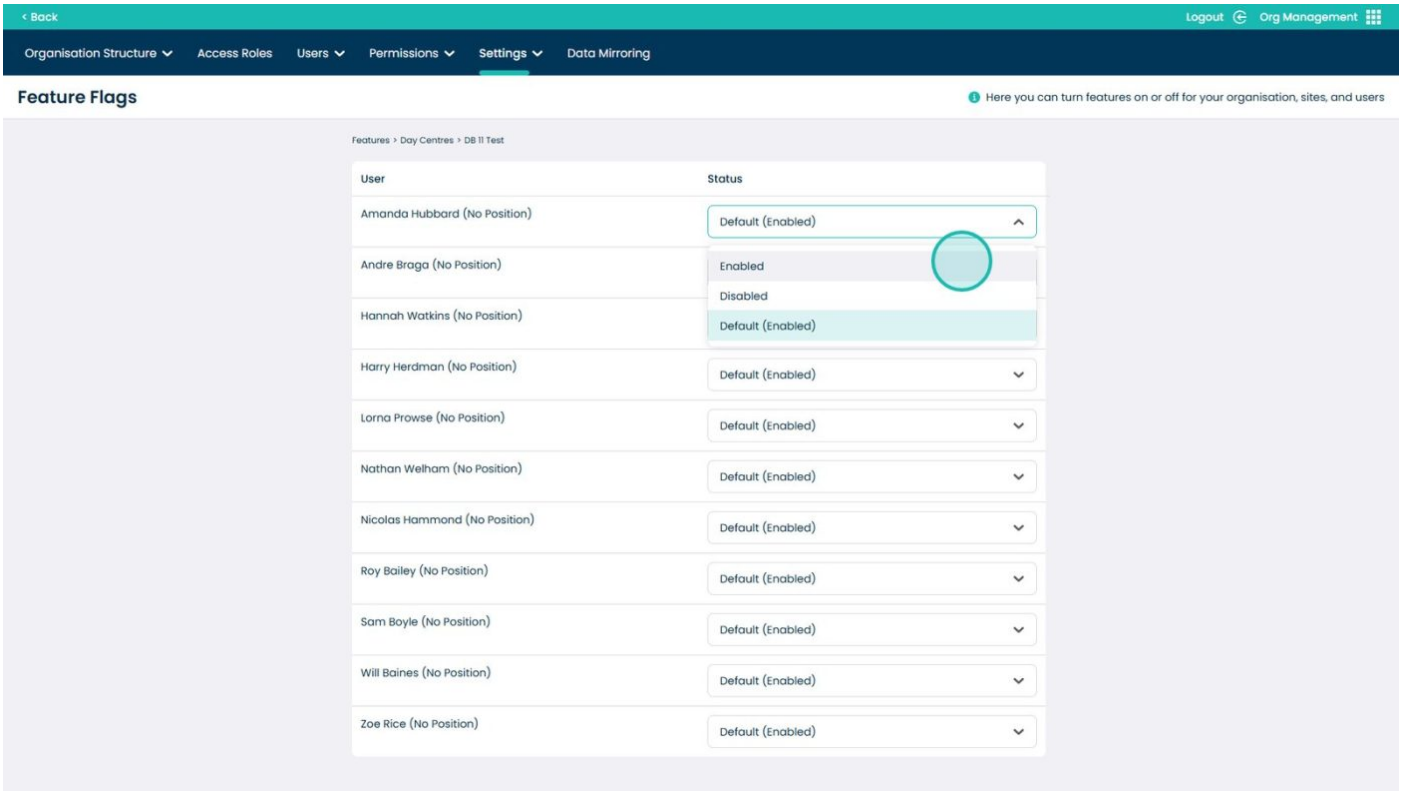
Enter User Settings.



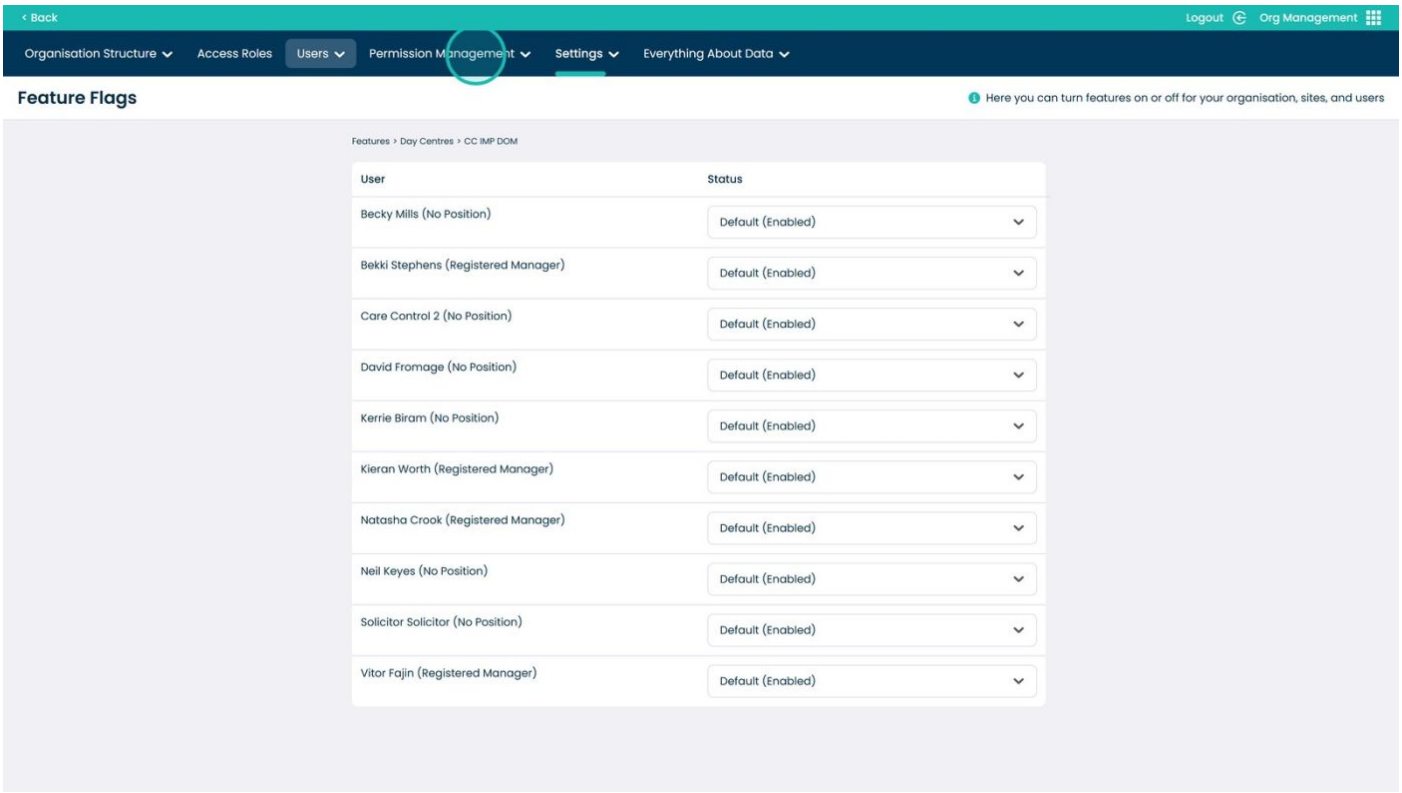
Open the dropdown to individually allow users to view Day Centres.



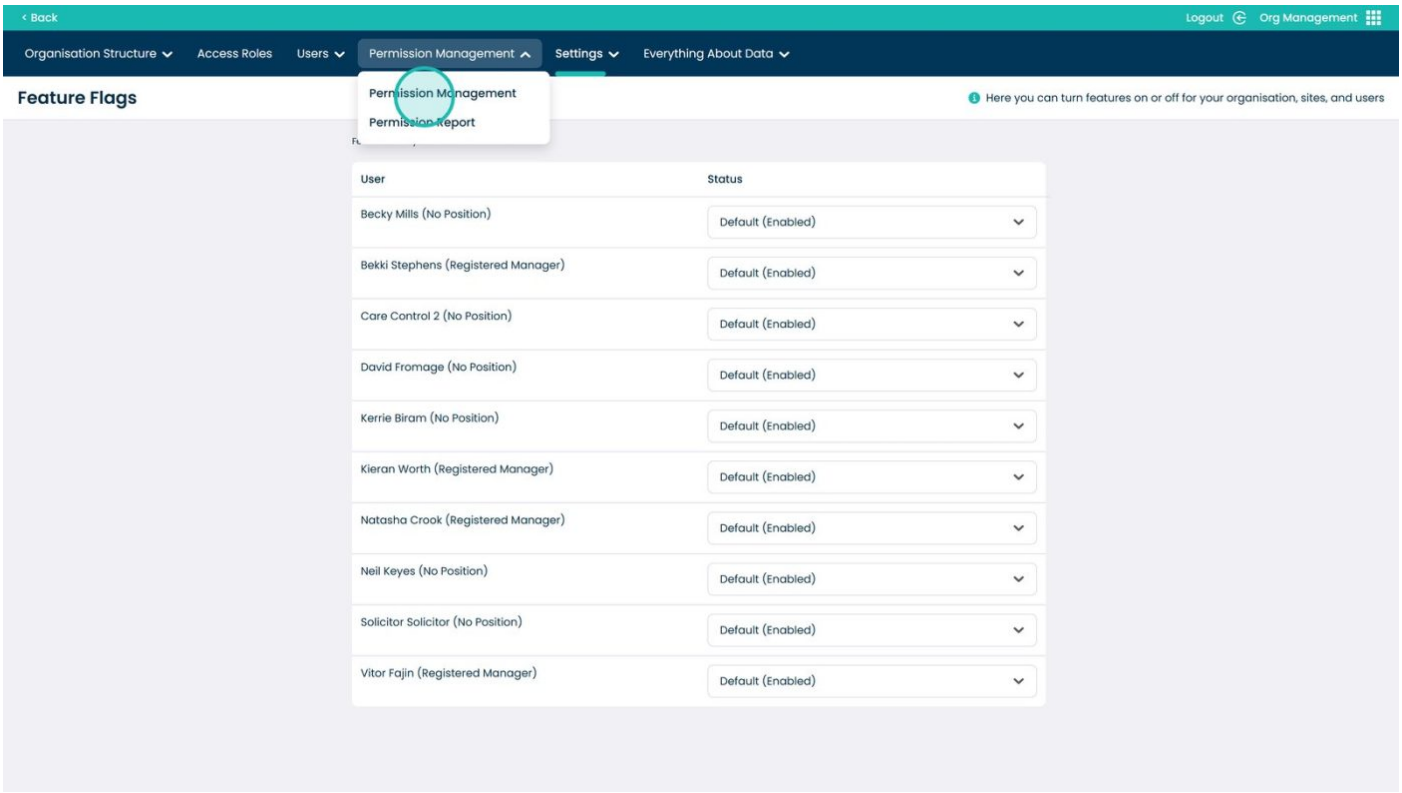
Select Enable or Disable for the user. By default, each user is enabled.



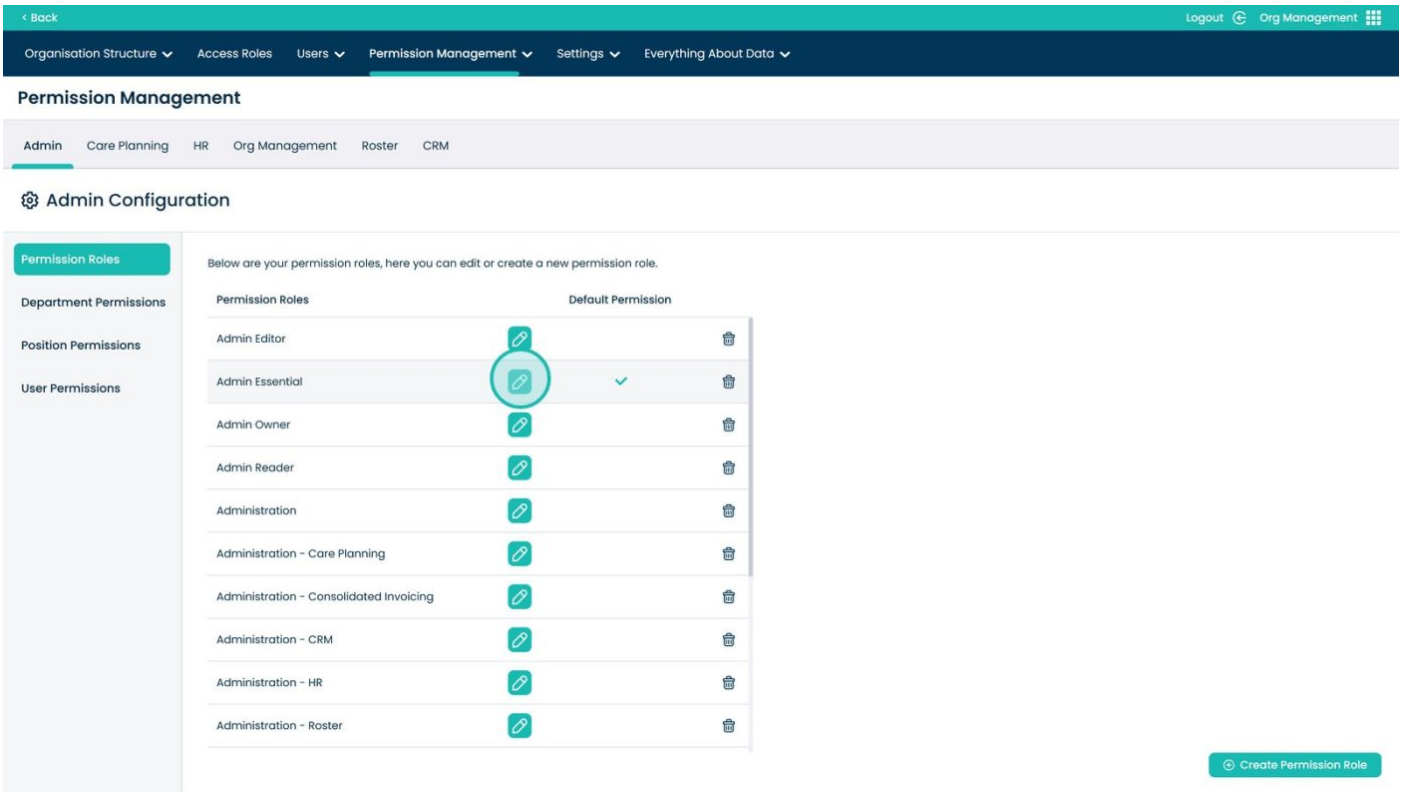
Open the Permission Management dropdown.



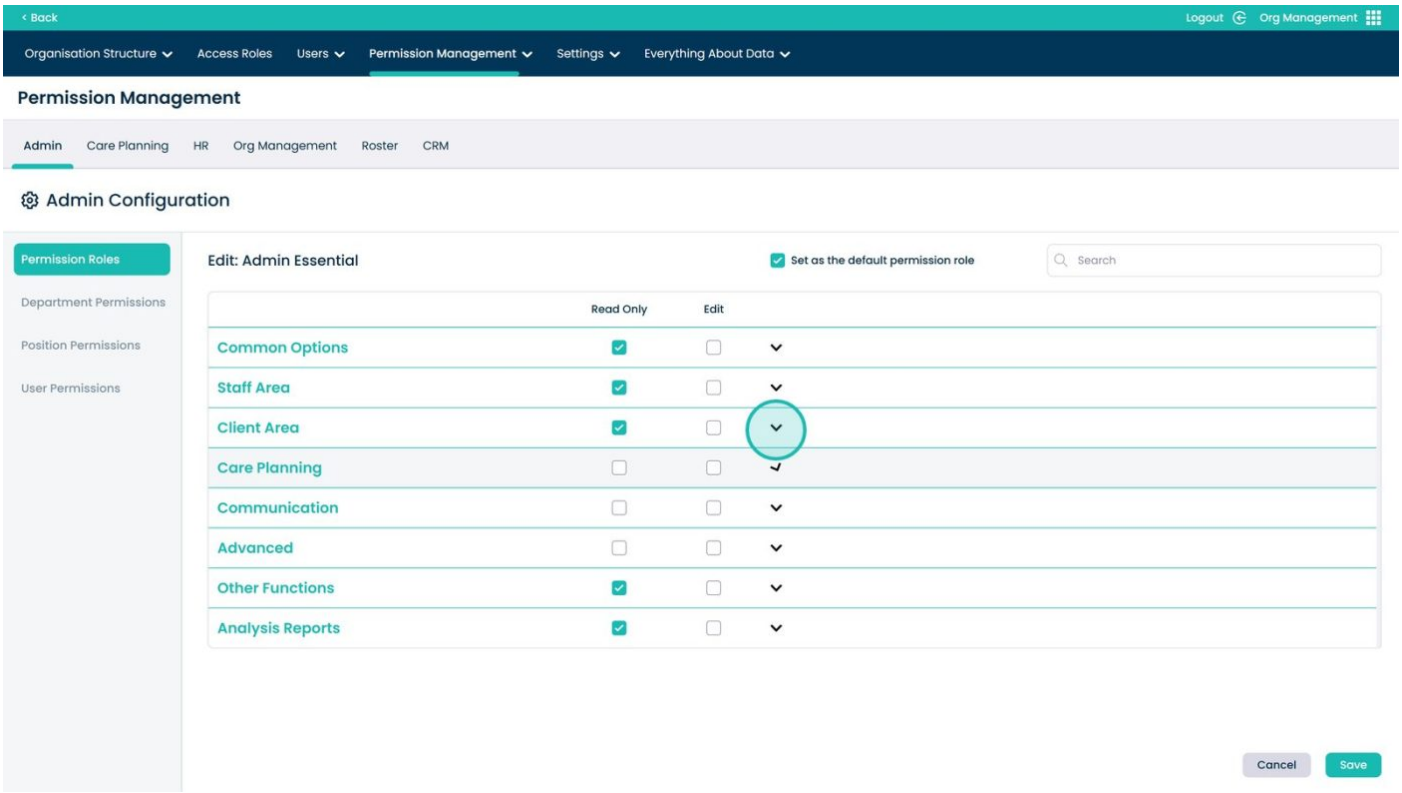
Select Permission Management.



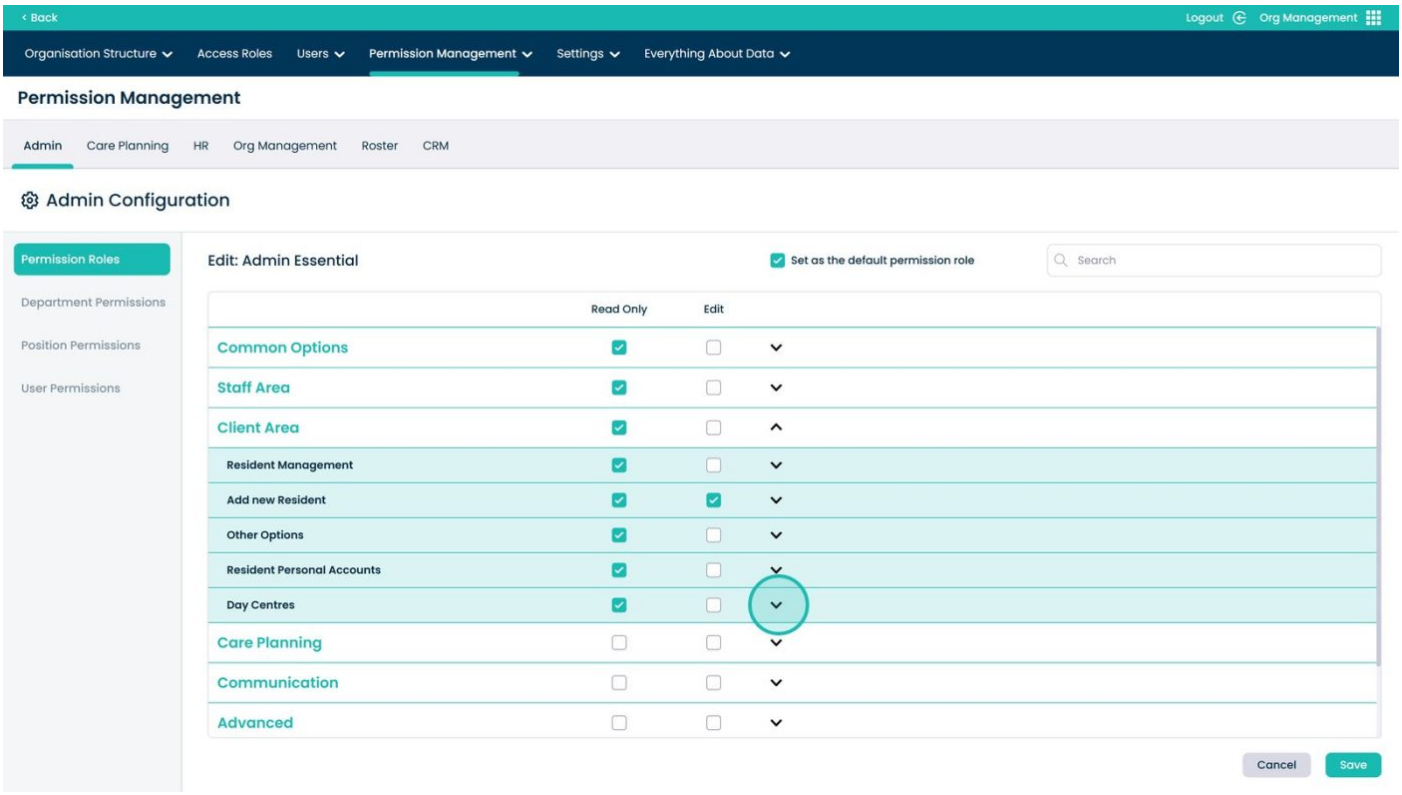
Click Edit on any Admin Permission you want to allow access to Day Centre.



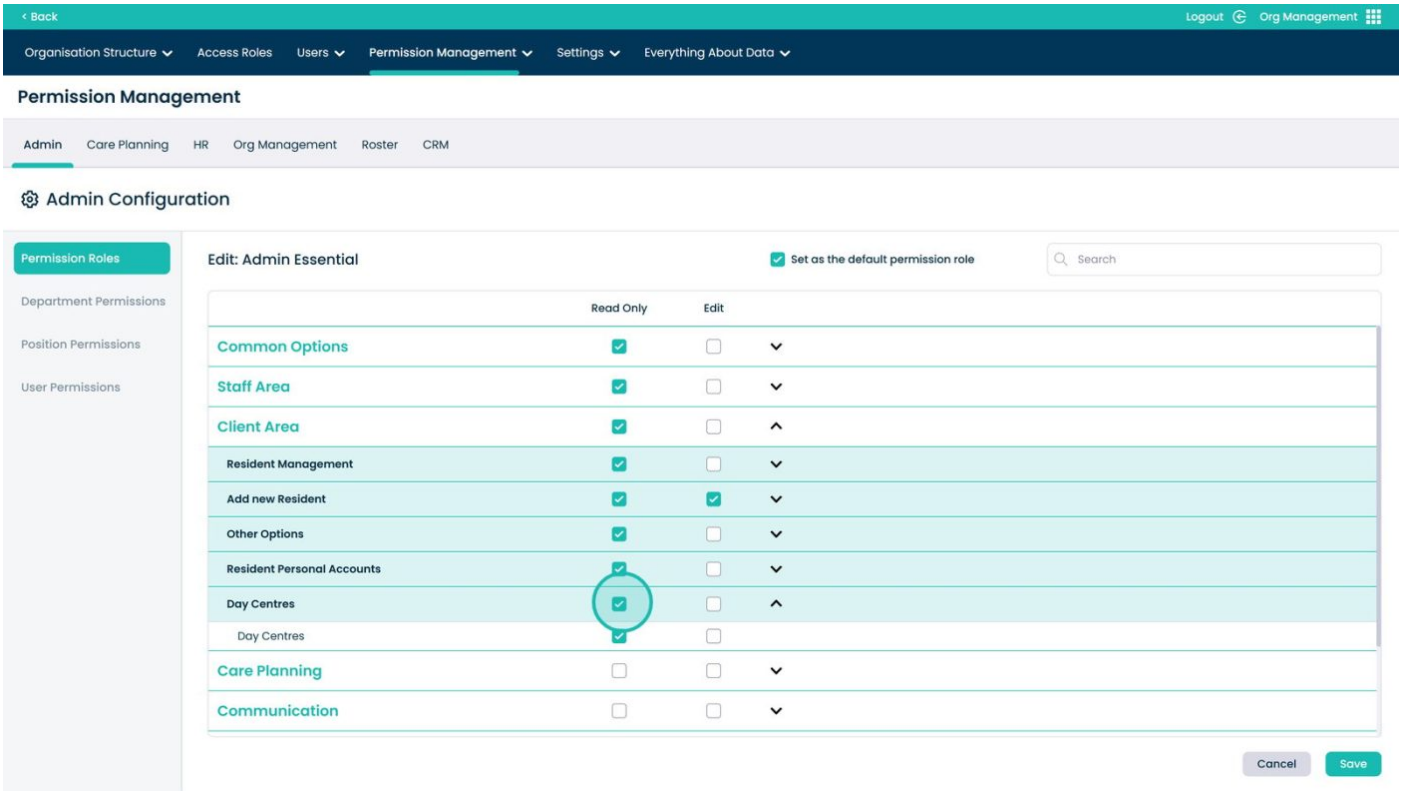
Open the Client Area dropdown.



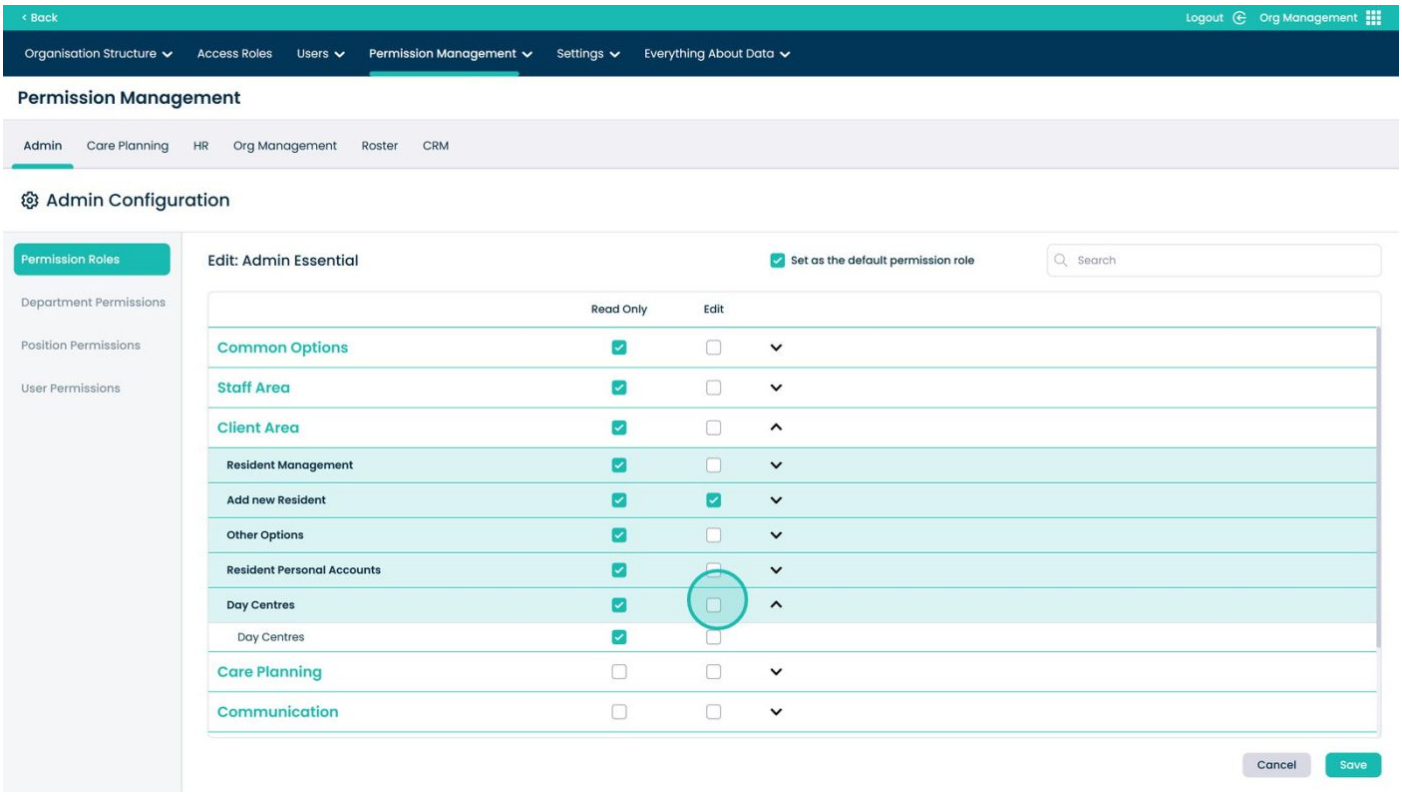
Open the Day Centres dropdown.



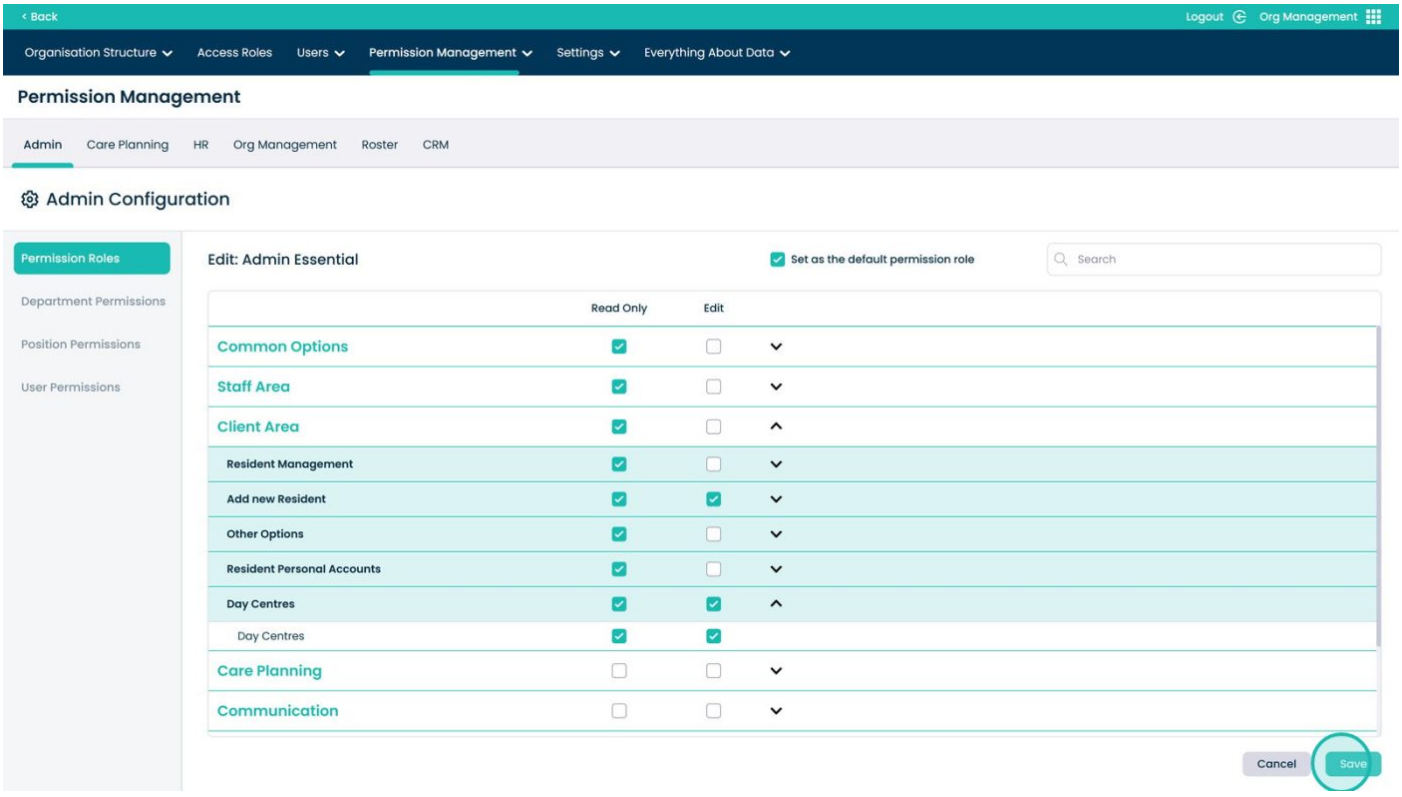
Select Read Only to allow users to view Day Centre without editing access.



Select Edit to allow users to make changes within Day Centre.



Click Save when finished.



Was it helpful ?

- Happy
- Normal
- Sad

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