How to Export a Risk Assessment Template on Cloud

Care Planning · https://cclearninghub.co.uk/docs/how-to-export-a-risk-assessment-template-on-cloud/

How to Export a Risk Assessment Template on Cloud



Kieran Worth

This guide explains how to export a Generic Risk Assessment template from the Care Planning module in the Admin App. Exporting templates allows you to easily share, back up, or review your Risk Assessment layouts outside the system, ensuring compliance and consistency across all your care sites.

For Care Control users, this process is particularly useful when updating or standardising documentation across multiple services. By exporting a Risk Assessment as a .txt file, you can store a version for auditing, make revisions offline, or import the same structure into another environment, saving time and reducing duplication.

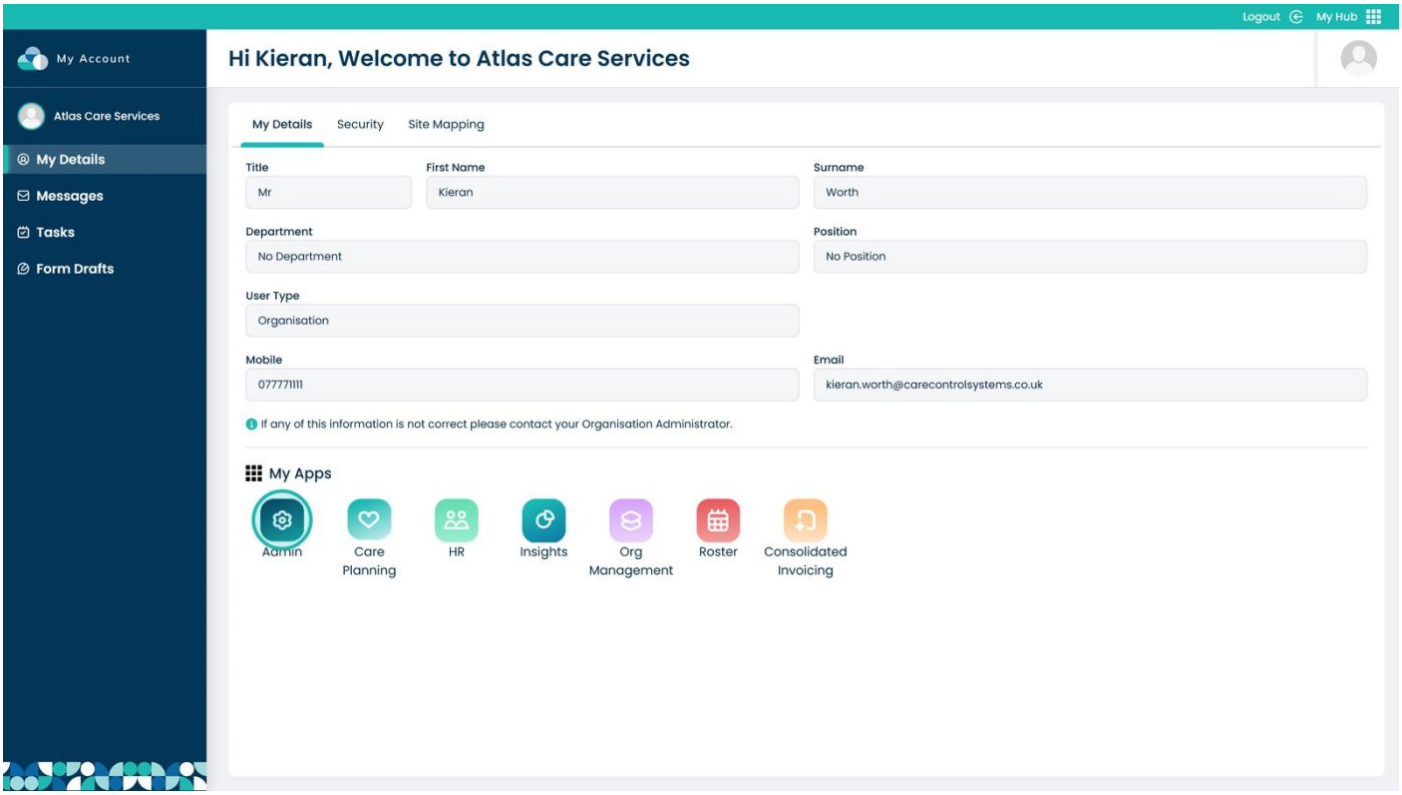
Interactive Guide

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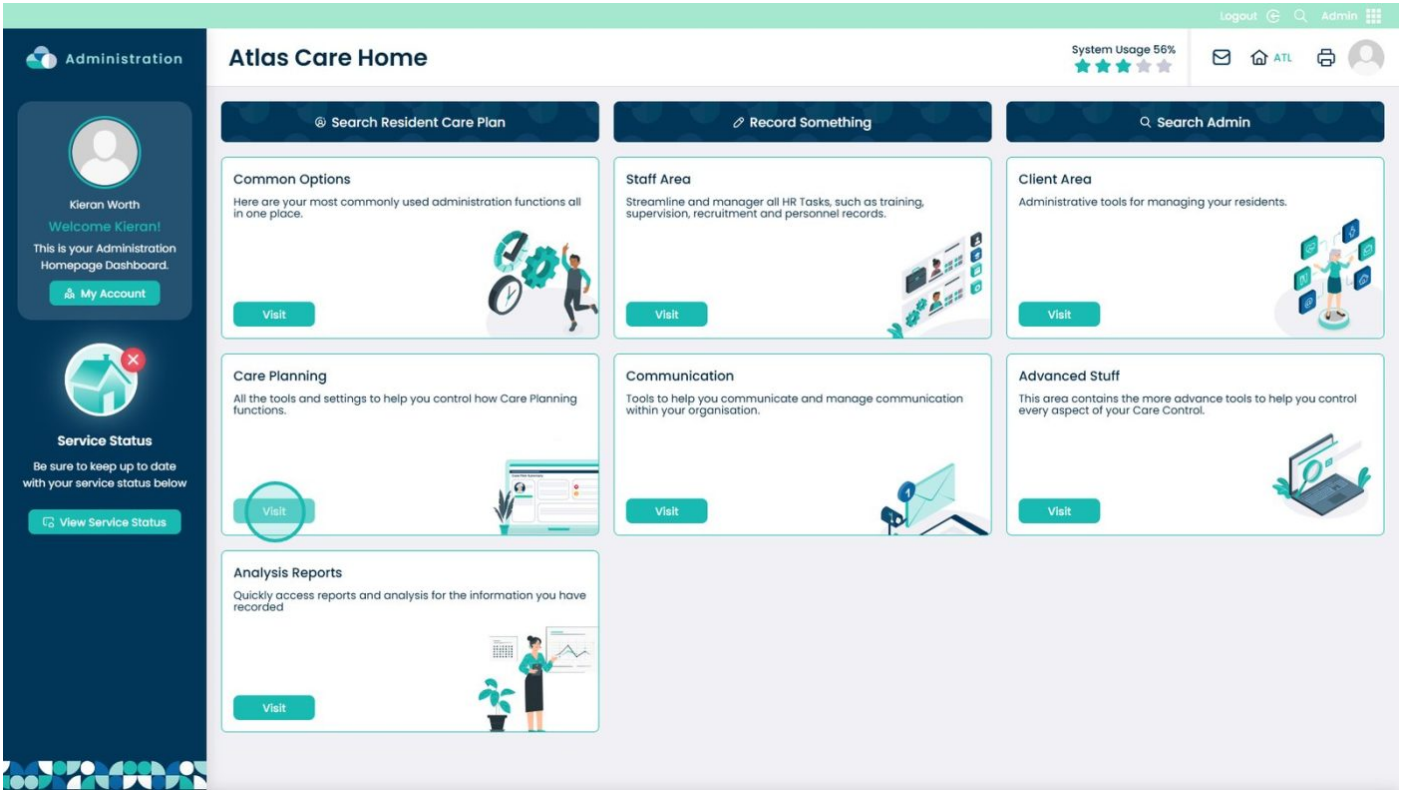
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Text based guide

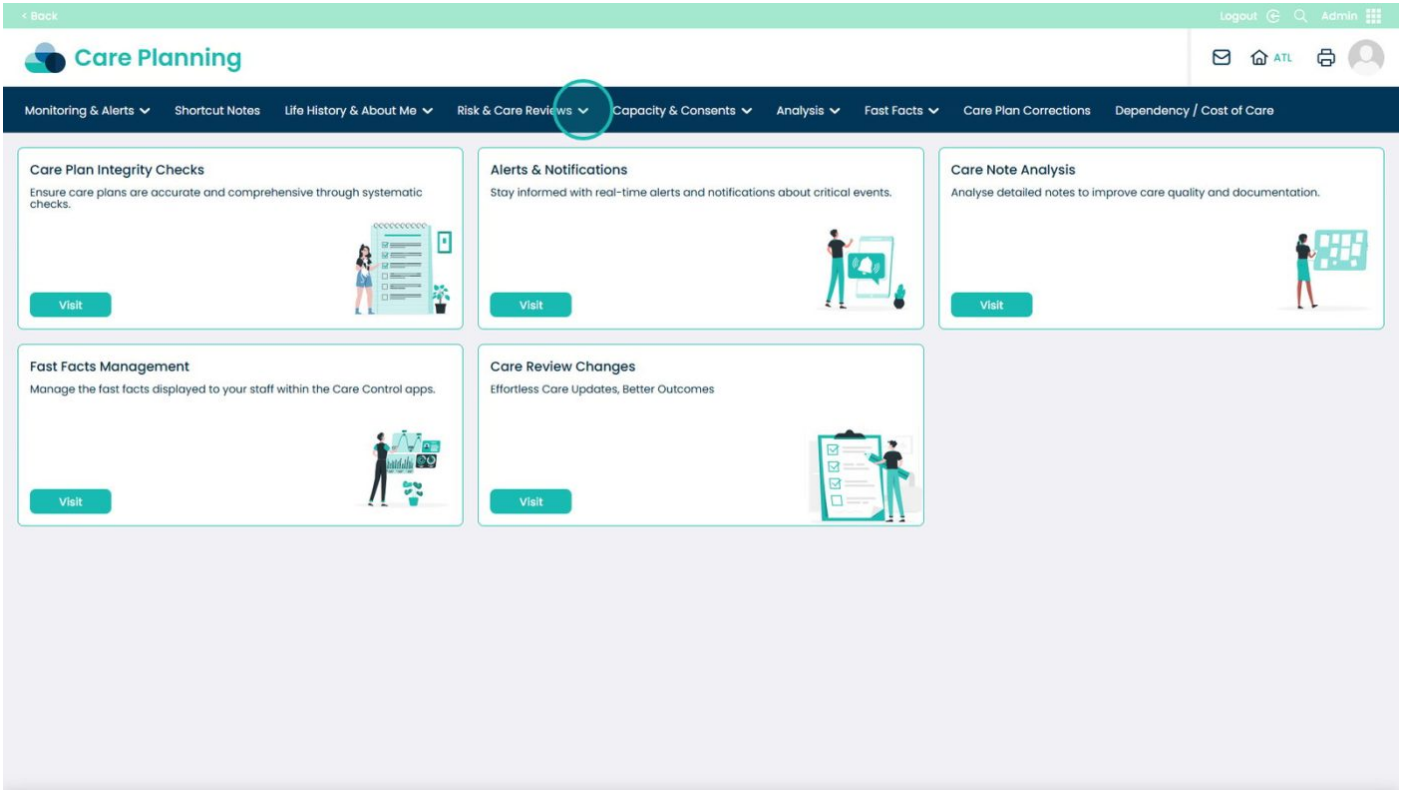
Open the Admin App



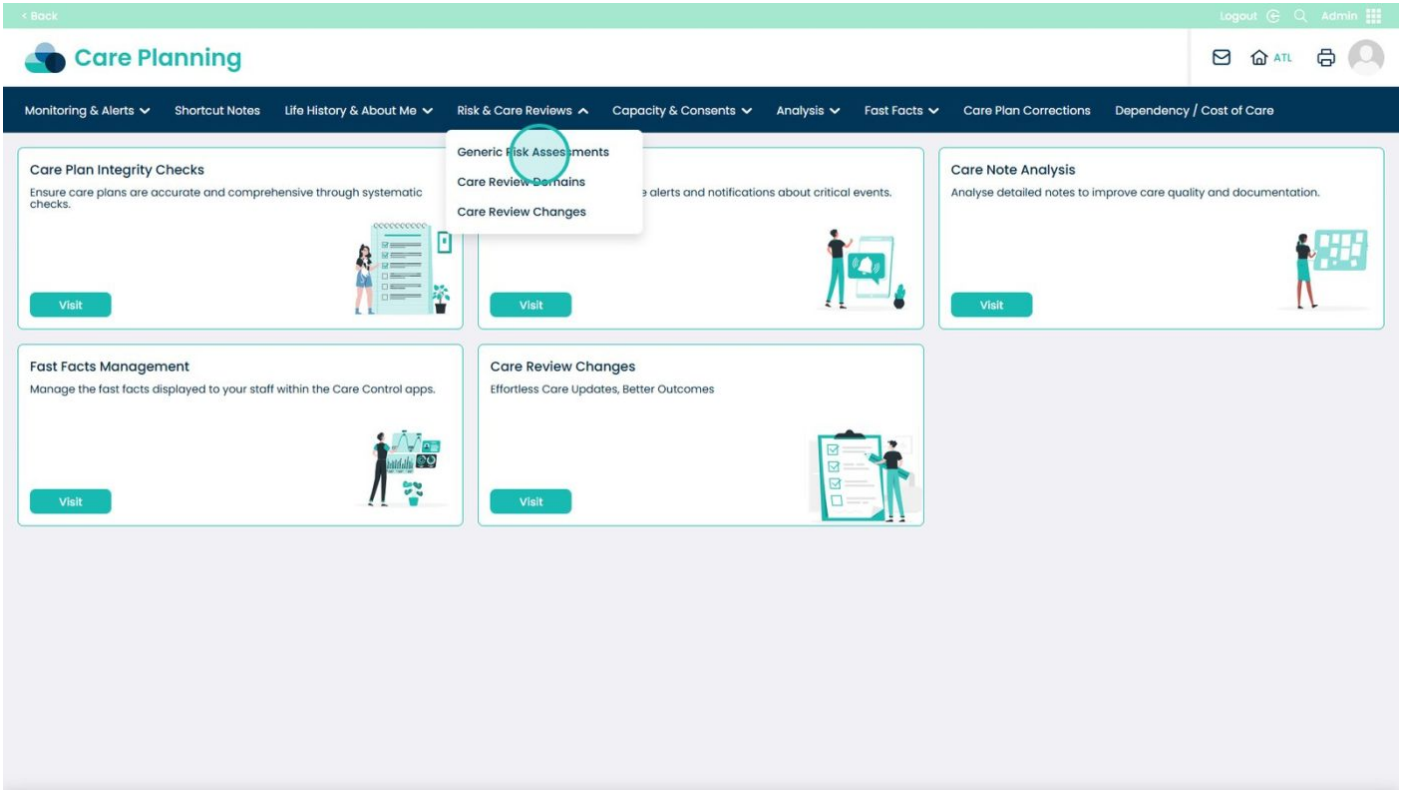
Click Visit on Care Planning



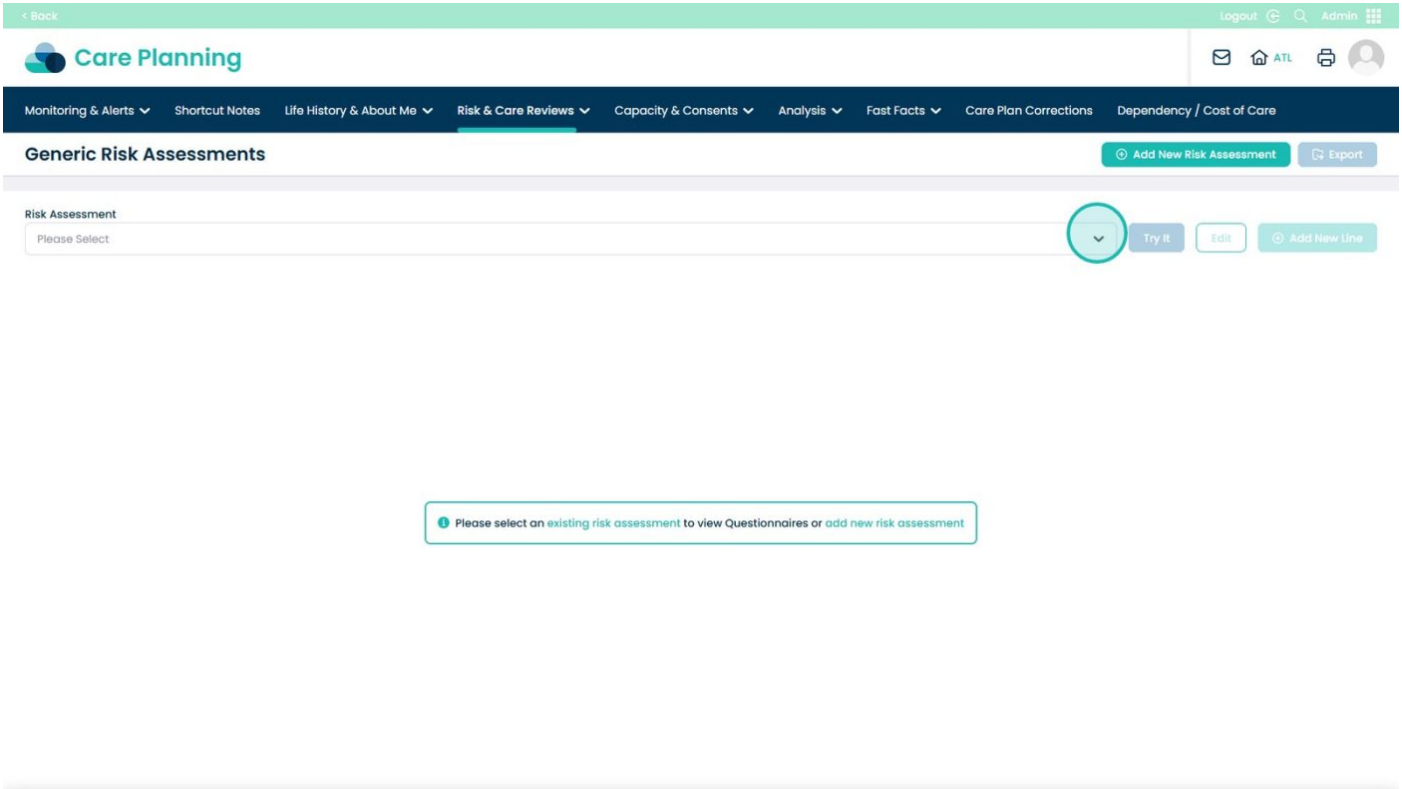
Open the Risk & Care Review dropdown



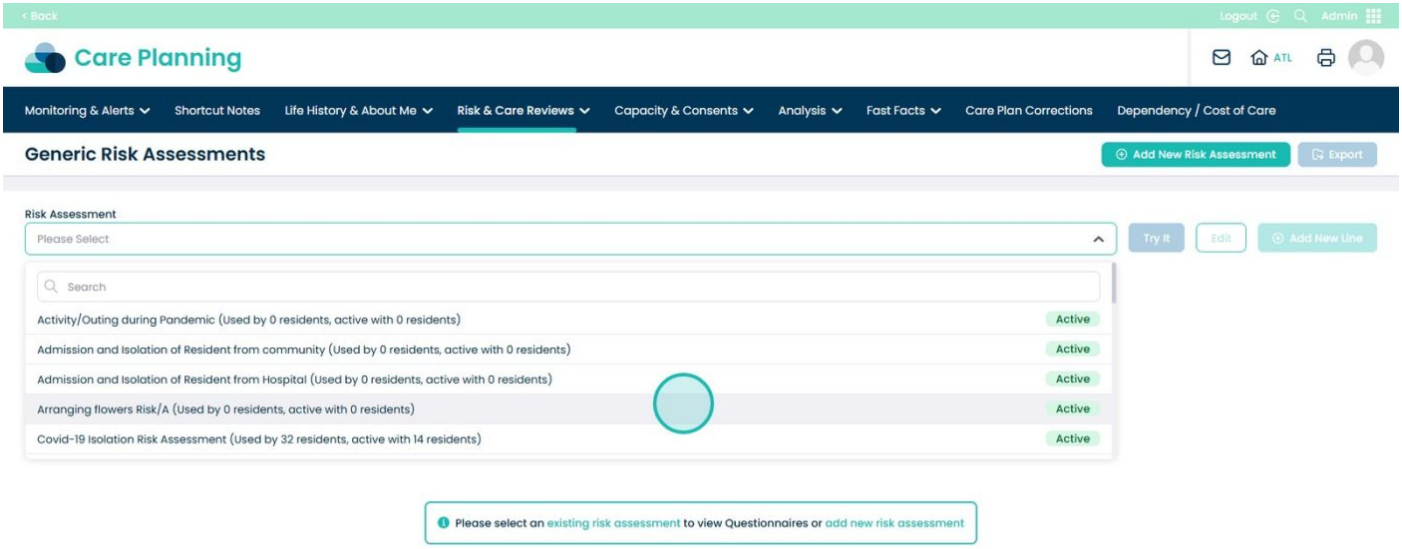
Select Generic Risk Assessments



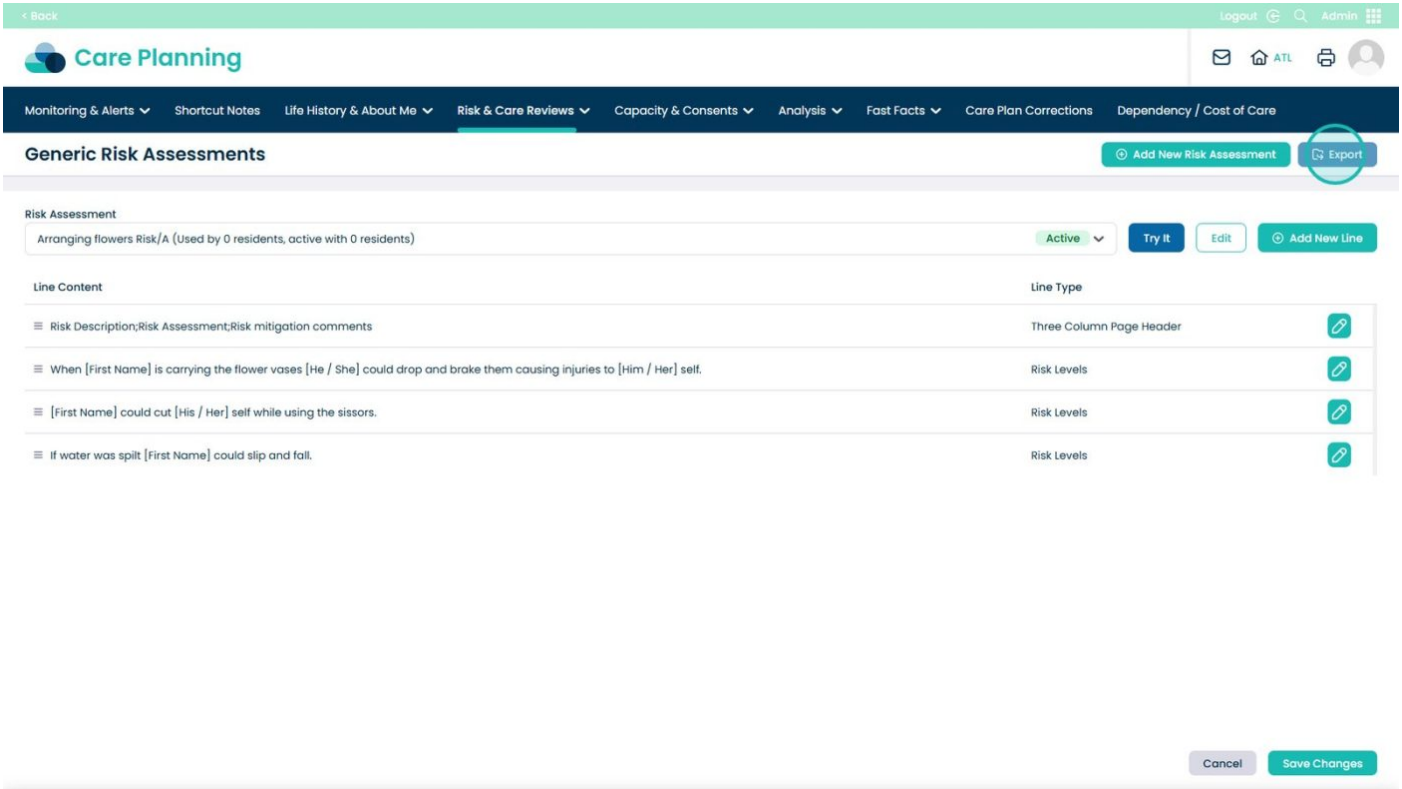
Open the Risk Assessment dropdown



Choose the Risk Assessment template you want to export



Select Export. This will download a txt file with the template attached



Was it helpful ?

- Happy

- Normal
- Sad

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