How to set a Privacy Officer on Cloud

Advanced Stuff · https://cclearninghub.co.uk/docs/how-to-set-a-privacy-officer-on-cloud/

How to set a Privacy Officer on Cloud



Tiggy Crawford

What is a Privacy Officer?

A Privacy Officer in a care management environment plays a crucial role in ensuring the confidentiality and security of patient information, aligning the organisation’s practices with relevant healthcare privacy laws and regulations. This individual is responsible for developing, implementing, and overseeing policies and procedures that safeguard patient data from unauthorised access, misuse, or breaches.

Why do we need one?

Having a Privacy Officer is essential for several reasons. Firstly, it ensures that the organisation remains compliant with complex and ever-evolving healthcare privacy laws and regulations, thereby avoiding legal penalties and financial losses. Secondly, by safeguarding patient information, it upholds the trust and confidence that patients place in the healthcare provider, which is foundational to the patient-caregiver relationship.

How does it work in Care Control?

Care Control have implemented the idea of a Privacy Officer role, for a staff member within each organisation, in response to requirements set out to meet NHS Assurance. The assigned Privacy

Officer will receive alerts when certain types of client information is accessed. This allows organisations to track who, when and why staff members are viewing patient information.

For example, if a staff member attempts to access the Care Plan of a historic patient, they will be required to enter a reason for their access. This reason and access will be alerted to the Privacy Officer to review. For guidance on setting your Privacy Officer on Care Control, see the steps below.

Still want to know more?
If you would like to learn more about the idea of a Privacy Officer, how one could be implemented and how they could improve your privacy standards, see the links below for useful articles on the subject:

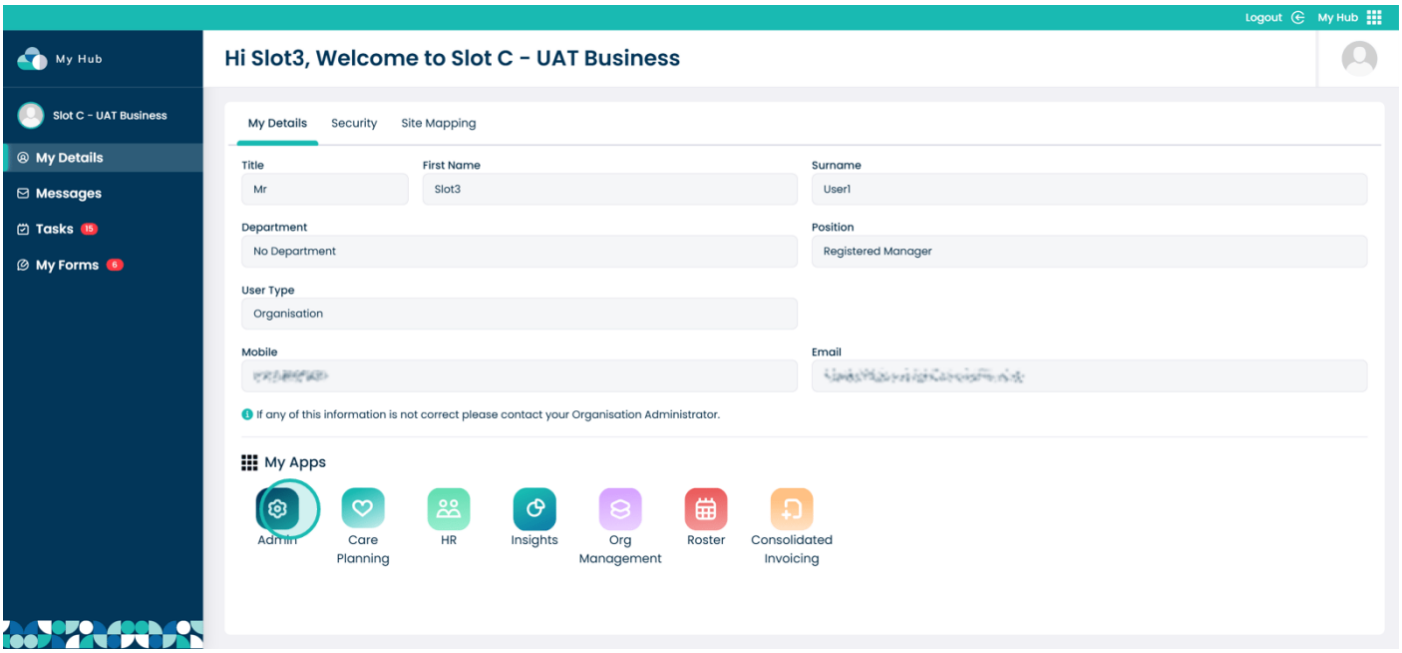
- The NHS's take on information governance – View
- Further information about governance, GDPR and Privacy Officers (Data Protection Officers) – View

Interactive Guide

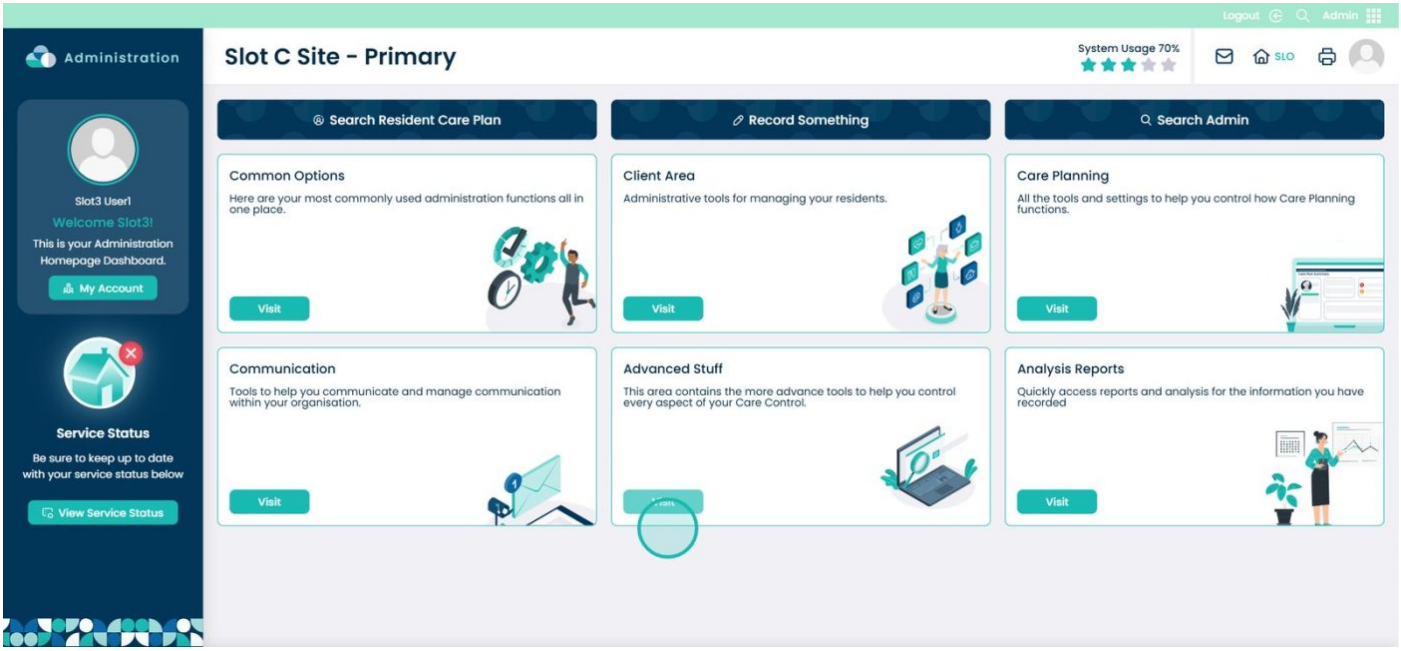
Embedded media:
https://demo.arcade.software/CGOqMWBXAmkxwWVVD3Mw?embed&embed_mobile=inline&embed_desktop=inline&show_

Text based guide

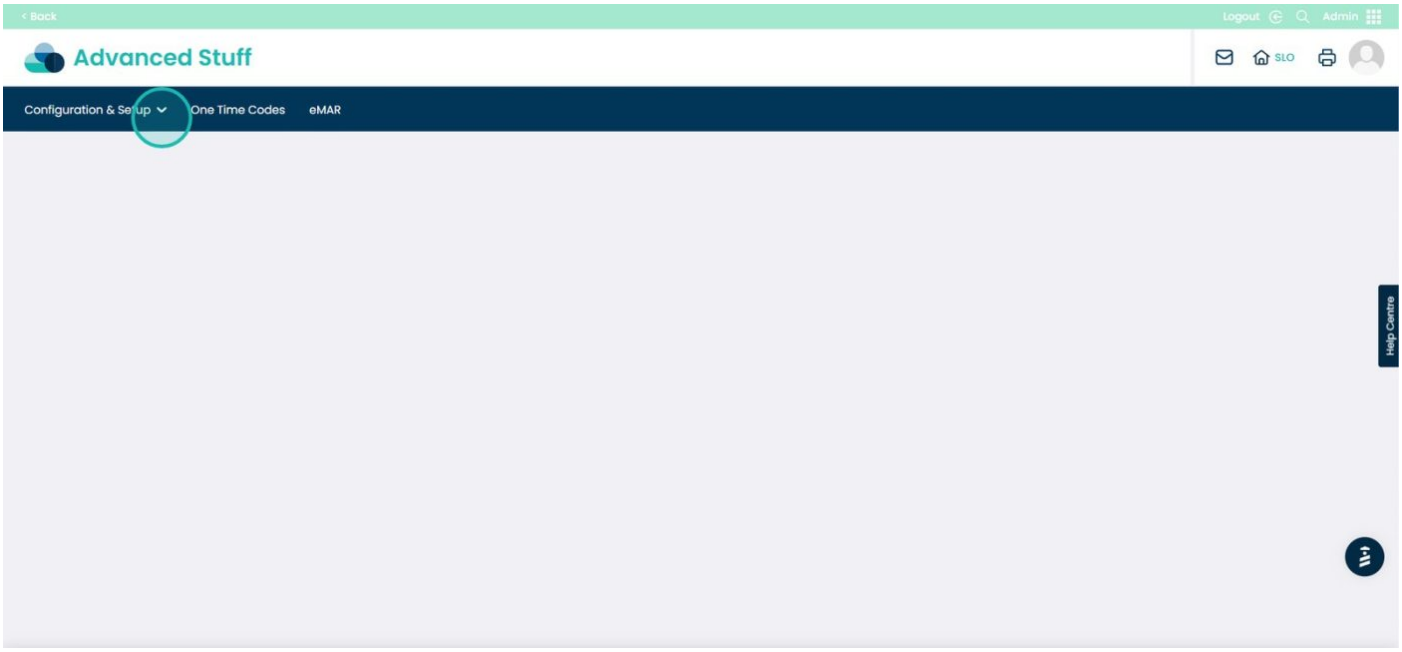
Within the ‘My Hub’ dashboard, click the Admin app.



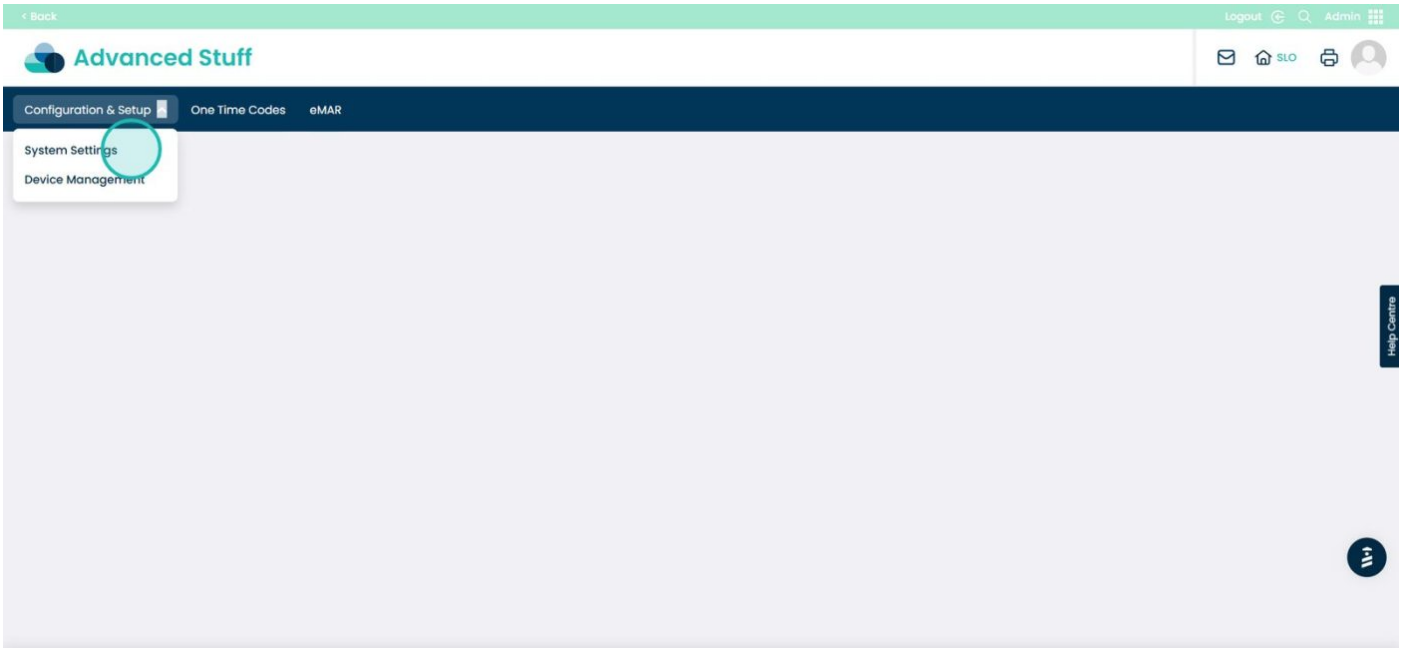
Then select the ‘Visit’ button under Advanced stuff.



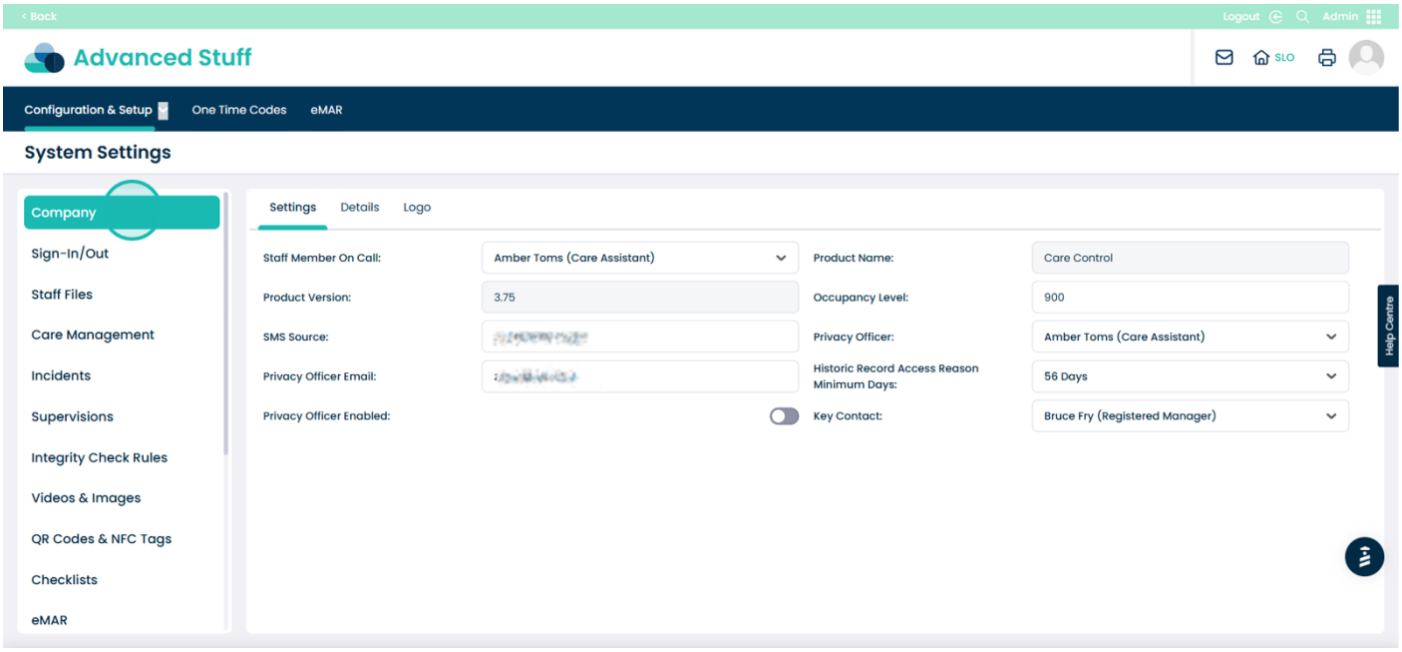
Click the drop down arrow next to ‘Configuration & Setup’.



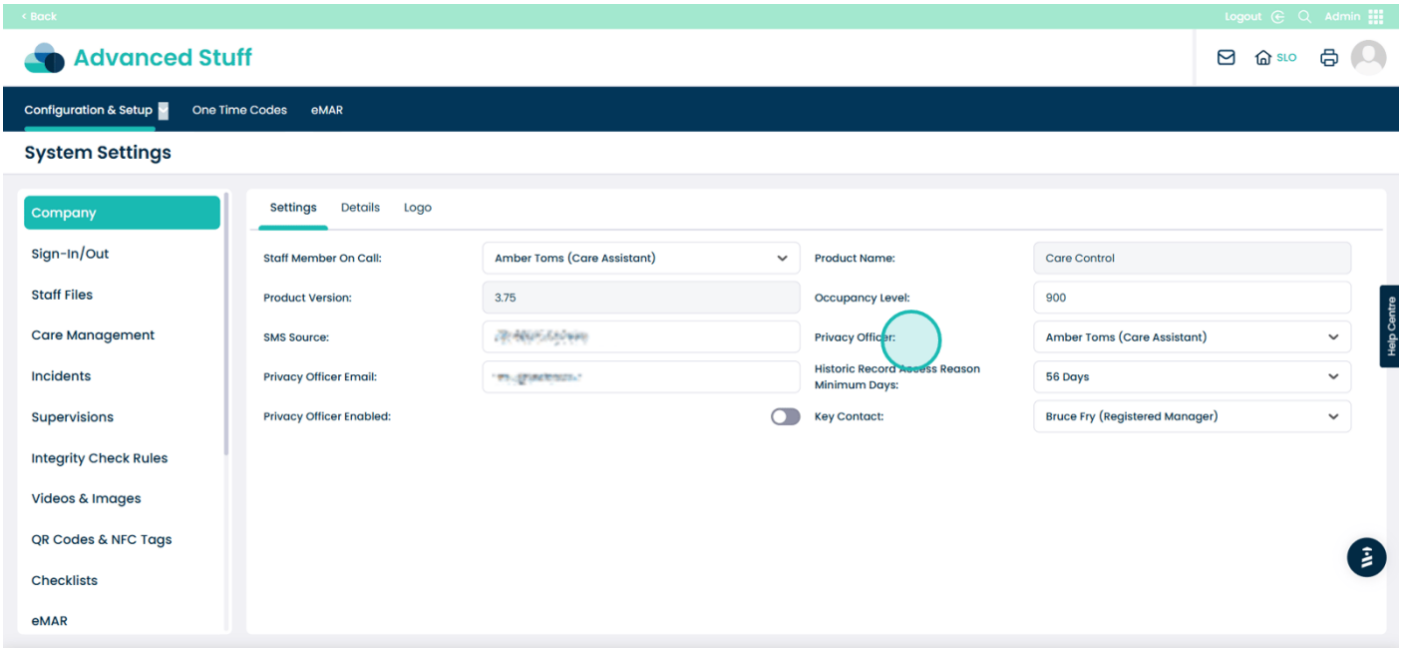
Select the ‘System Settings’ option.



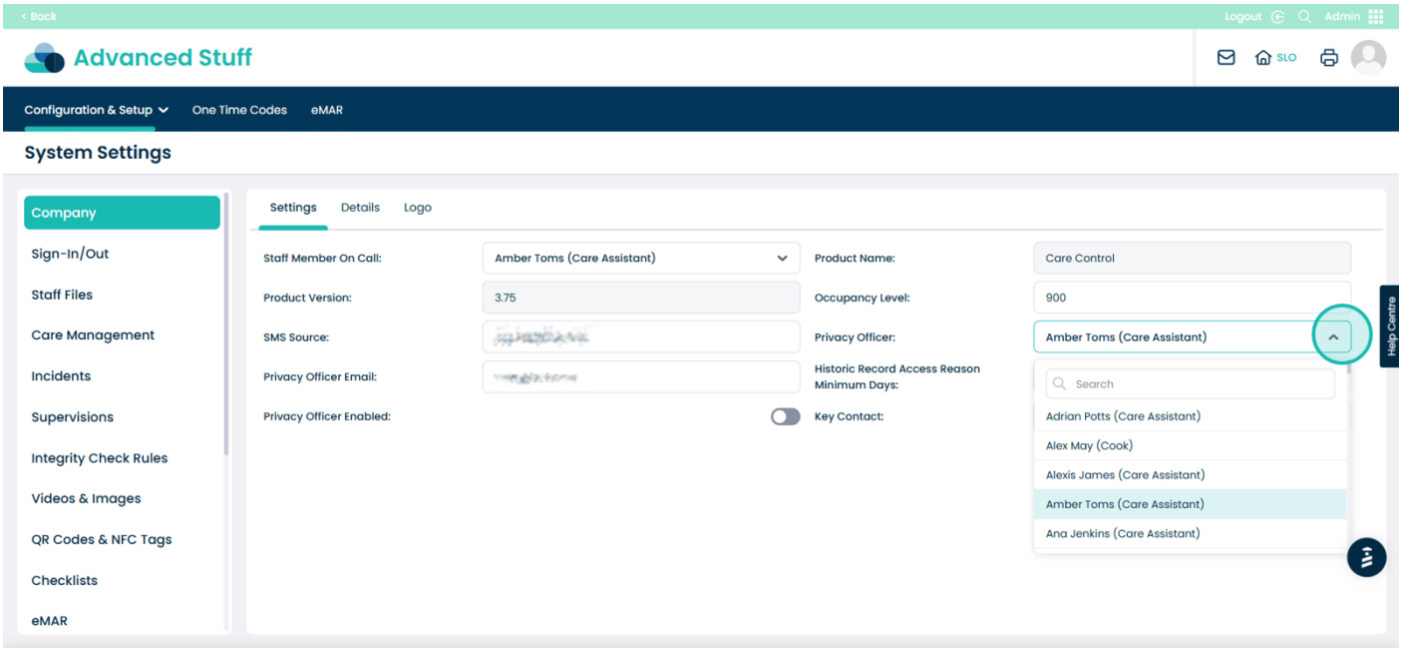
You should now be presented with this page.



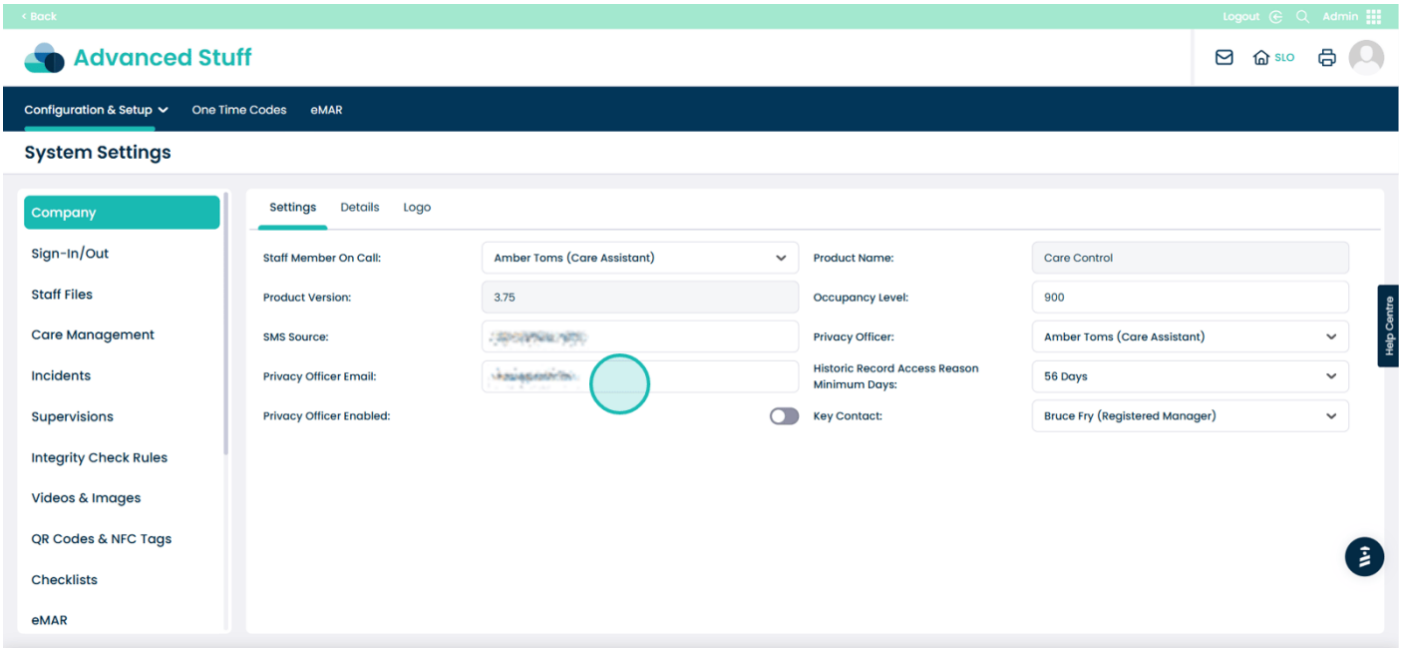
Here you will see the Privacy Officer.



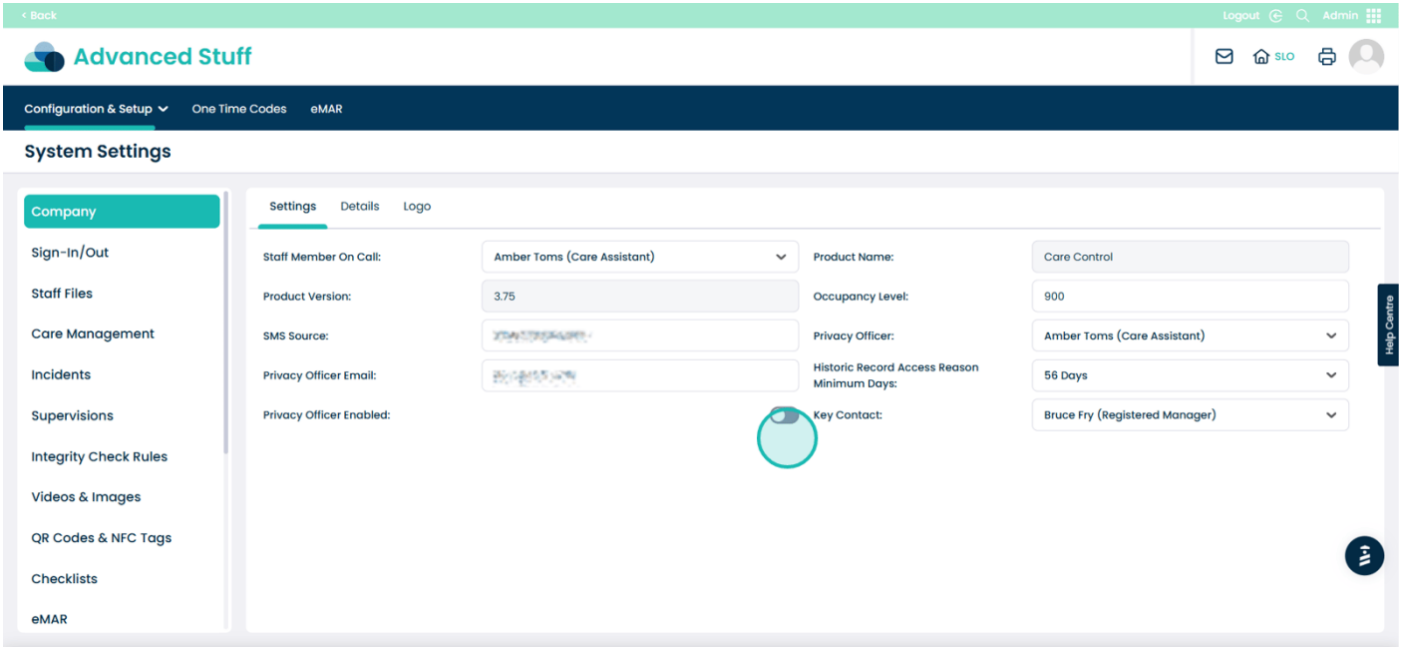
Select a staff member from the drop down list.



Then add an email address if one does not automatically populate.



Once entering the email, click this toggle in order for the Privacy Officer to be enabled.



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- Normal
- Sad

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