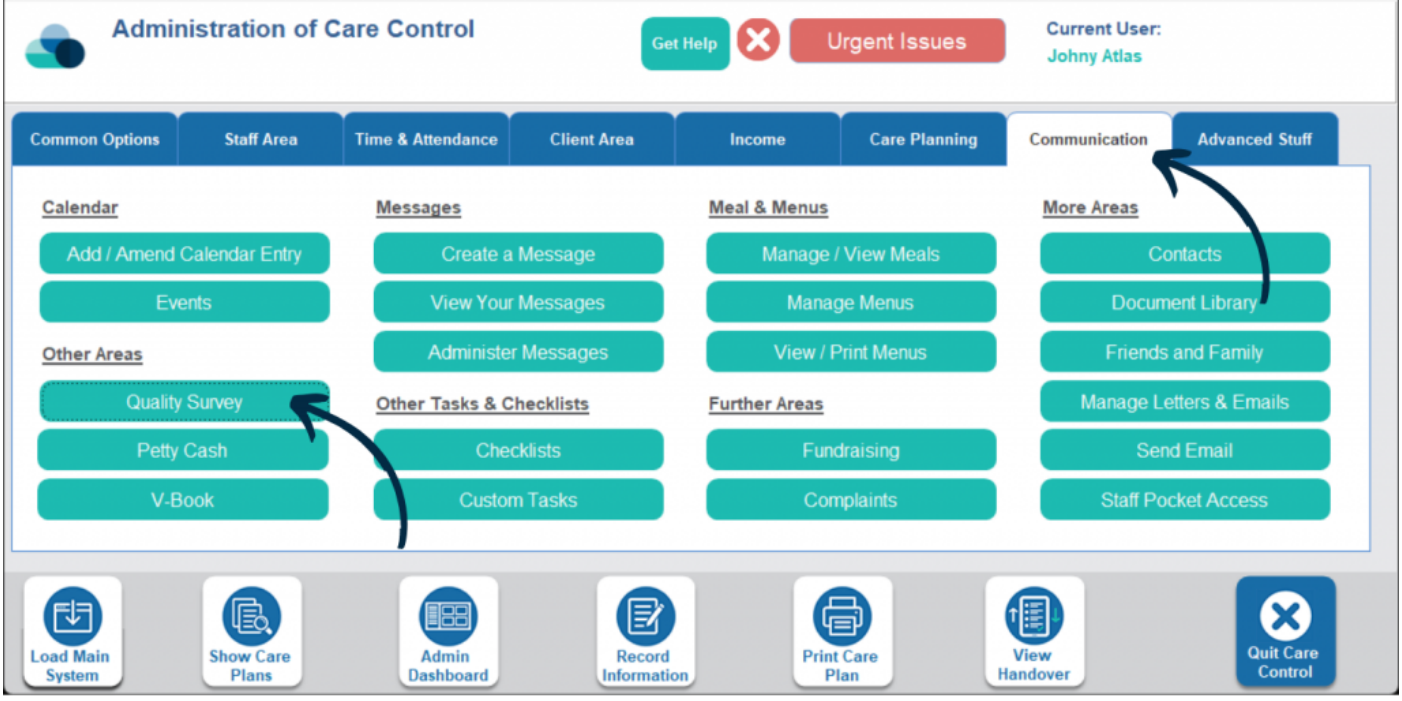
Printing a Blank Survey

V-Book · https://cclearninghub.co.uk/docs/printing-a-blank-survey/

Printing a Blank Survey

This guide will cover how to print a blank quality survey from Care Control Windows. This could be useful if you wanted to email a copy or give someone a paper version of the survey.



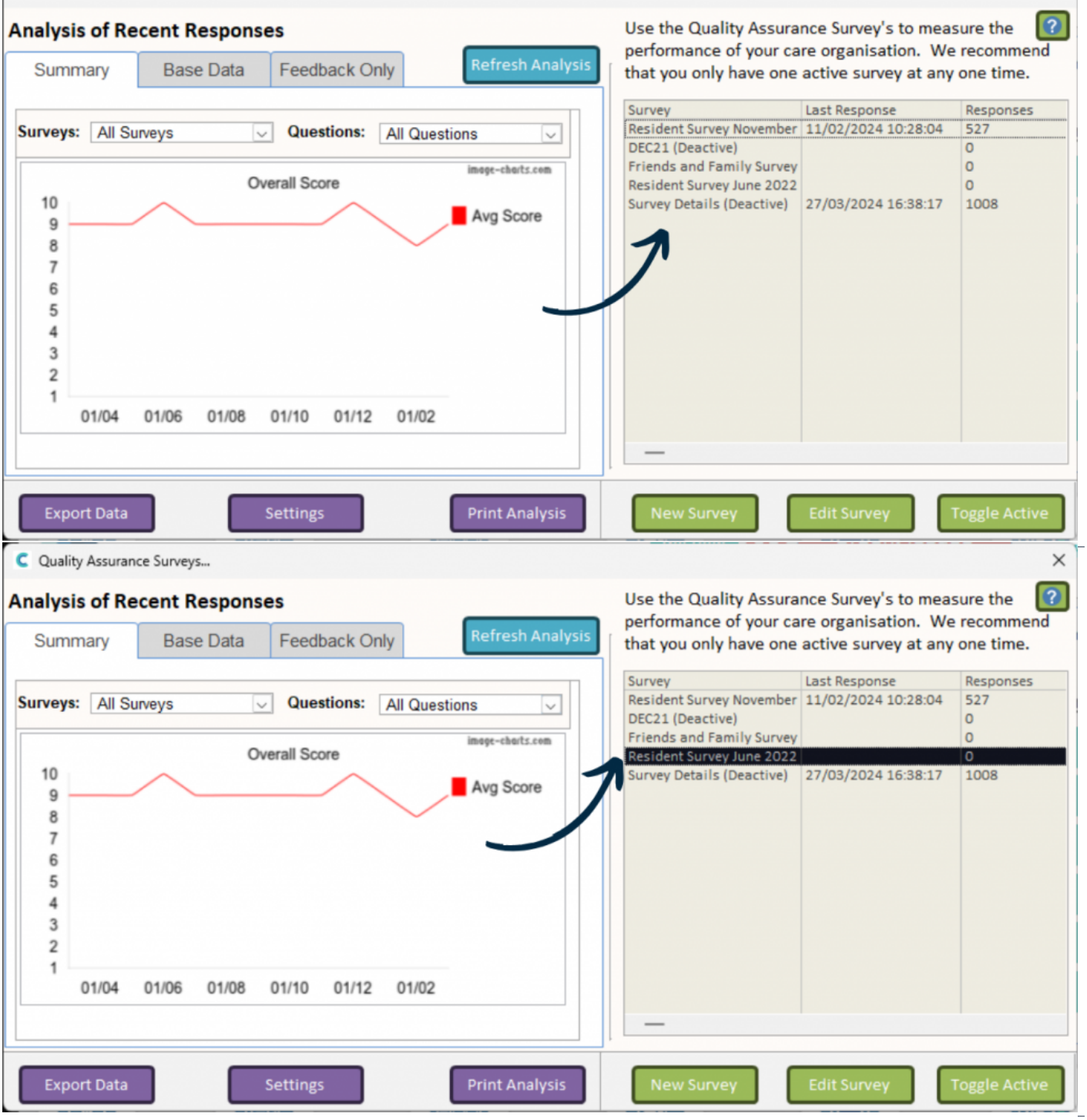


1

In the Administration of Care Control Windows, navigate to the **Quality Survey** tool, which can be found under the Communication tab.

2

A new window will open. A list of the Quality Surveys on your system will display on the right hand side.



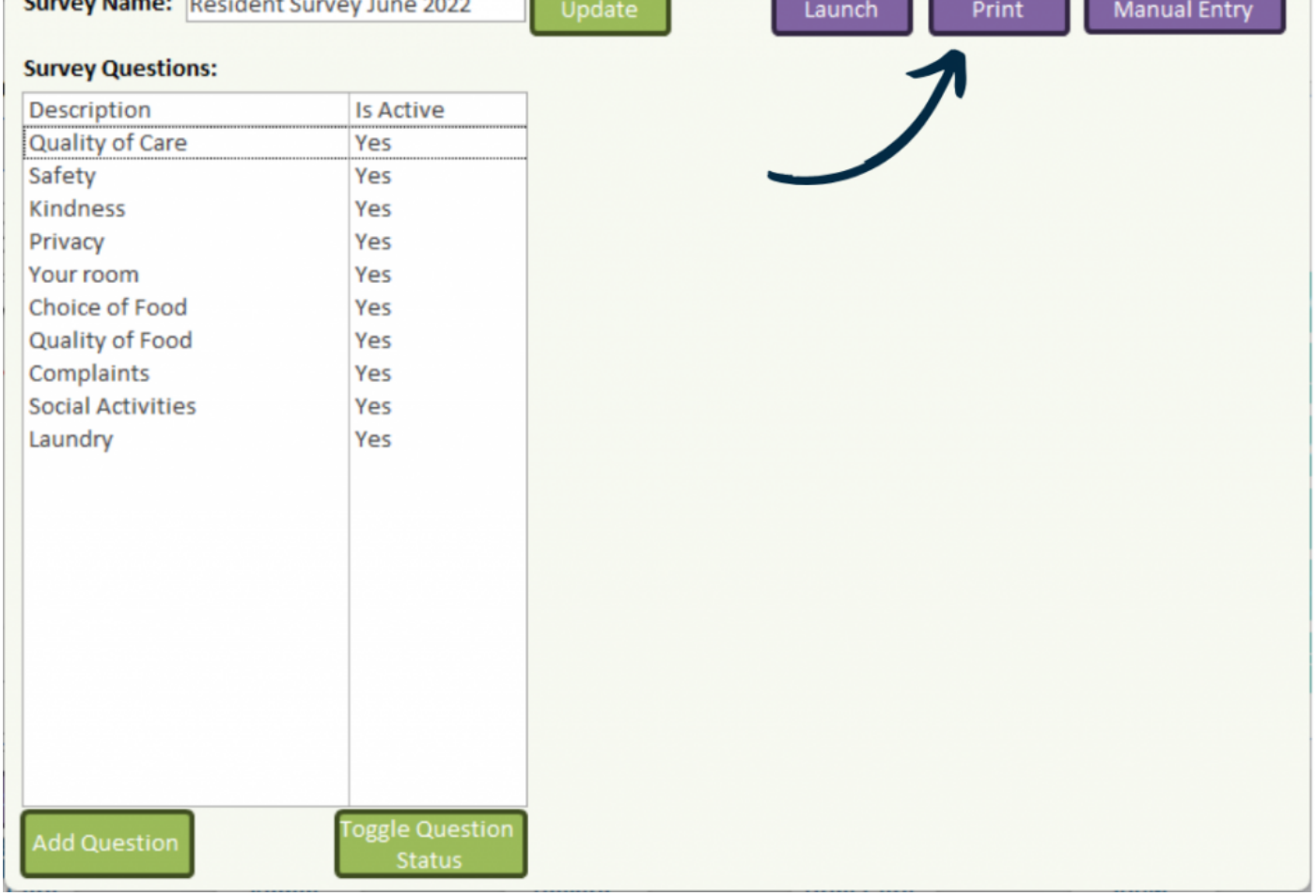
3

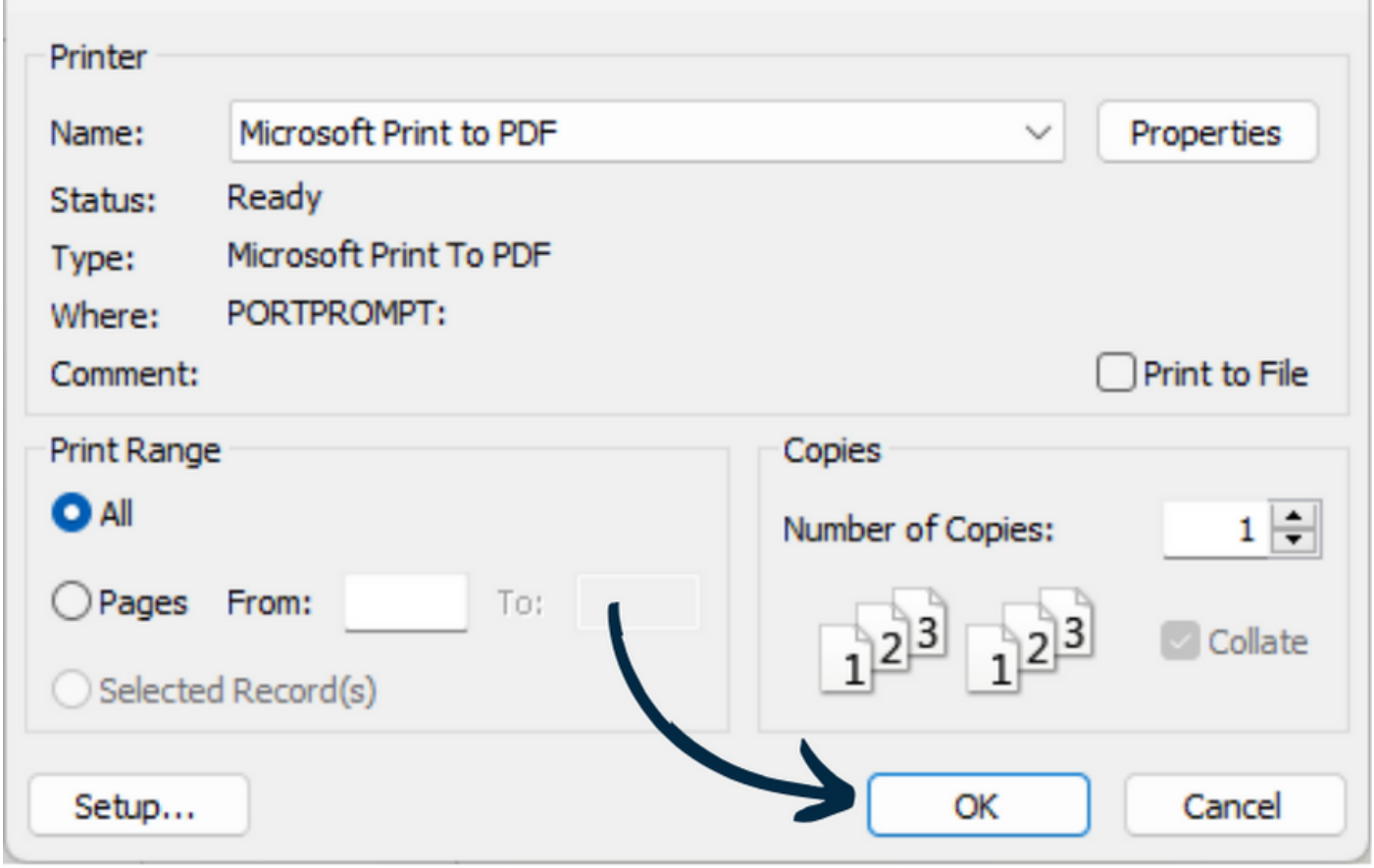
Double click on the survey you wish to print.

4

Another window will open with the contents of the selected survey.

Press the **Print** button at the top.


Survey Name:
Resident Survey June 2022
Update
Launch
Print
Manual Entry
Survey Questions:
Description
Is Active
Quality of Care
Yes
Safety
Yes
Kindness
Yes
Privacy
Yes
Your room
Yes
Choice of Food
Yes
Quality of Food
Yes
Complaints
Yes
Social Activities
Yes
Laundry
Yes
Add Question
Toggle Question Status



5

A print dialogue will open, continue to choose your printer, number of copies etc.

Then, press **OK**.