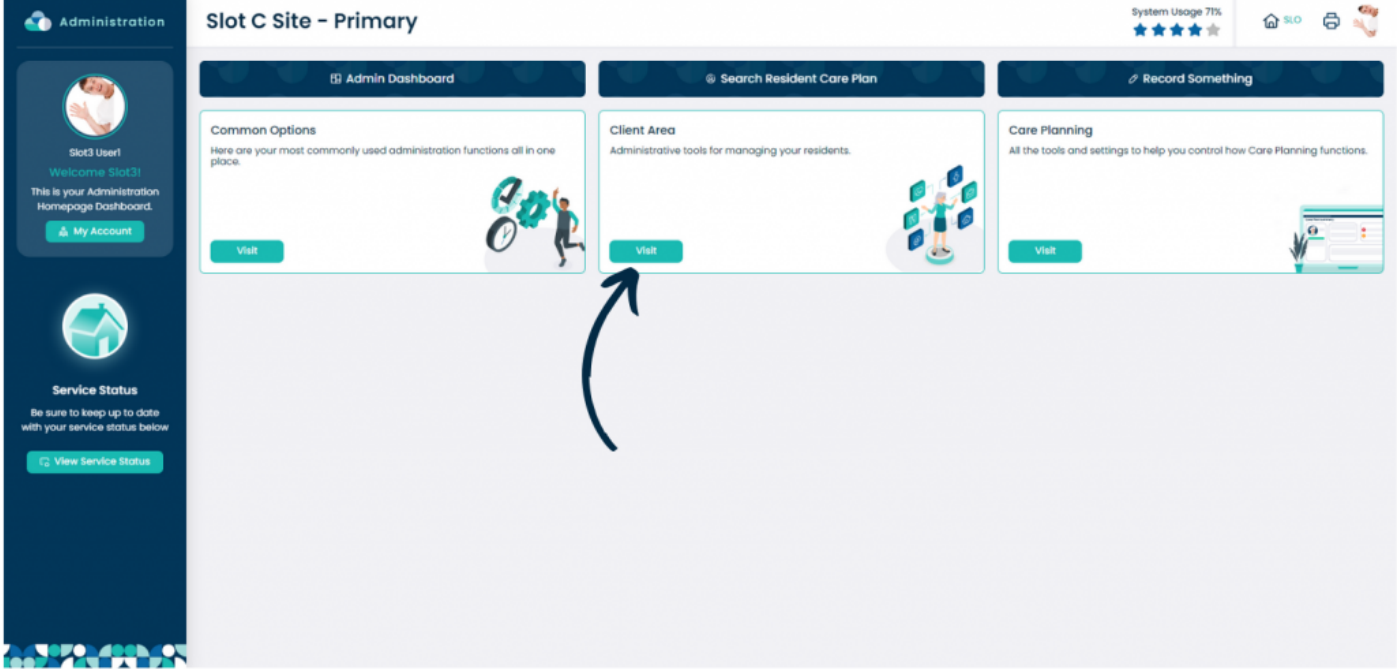
Reactivating a Service User

Client Area · https://cclearninghub.co.uk/docs/reactivating-a-service-user-2/

Reactivating a Service User

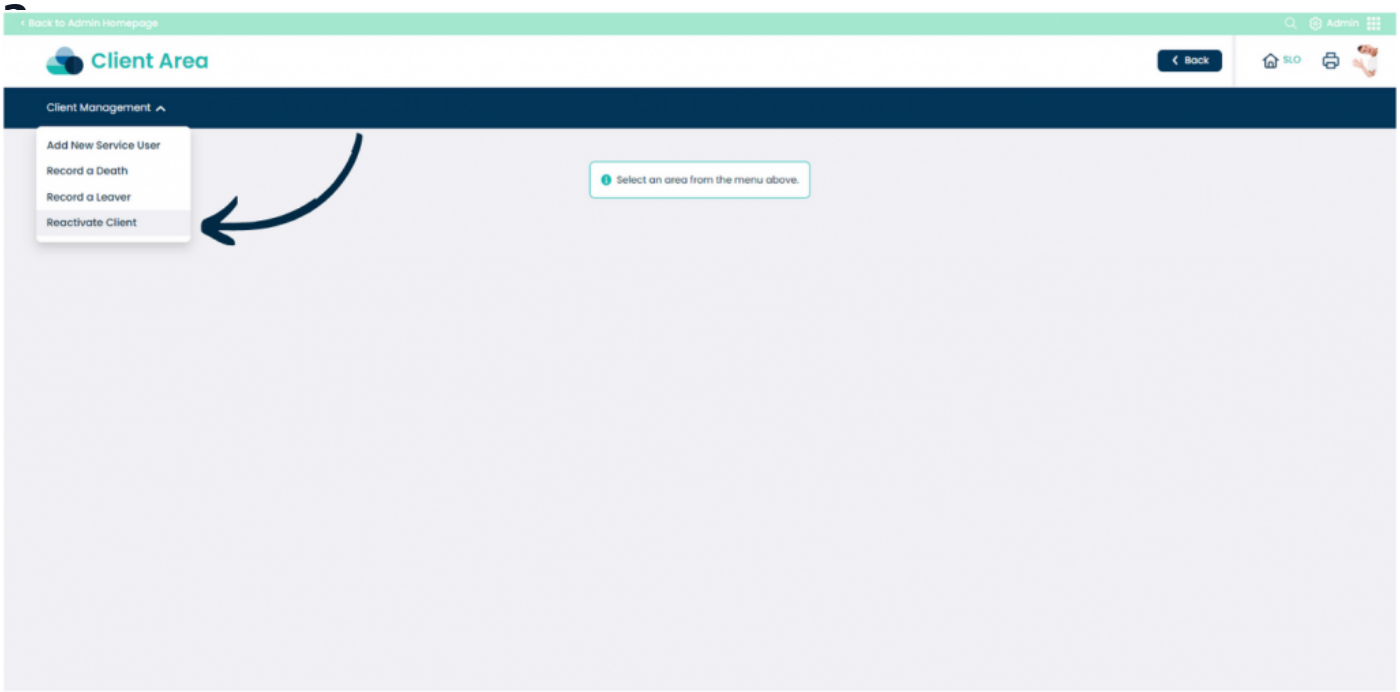
This guide will cover how to reactivate a service users care plan, for if and when they come back into your care, on Care Control Cloud.

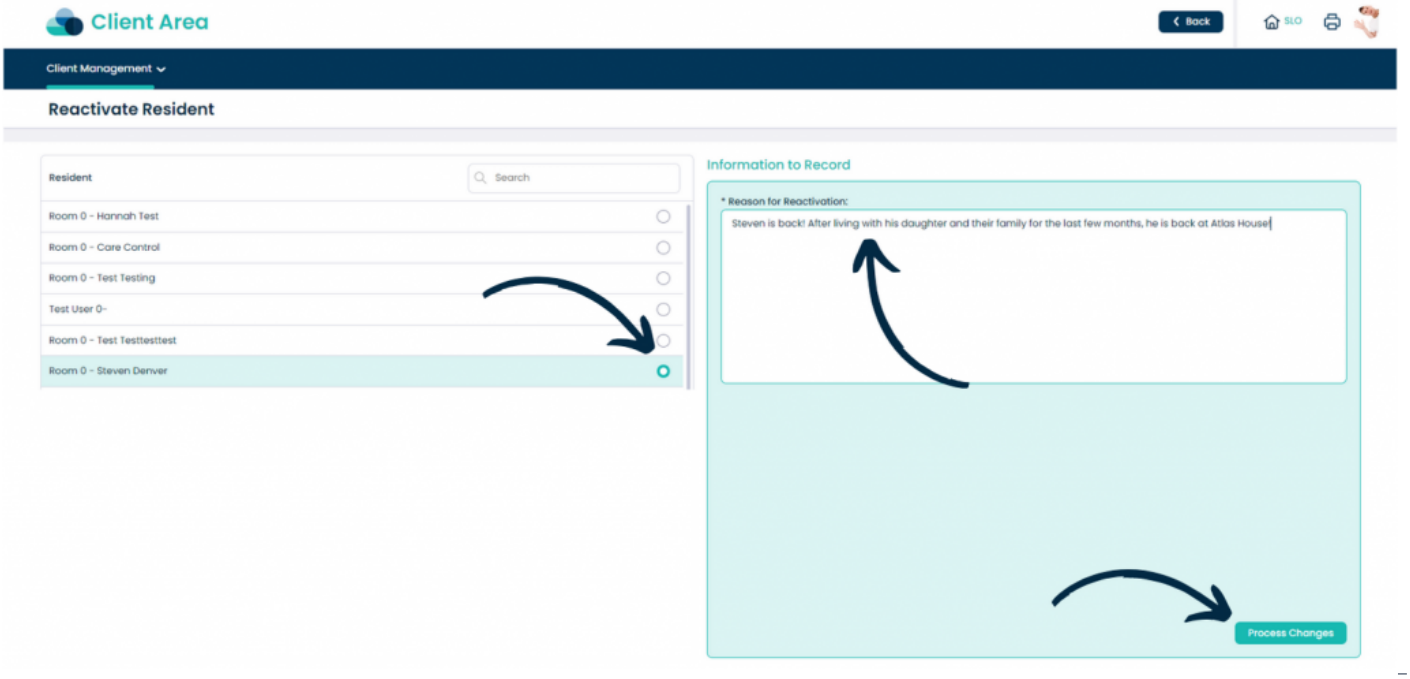




1

From the Admin app on Care Control Cloud, navigate to the '**Client Area**'.





3

Begin by selecting the service user you wish to reactivate from the historic list on the left hand side.

Then, enter a ‘**Reason**‘ for reactivation and press ‘**Process Changes**‘.