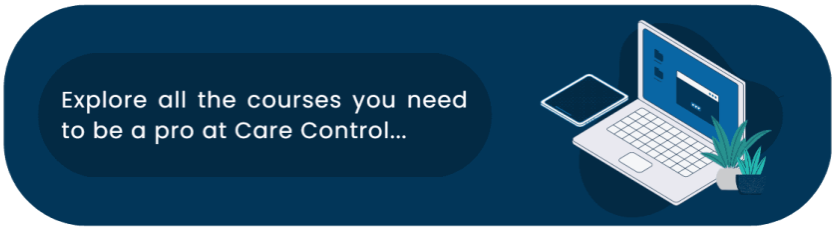
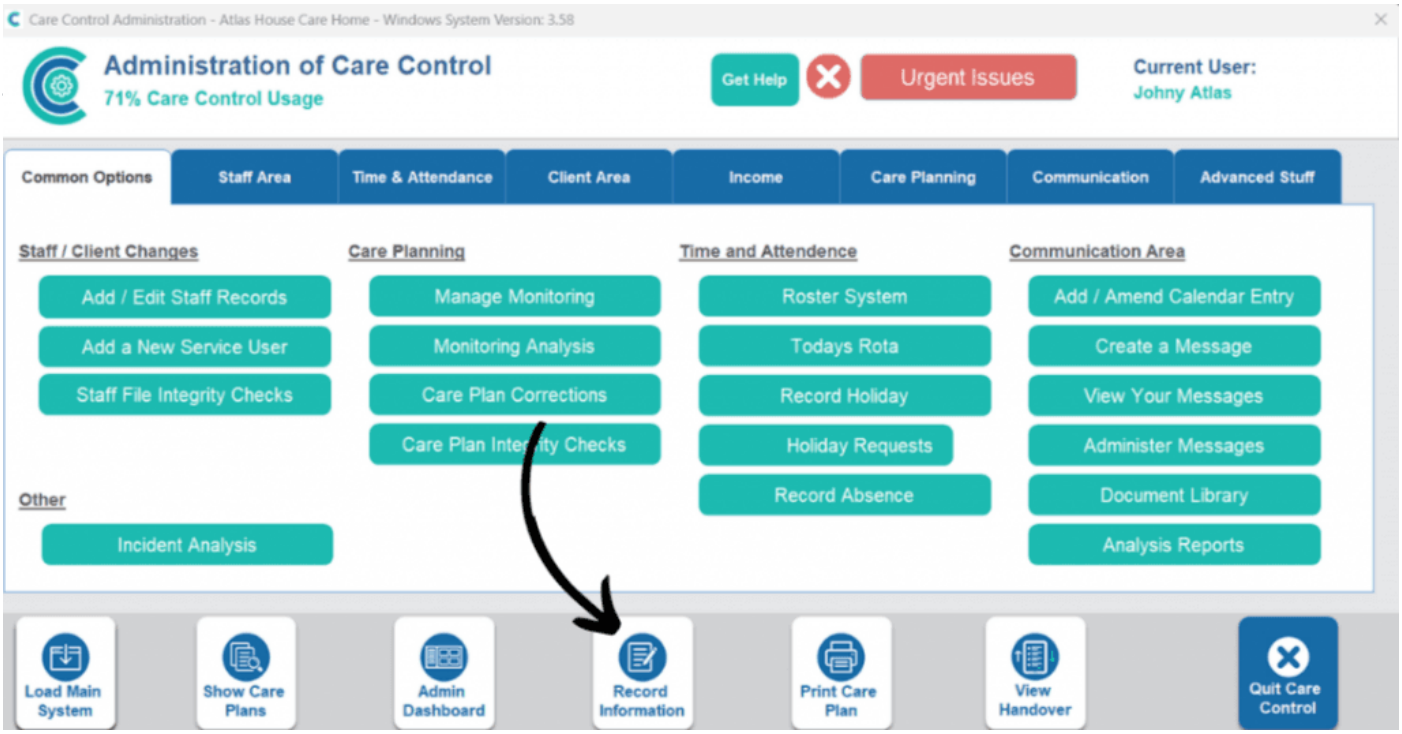
Recording a Medical Visit on Windows

Administration Windows · https://cclearninghub.co.uk/docs/recording-a-medical-visit-on-windows/

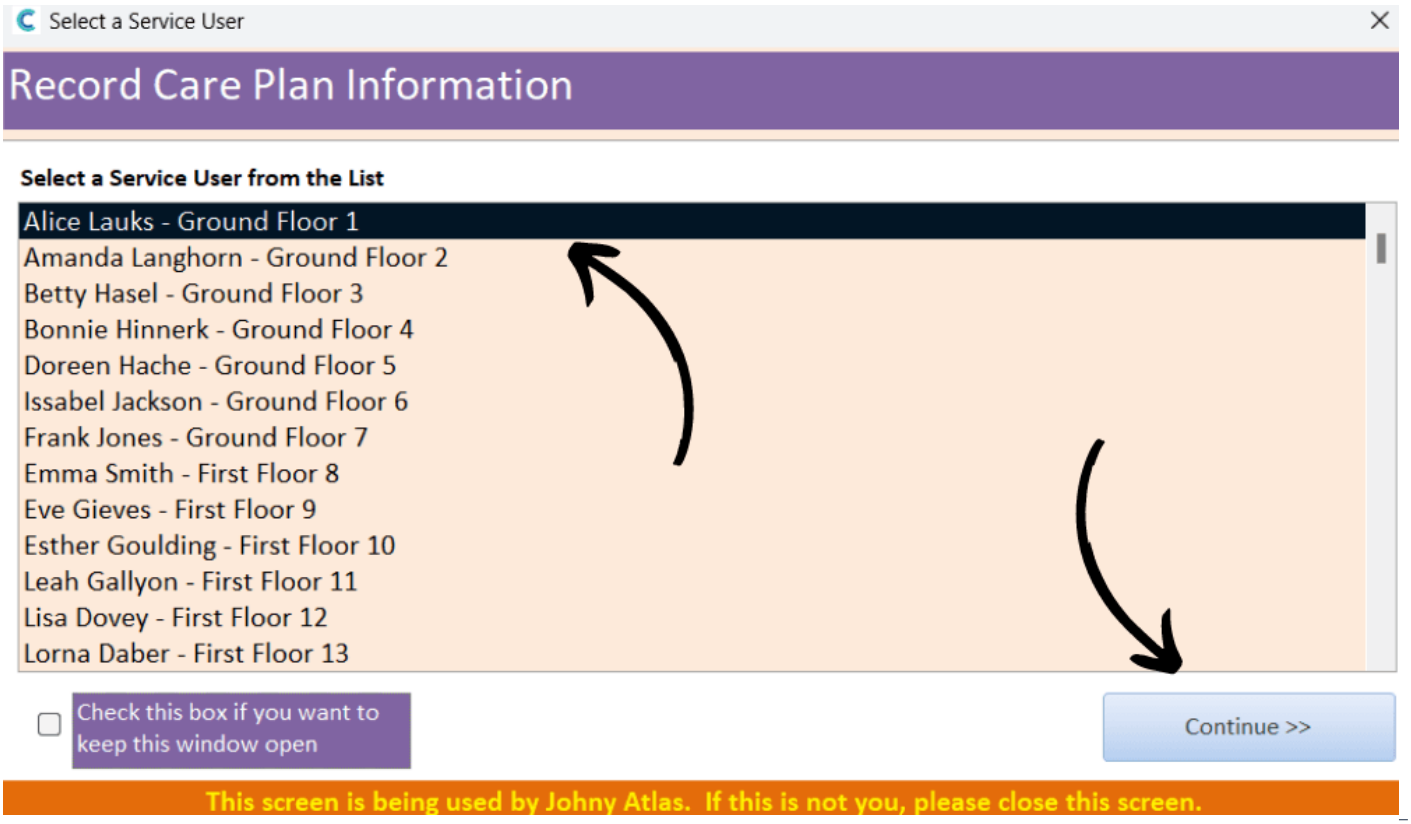




1

In the **Administration of Care Control Windows**, navigate to the **Record Information** button which can be found along the bottom of the screen.


Record Information by Task...
Select the type of information you want to record:
General Note
Incident or Accident
Common
Personal
Skin
Medical
Food & Fluid
Risk & Review
Consent & Capacity
Air Mattress Settings
Pain Assessment
Medical Visit
Injury / Health Issue
Intensive Care
Observations
This screen is being used by Johny Atlas. If this is not you, please close this screen.

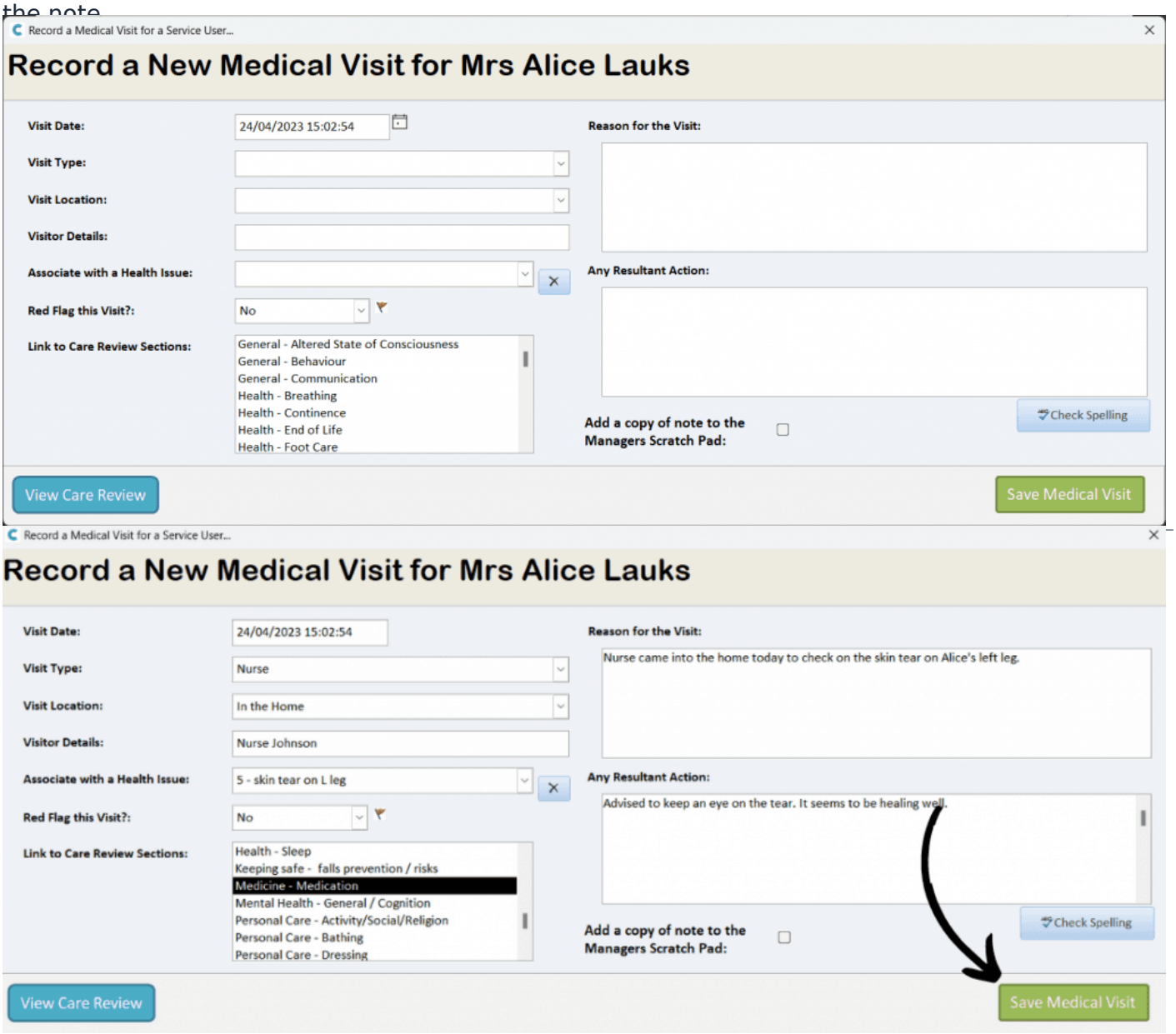

Select a Service User
Record Care Plan Information
Select a Service User from the List
Alice Lauks - Ground Floor 1
Amanda Langhorn - Ground Floor 2
Betty Hasel - Ground Floor 3
Bonnie Hinnerk - Ground Floor 4
Doreen Hache - Ground Floor 5
Issabel Jackson - Ground Floor 6
Frank Jones - Ground Floor 7
Emma Smith - First Floor 8
Eve Gieves - First Floor 9
Esther Goulding - First Floor 10
Leah Gallyon - First Floor 11
Lisa Dovey - First Floor 12
Lorna Daber - First Floor 13
Check this box if you want to keep this window open
Continue >>
This screen is being used by Johny Atlas. If this is not you, please close this screen.

3

Next, select a service user from the list and press **Continue**.

4

A blank form will be displayed. Complete the form, including the **date** and **visit details**. You can also associate the visit with an existing **health issue**, link to a **care review domain** and **red flag** the note.



5

After completing the form, press **Save Medical Visit**.