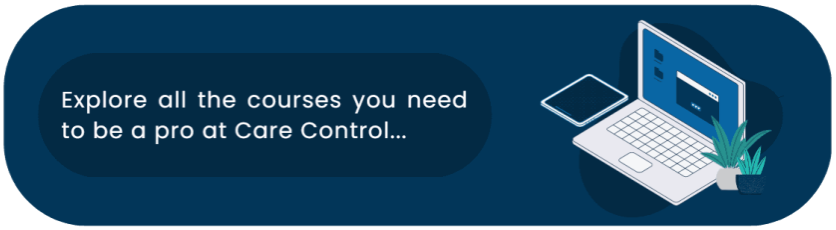
Set CC Pocket to Start on Managers Menu

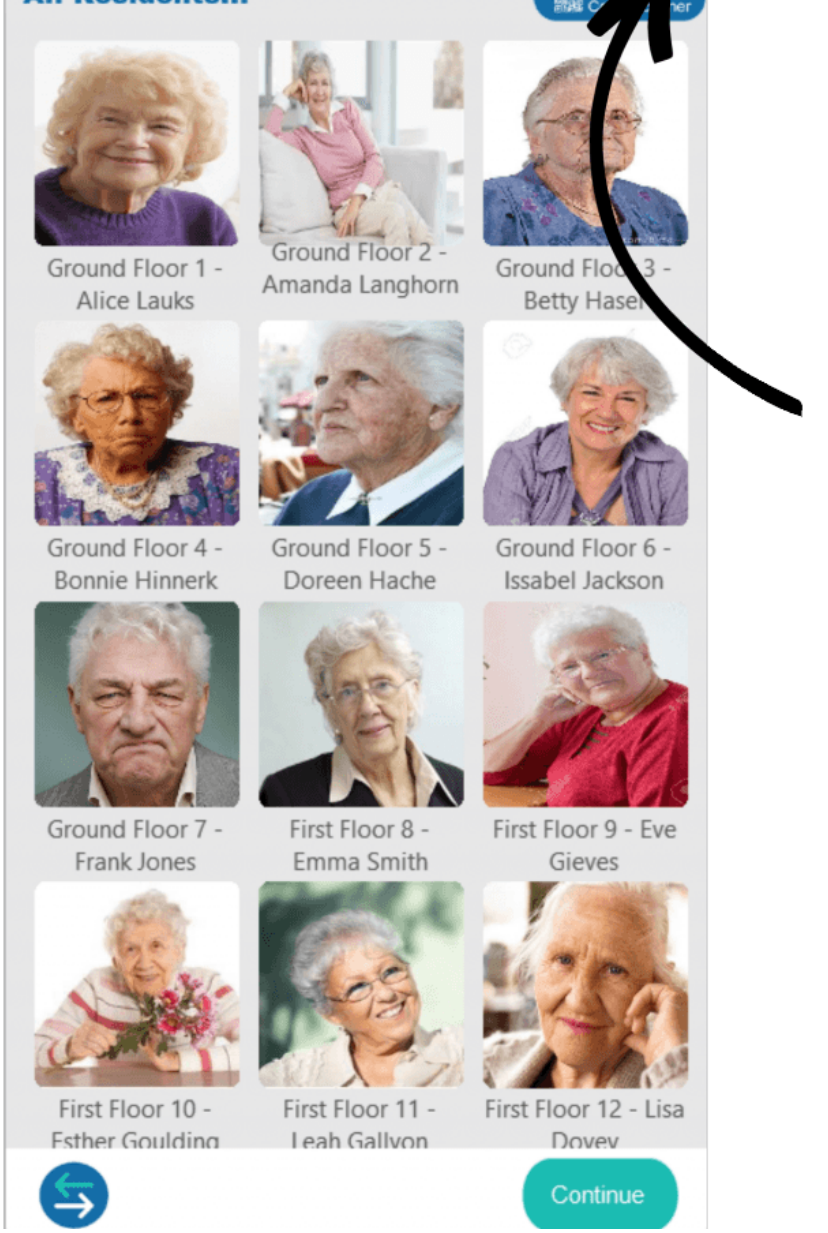
Administration Windows · https://cclearninghub.co.uk/docs/set-ccpocket-to-start-on-managers-menu/



Set CC Pocket to Start on the Managers Menu

This guide will cover how to set the CC Pocket app to start on the Managers Menu. This feature has some administrative capabilities designed for managers to use on their phone devices.

Embedded media:
https://player.vimeo.com/video/816558568?color&autopause=0&loop=0&muted=0&title=1&portrait=1&byline=1&h=2415

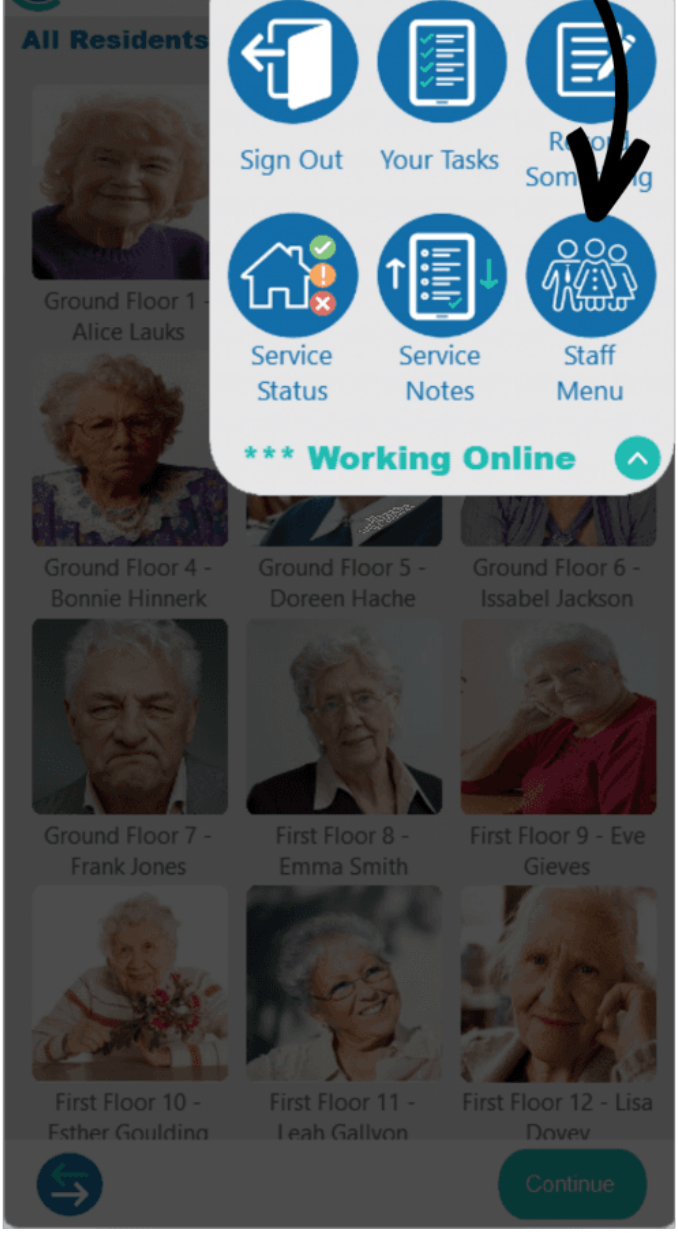


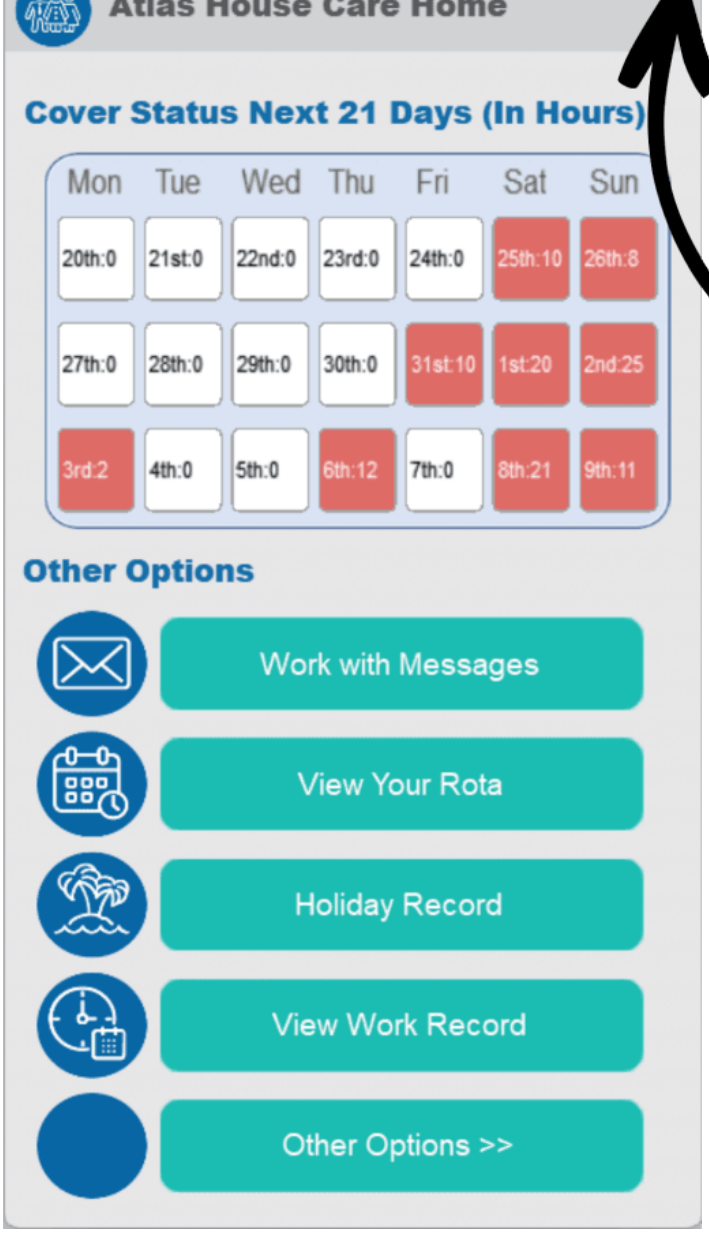
1

After signing into CC Pocket, open the menu by pressing the **three lines** in the top right corner of the screen.

2

Select **Staff Menu**.


All Residents
Sign Out
Your Tasks
Service Status
Service Notes
Staff Menu
*** Working Online
Ground Floor 1 - Alice Lauks
Ground Floor 4 - Bonnie Hinnerk
Ground Floor 5 - Doreen Hache
Ground Floor 6 - Issabel Jackson
Ground Floor 7 - Frank Jones
First Floor 8 - Emma Smith
First Floor 9 - Eve Gieves
First Floor 10 -
First Floor 11 -
First Floor 12 - Lisa
Continue

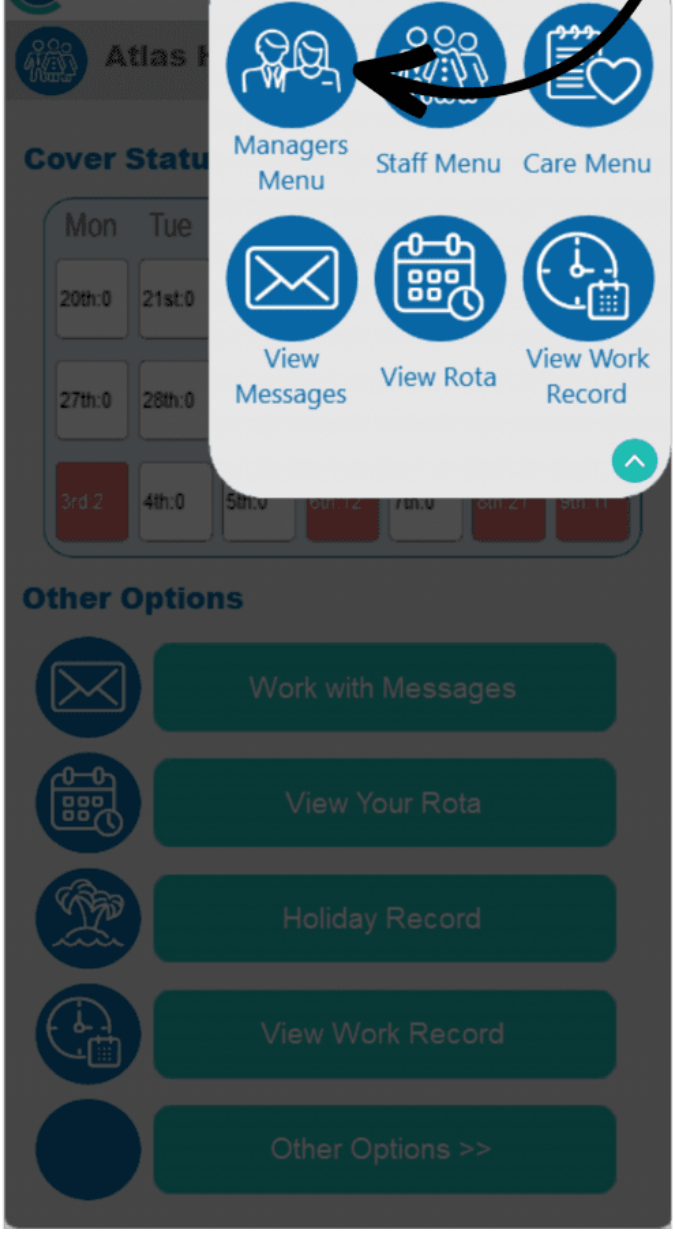


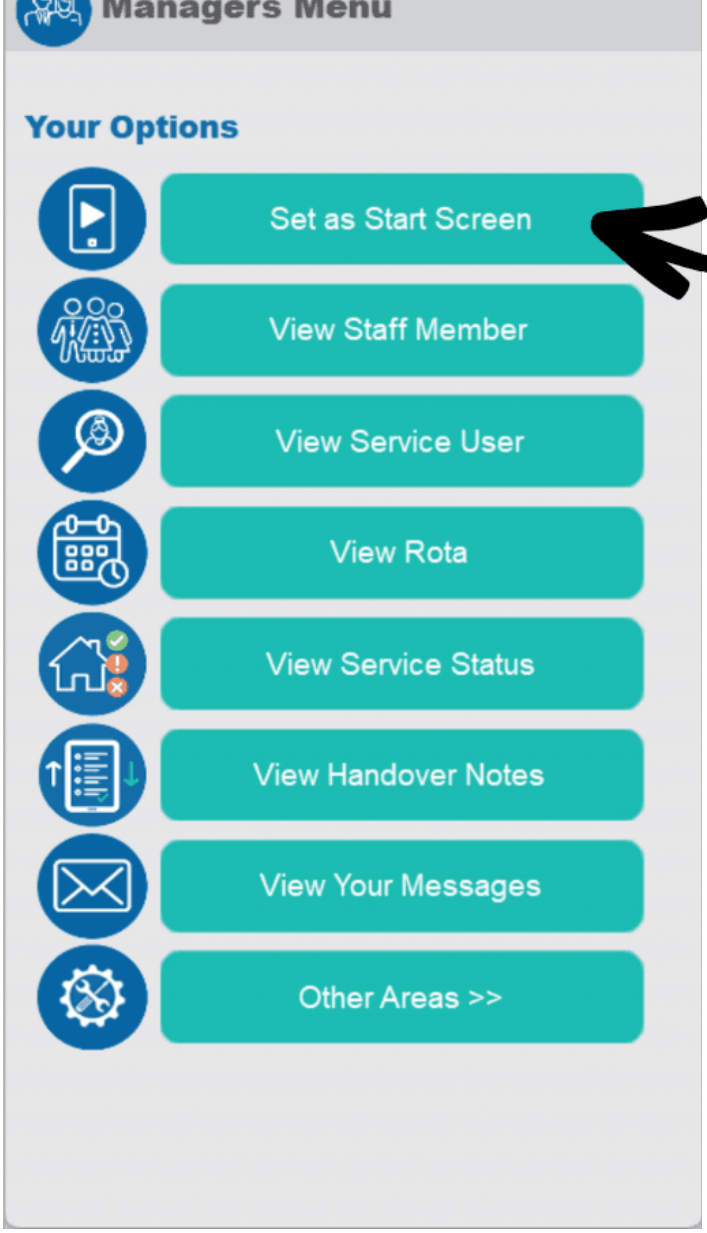
3

Here, re-open the menu by pressing the **three lines** in the top right corner of the screen.

4

Now, select **Managers Menu**.


Managers Menu
Staff Menu
Care Menu
View Messages
View Rota
View Work Record
Cover Statu
Mon
Tue
20th:0
21st:0
27th:0
28th:0
3rd 2
4th:0
Other Options
Work with Messages
View Your Rota
Holiday Record
View Work Record
Other Options >>

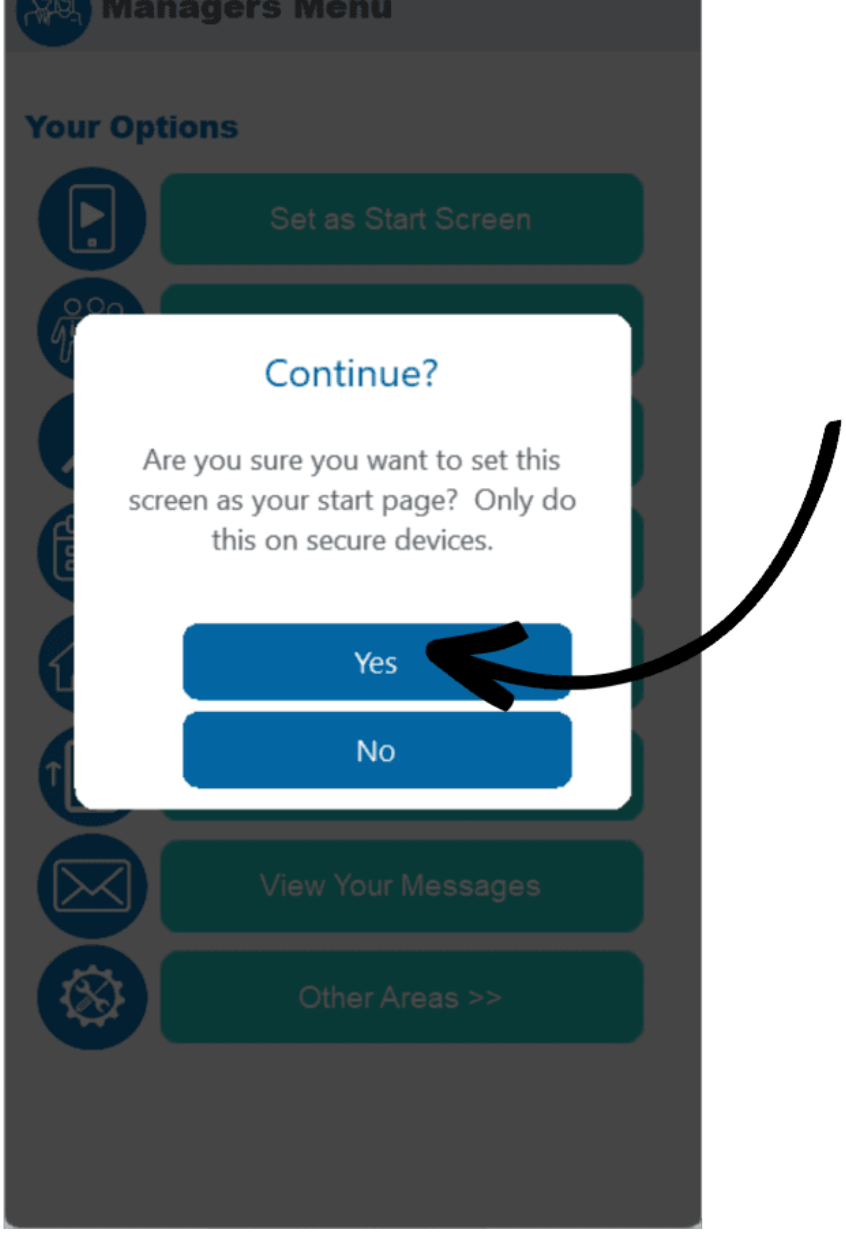


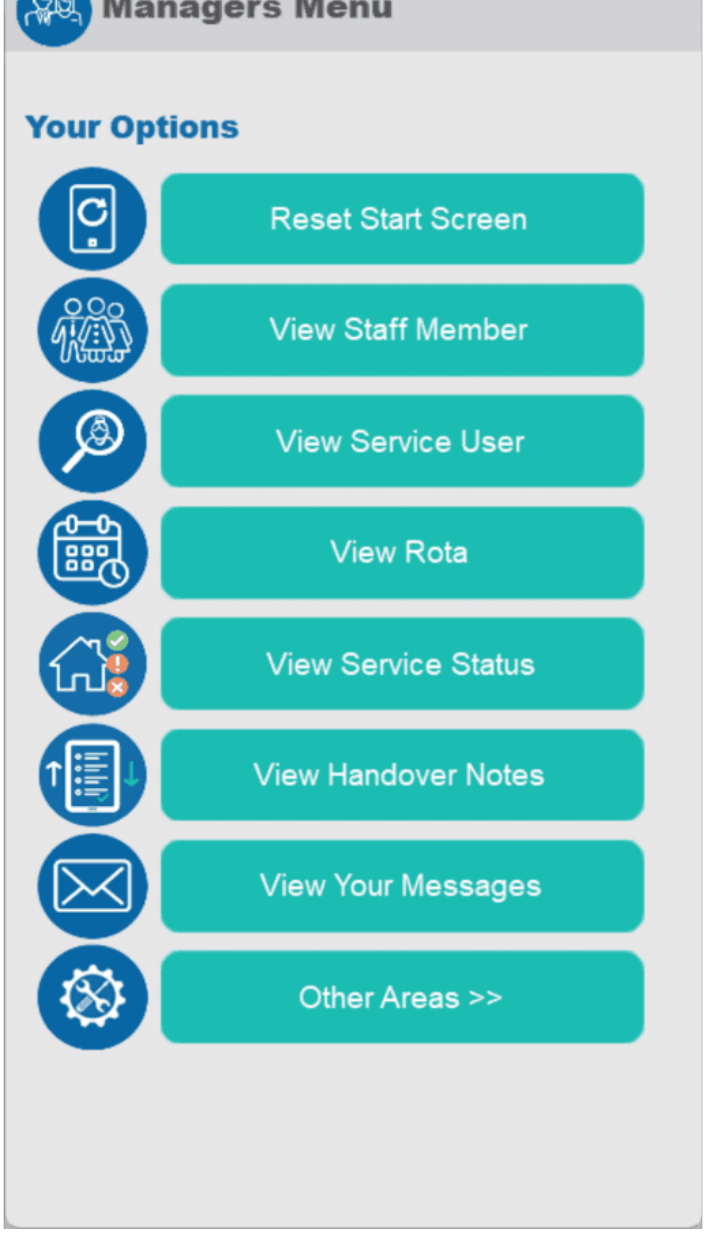
5

Press the top option – **Set as Start Screen**.

6

You will be prompted to confirm this change. Press **Yes**.


Managers Menu
Your Options
Set as Start Screen
Continue?
Are you sure you want to set this screen as your start page? Only do this on secure devices.
Yes
No
View Your Messages
Other Areas >>



7

Now, when you launch CC Pocket and sign in, it will open on this screen.