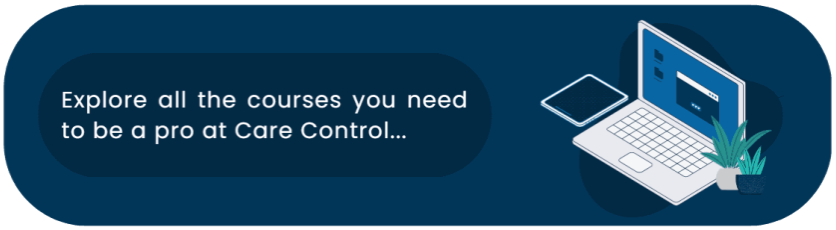
# How to Sign In / Out on eMAR

Sign In/Sign Out · https://cclearninghub.co.uk/docs/sign-in-emar/

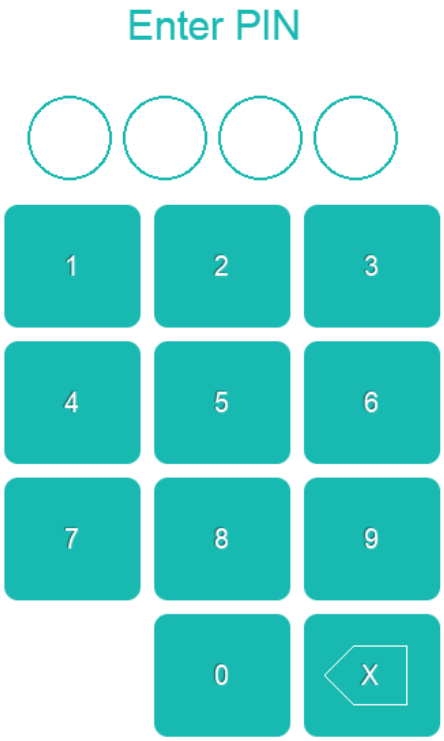



## Signing in & out of eMAR

This guide will cover how staff members can sign in and out of the Care Control eMAR system.

*Note: Staff Members can only access eMAR if the medication rights are selected in their staff profile.*

Embedded media:
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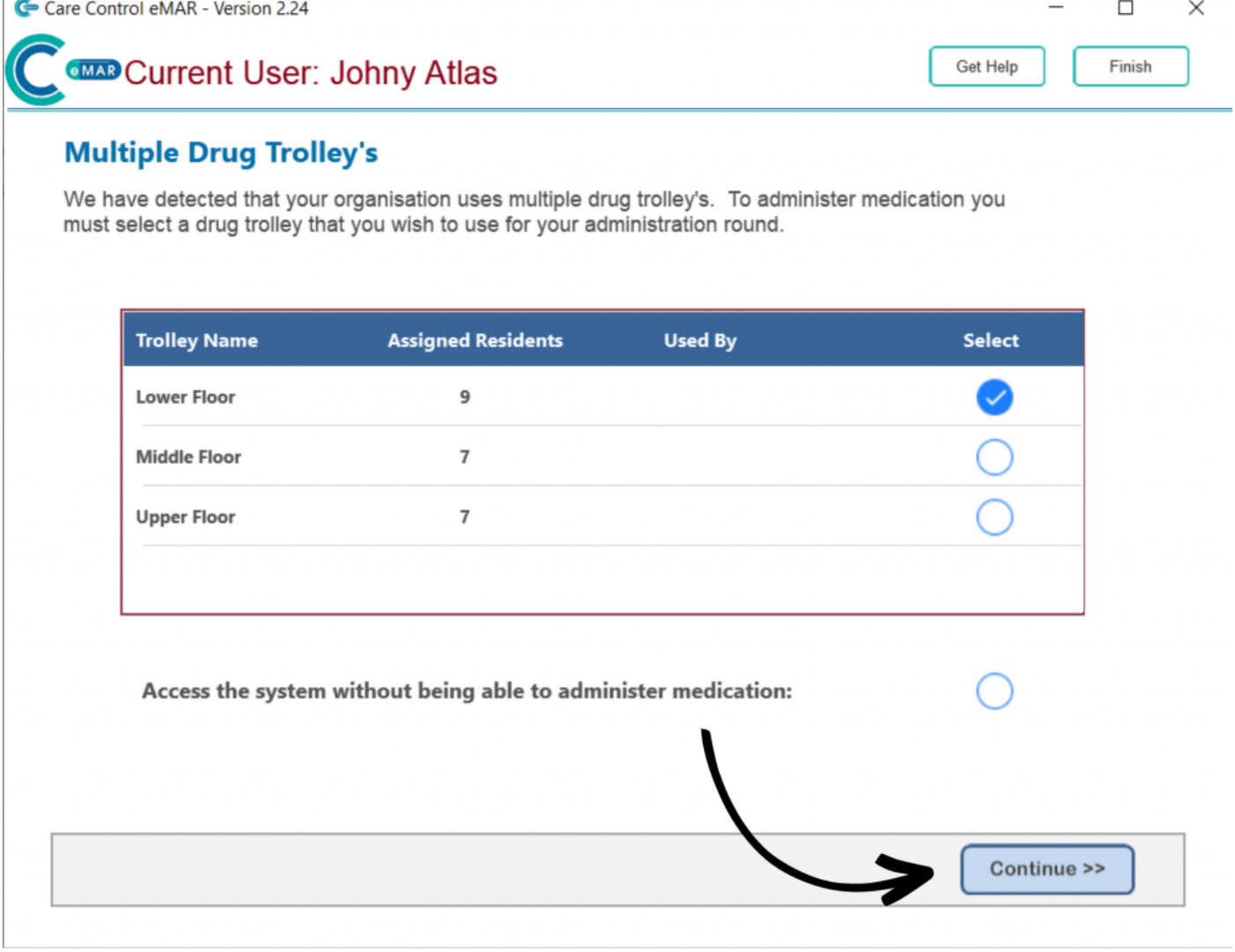


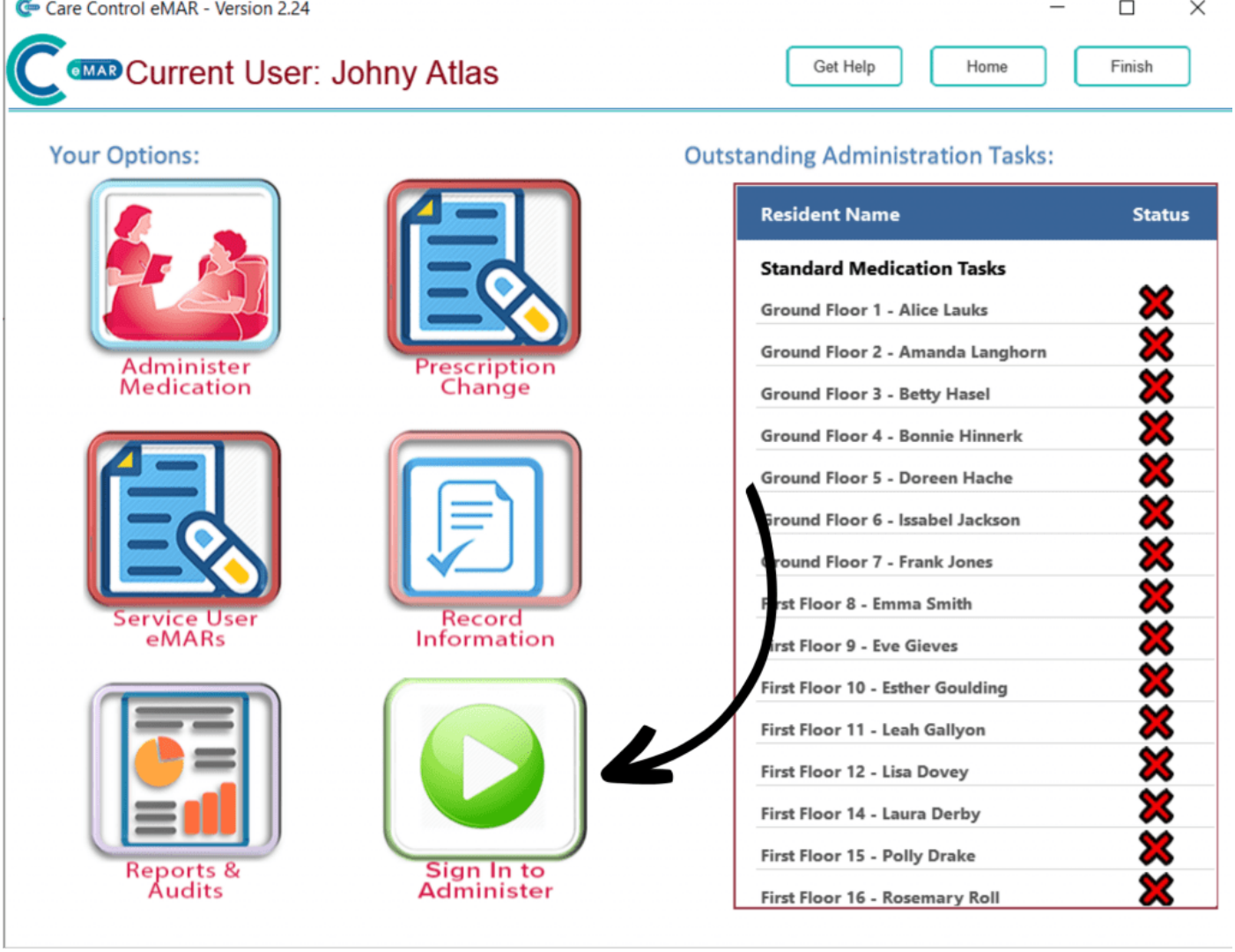

## 1

After opening eMAR, enter your **PIN**.

## 2

The medication screen will be presented. Alternatively, if you have medication trolleys set up, select the trolley you wish to administer from, and press **Continue**.


Care Control eMAR - Version 2.24
eMAR Current User: Johny Atlas
Get Help
Finish
Multiple Drug Trolley's
We have detected that your organisation uses multiple drug trolley's. To administer medication you must select a drug trolley that you wish to use for your administration round.
Trolley Name
Assigned Residents
Used By
Select
Lower Floor
9
Middle Floor
7
Upper Floor
7
Access the system without being able to administer medication:
Continue >>

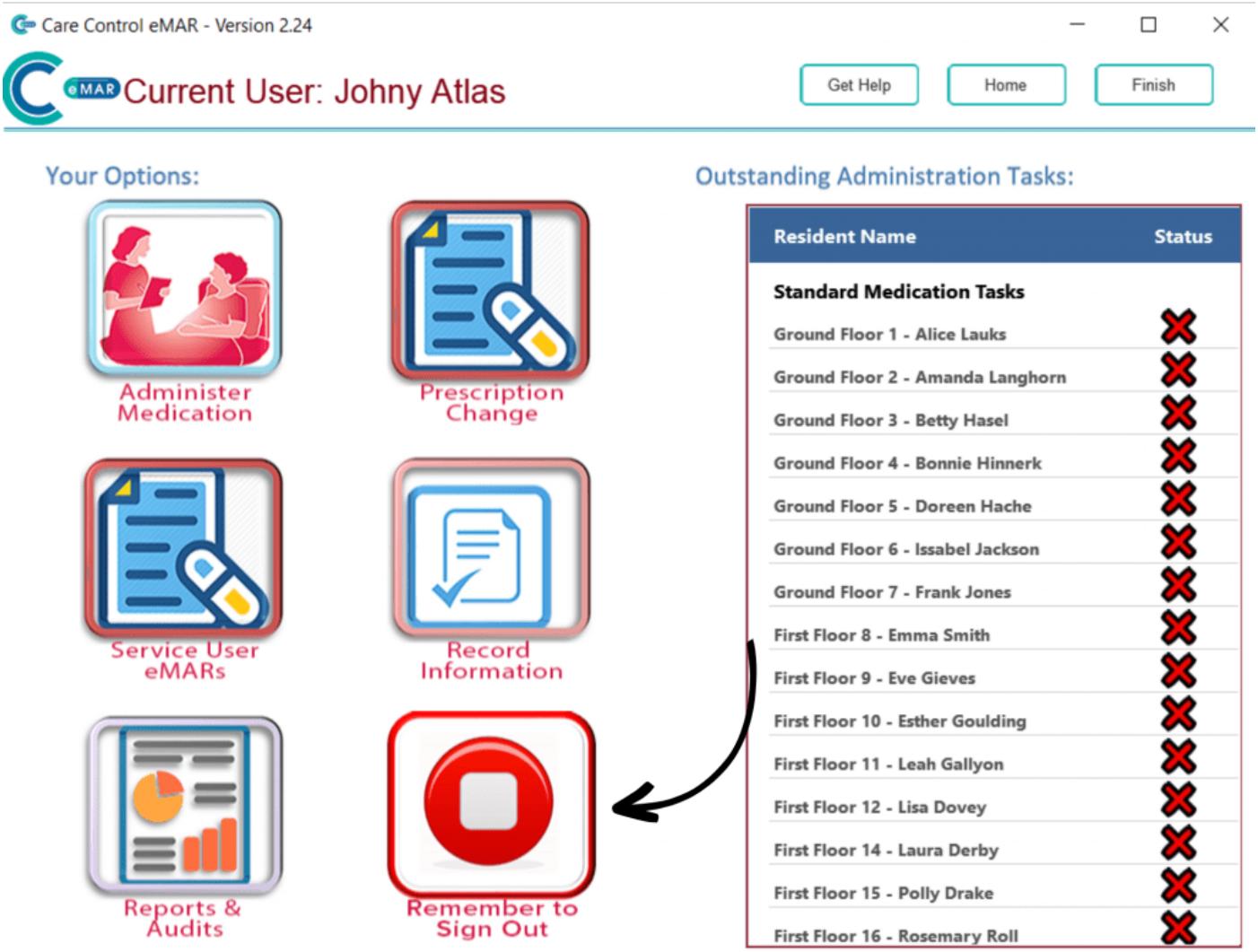


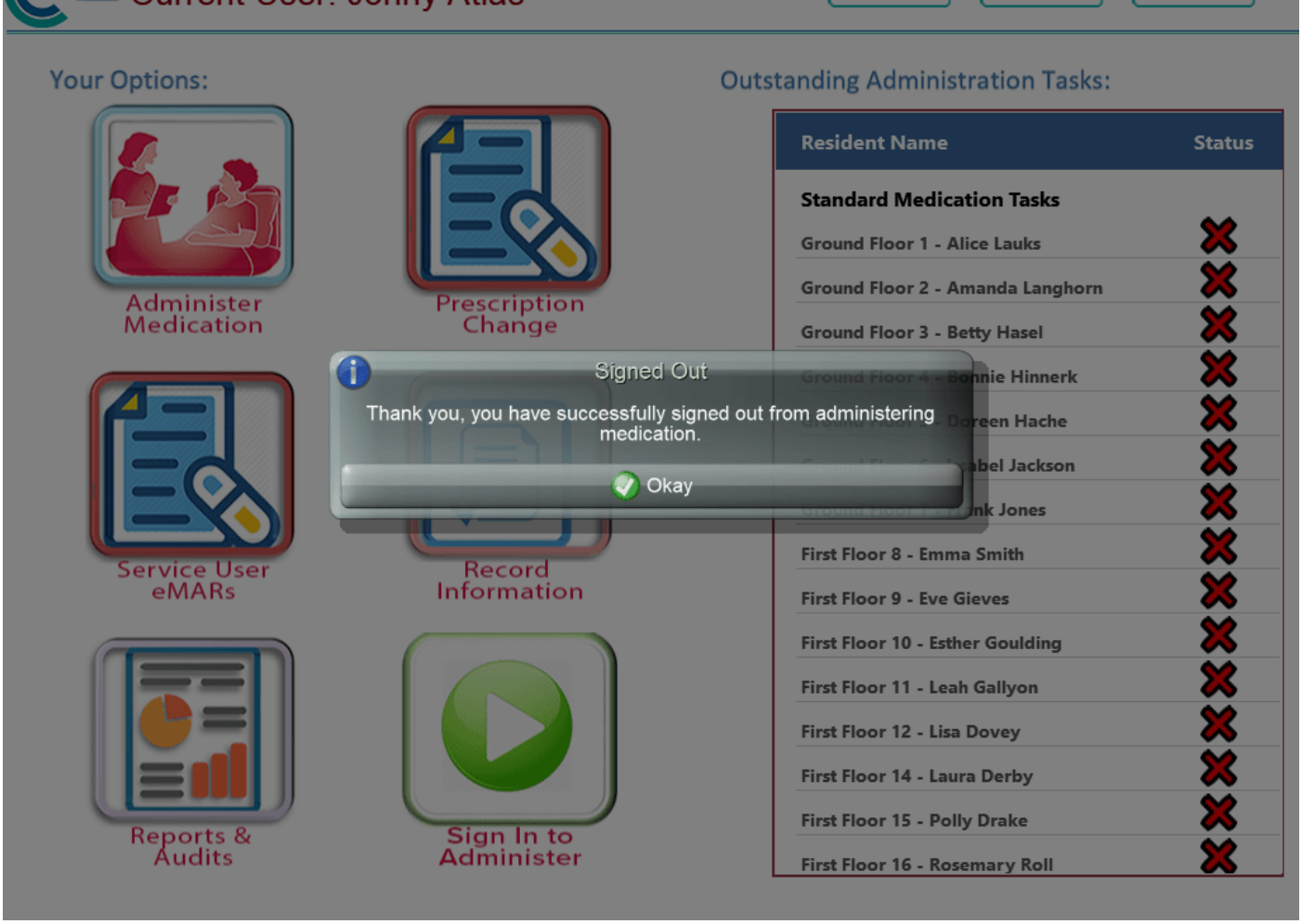

## 3

Next, press the green button labelled **Sign In to Administer**. You will receive a confirmation message, press **Okay**.

## 4

After completing the medication round, you must sign out of eMAR. If you do not sign out, then the next staff member will not be able to sign in to administer.


Care Control eMAR - Version 2.24
eMAR Current User: Johny Atlas
Get Help
Home
Finish
Your Options:
Administer Medication
Prescription Change
Service User eMARs
Record Information
Reports & Audits
Remember to Sign Out
Outstanding Administration Tasks:
Resident Name
Status
Standard Medication Tasks
Ground Floor 1 - Alice Lauks
Ground Floor 2 - Amanda Langhorn
Ground Floor 3 - Betty Hasel
Ground Floor 4 - Bonnie Hinnerk
Ground Floor 5 - Doreen Hache
Ground Floor 6 - Issabel Jackson
Ground Floor 7 - Frank Jones
First Floor 8 - Emma Smith
First Floor 9 - Eve Gieves
First Floor 10 - Esther Goulding
First Floor 11 - Leah Gallyon
First Floor 12 - Lisa Dovey
First Floor 14 - Laura Derby
First Floor 15 - Polly Drake
First Floor 16 - Rosemary Roll




## 5

Finally, press **Finish** to sign out of eMAR.