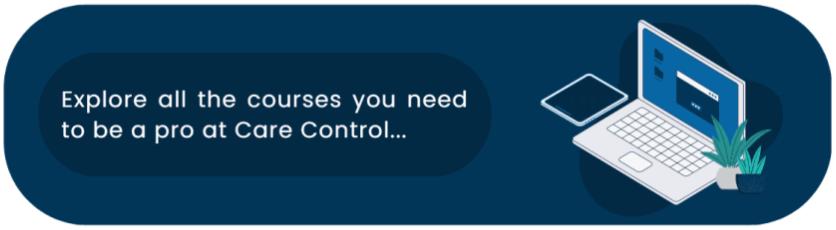
How to sign out another staff member from eMAR (CC Windows)

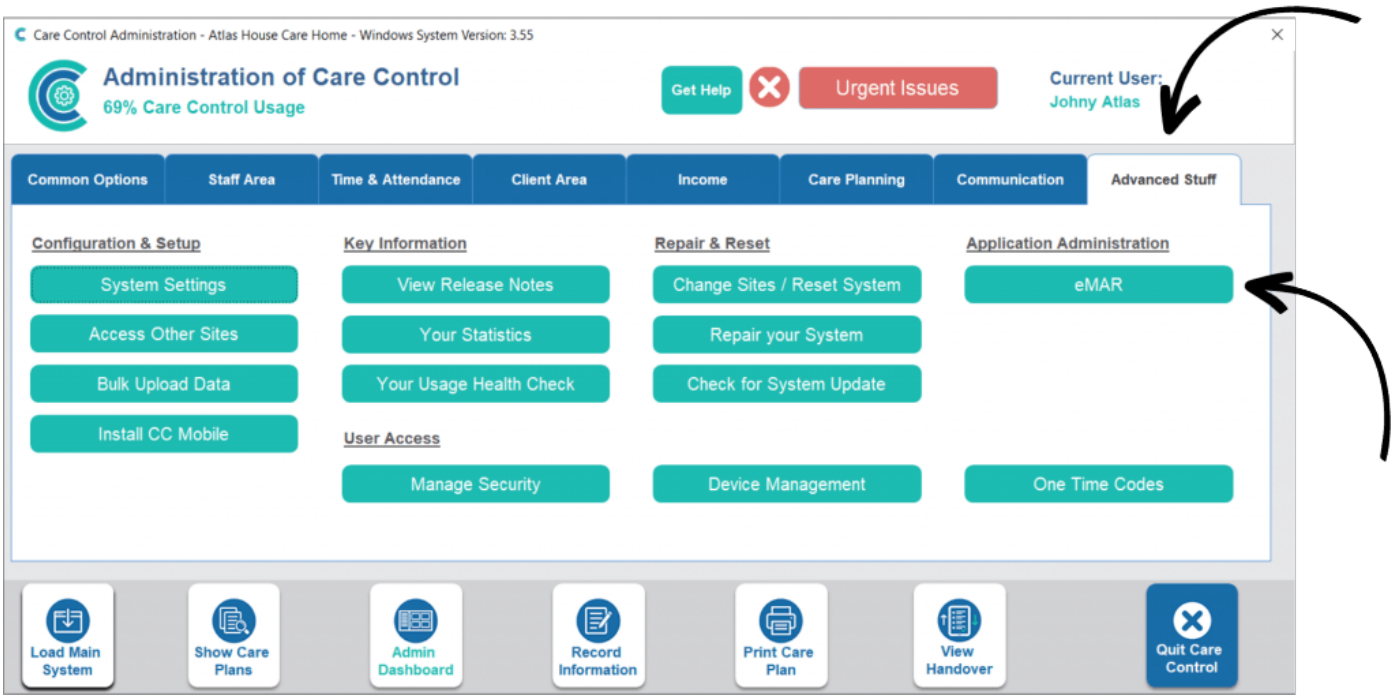
Care Control eMAR · https://cclearninghub.co.uk/docs/sign-out-emar-windows/



Sign out a staff member out of eMAR (CC Windows)

This guide will cover how to sign out another staff member from the eMAR system via Care Control Windows.

Embedded media:
https://player.vimeo.com/video/792565768?color&autopause=0&loop=0&muted=0&title=1&portrait=1&byline=1&h=f1a2

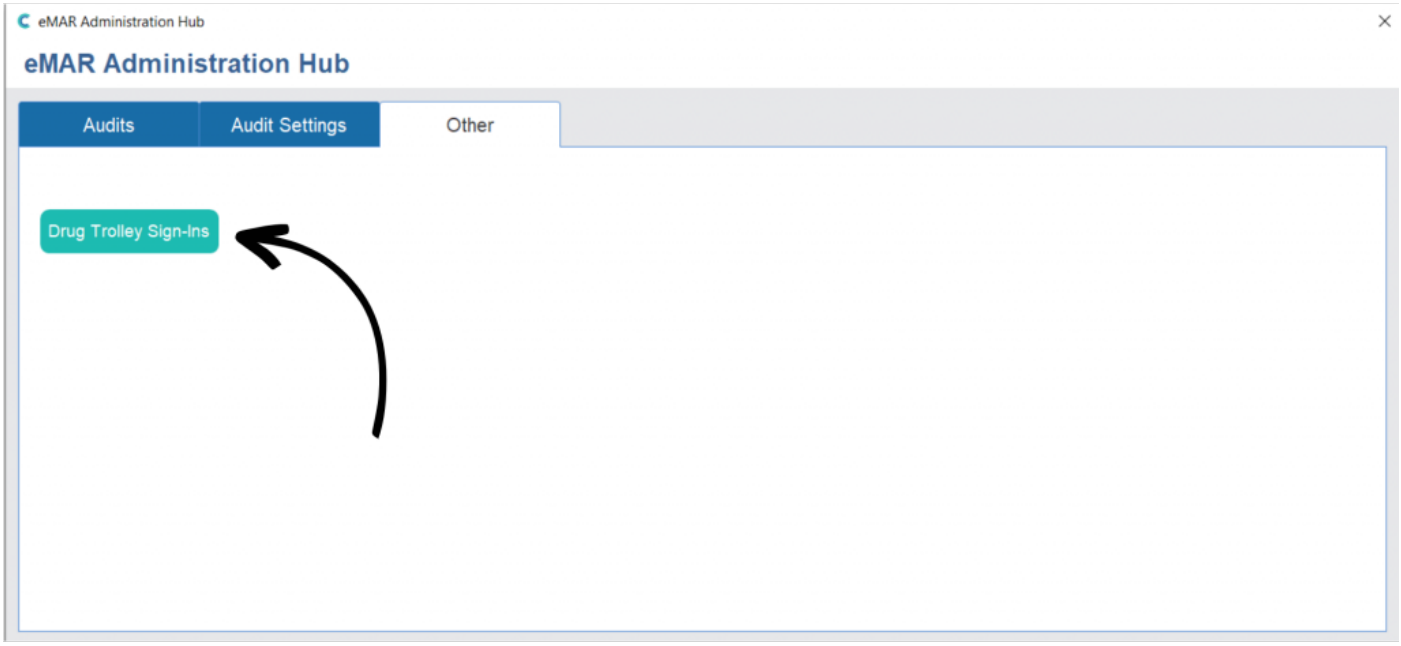


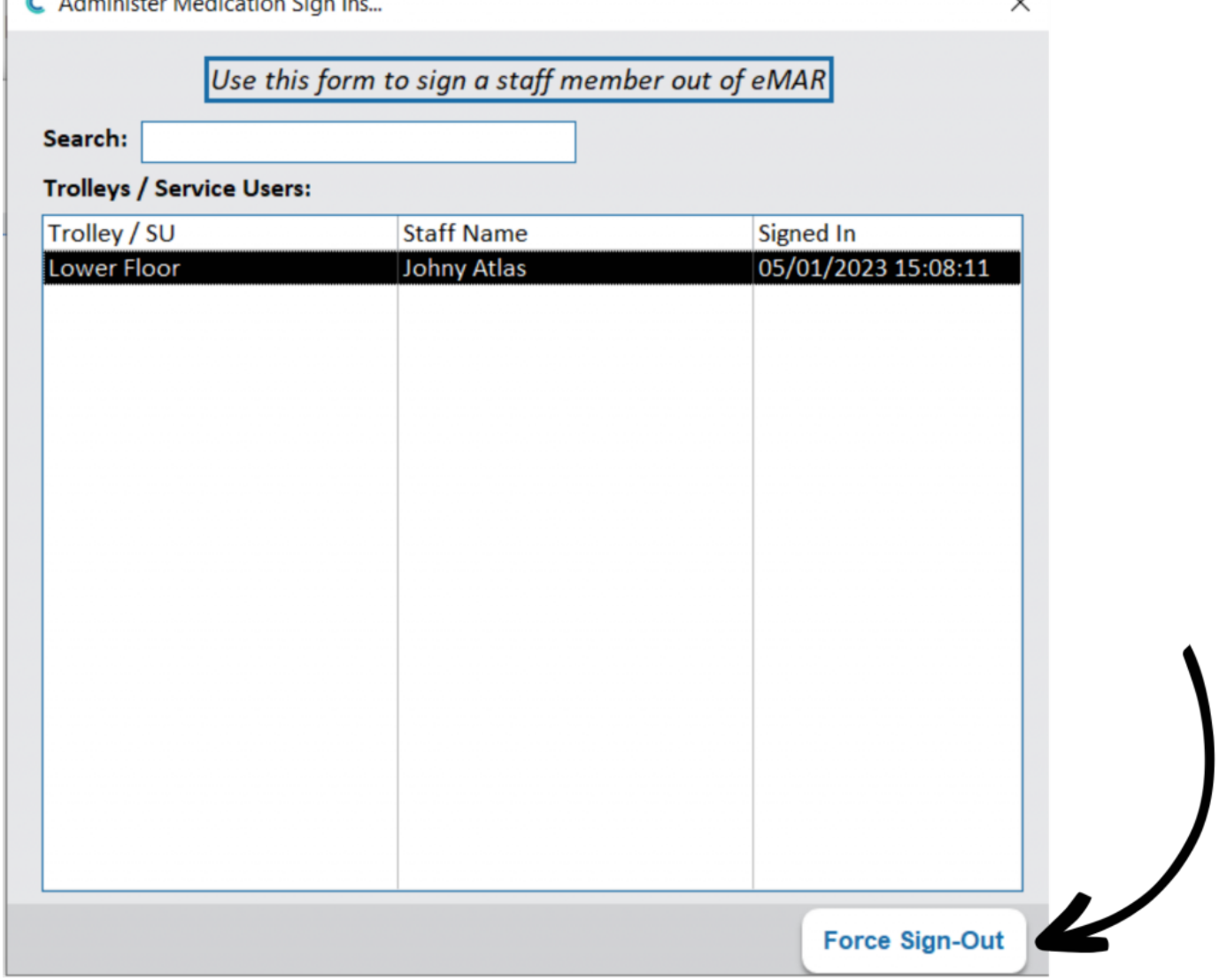
1

In the administration of **Care Control Windows**, navigate to the **Advanced Stuff Tab**. Here, select **eMAR**.

2

This will open a new window. Here, select the **Drug Trolley Sign-In** option which can be found under the **Other** tab.


eMAR Administration Hub
eMAR Administration Hub
Audits
Audit Settings
Other
Drug Trolley Sign-Ins



3

Another window will open displaying current status of **Drug Trolley Sign In's**. Here you can select the one you wish to clear, and press **Force Sign Out**.