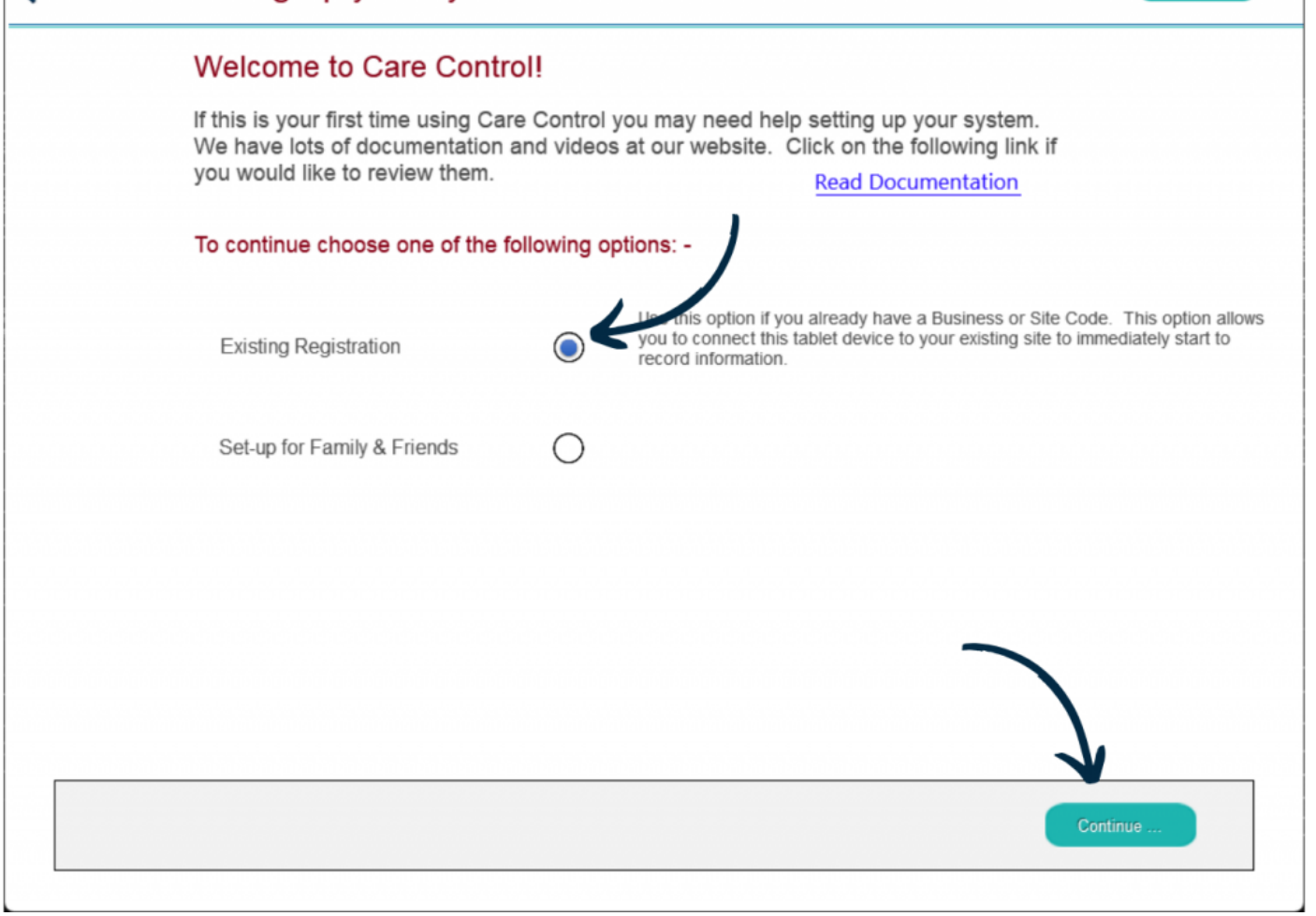
Site Selection Tool – Mobile

Care Control Mobile · https://cclearninghub.co.uk/docs/site-selection-tool-mobile/

Site Selection Tool - Mobile

This guide will cover how to use the Site Selection Tool on Care Control Mobile. This feature allows users to switch between different sites within their organisation.





1

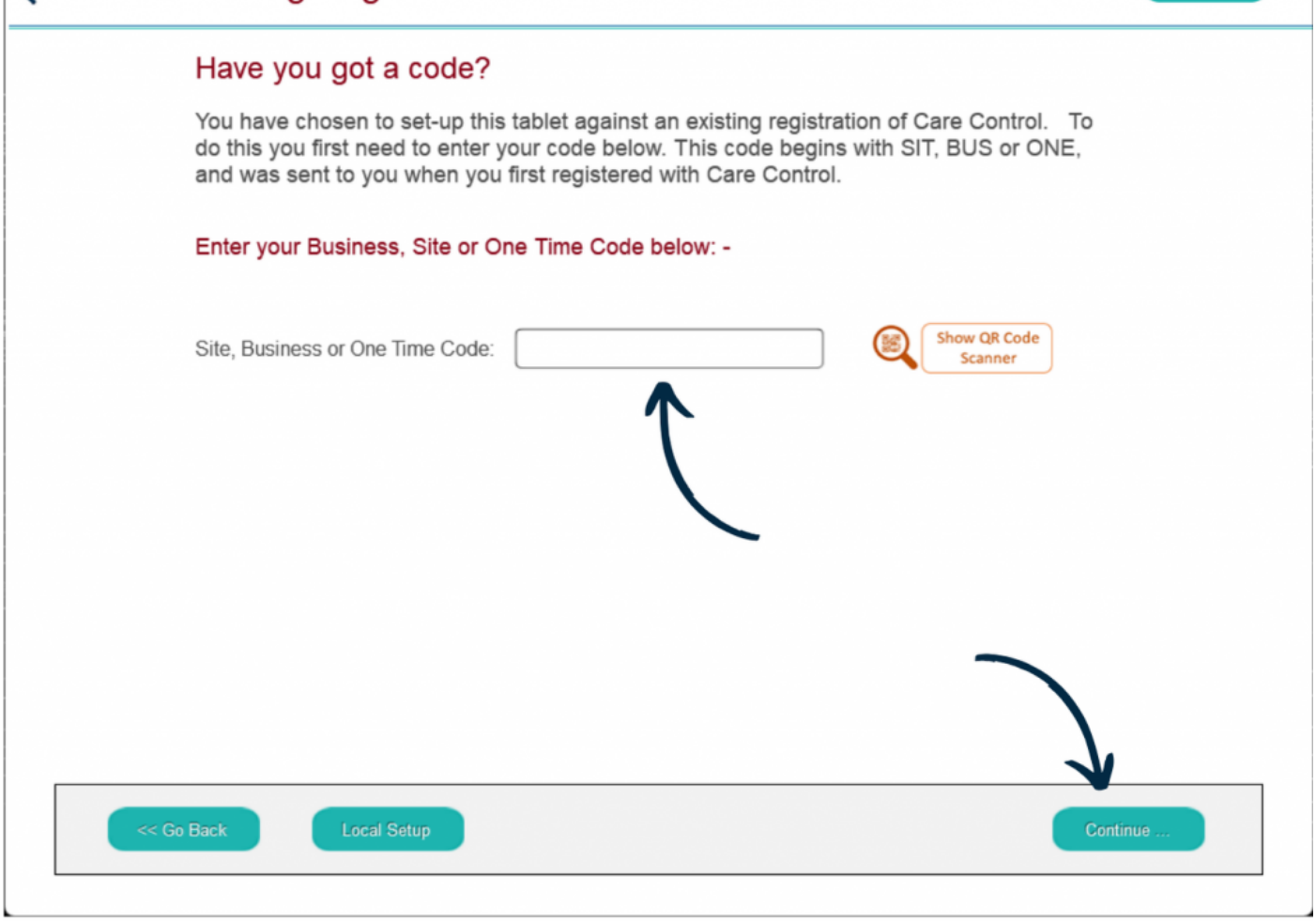
When setting up a Care Control Mobile device, select **Existing Registration**, then press **Continue**.

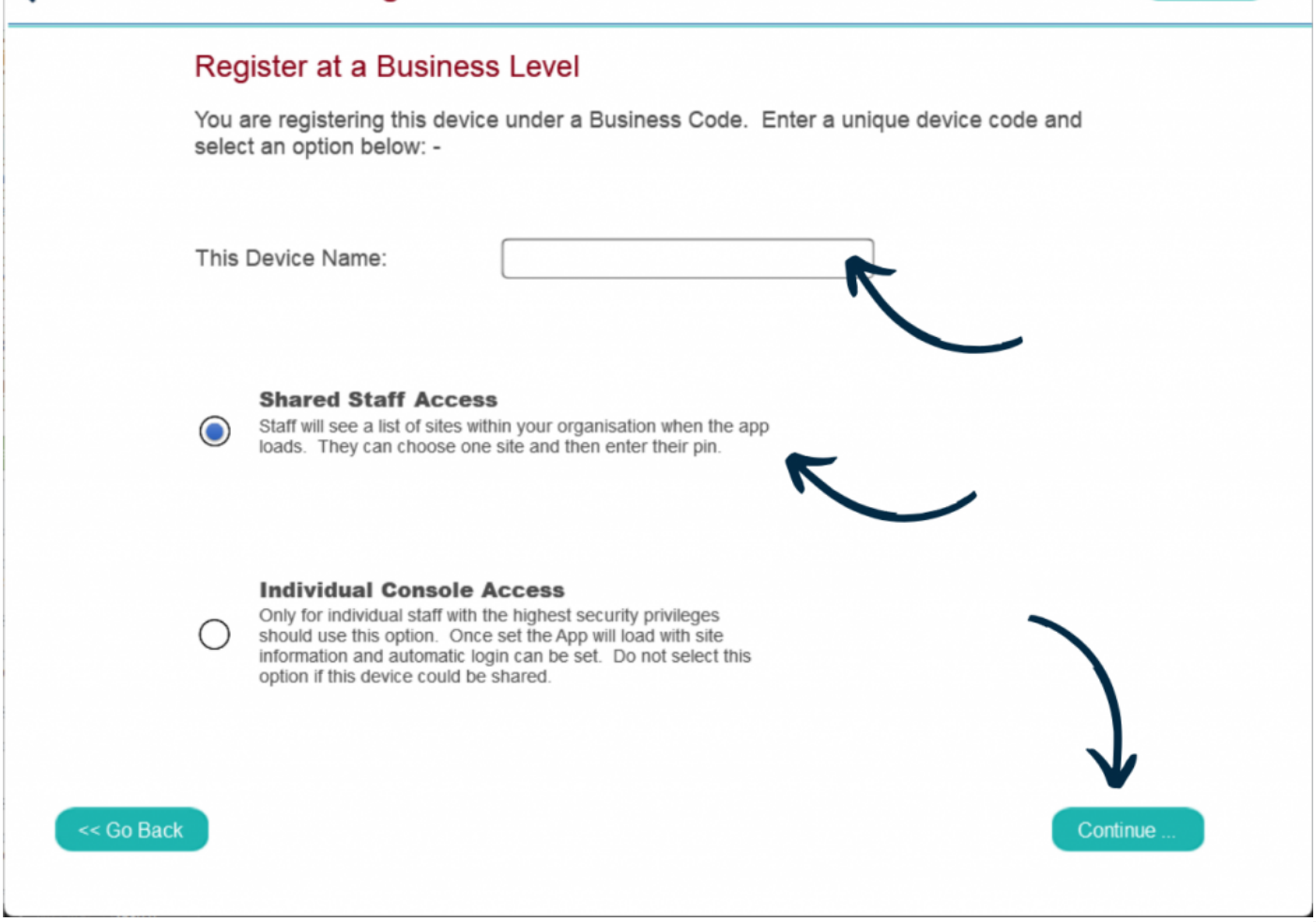
2

Next, enter your organisations **Business Code**, this usually begins *BUS...*

We recommend that you do not share your Business Code to staff members unless necessary, as it can give access to administrative features of Care Control. Instead, set up any devices that need Site Switching yourself.

After entering your code, press **Continue**.


Have you got a code?
You have chosen to set-up this tablet against an existing registration of Care Control. To do this you first need to enter your code below. This code begins with SIT, BUS or ONE, and was sent to you when you first registered with Care Control.
Enter your Business, Site or One Time Code below: -
Site, Business or One Time Code:
Show QR Code Scanner
<< Go Back
Local Setup
Continue ...



3

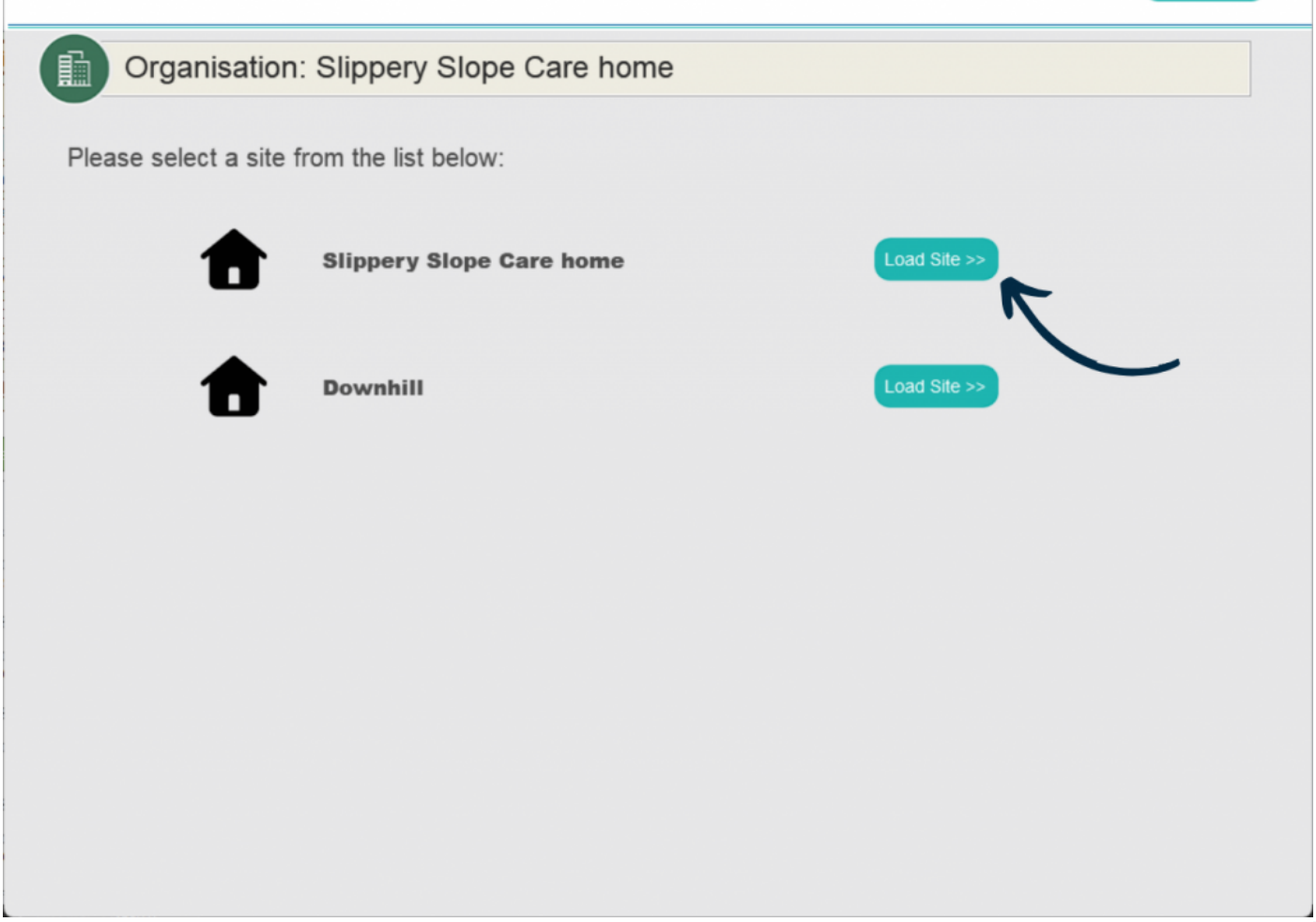
Next, enter a **Device Name**, then, select the type of site switching you want to be available on this device.

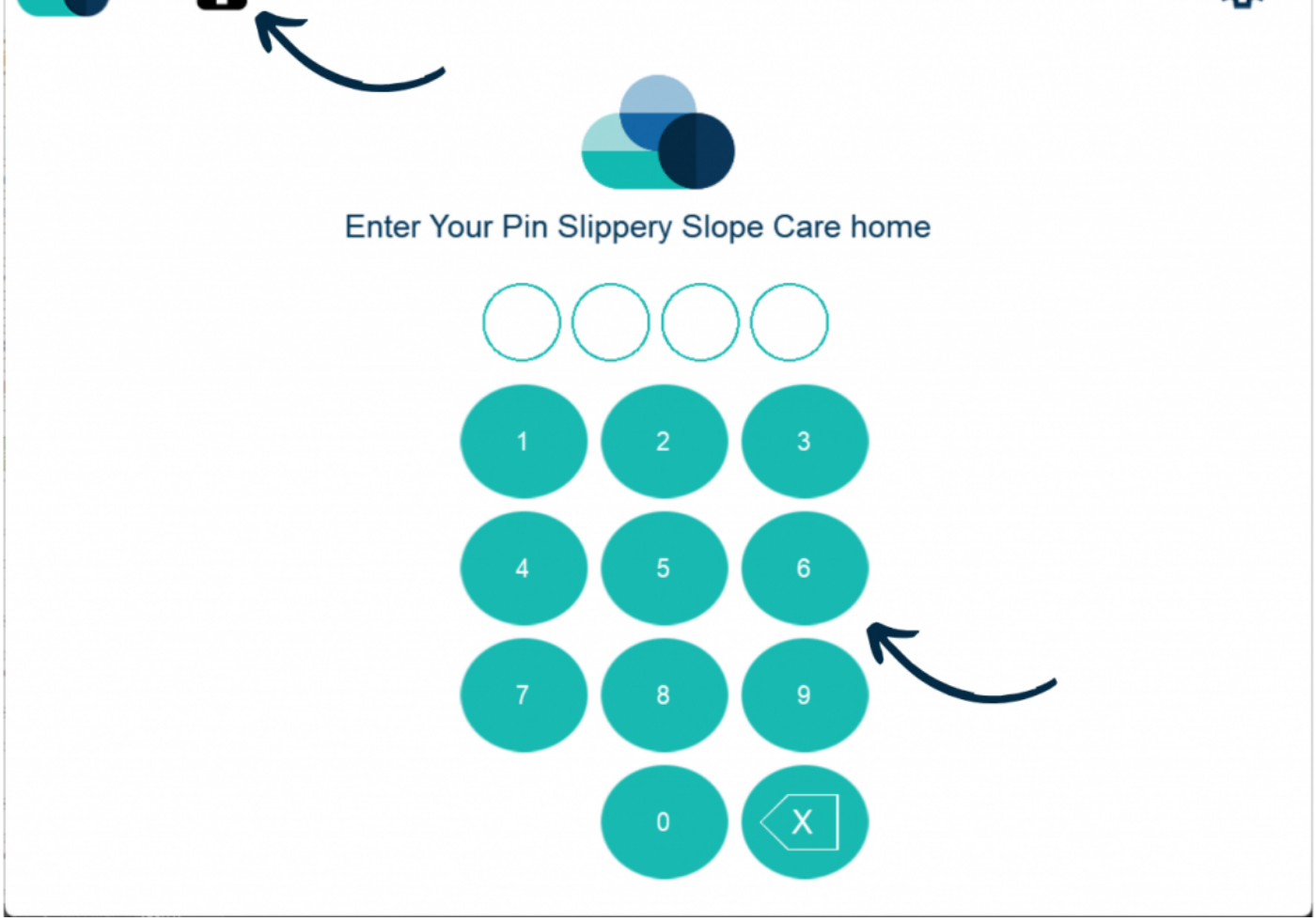
If the device will be used by multiple staff members, we recommend selecting **Shared Staff Access**.

Press **Continue**.

4

Now, when staff launch Care Control Mobile on this device, they will be presented with a site selection screen. Here, they can load the site the wish to work on.


Organisation: Slippery Slope Care home
Please select a site from the list below:
Slippery Slope Care home
Load Site >>
Downhill
Load Site >>



5

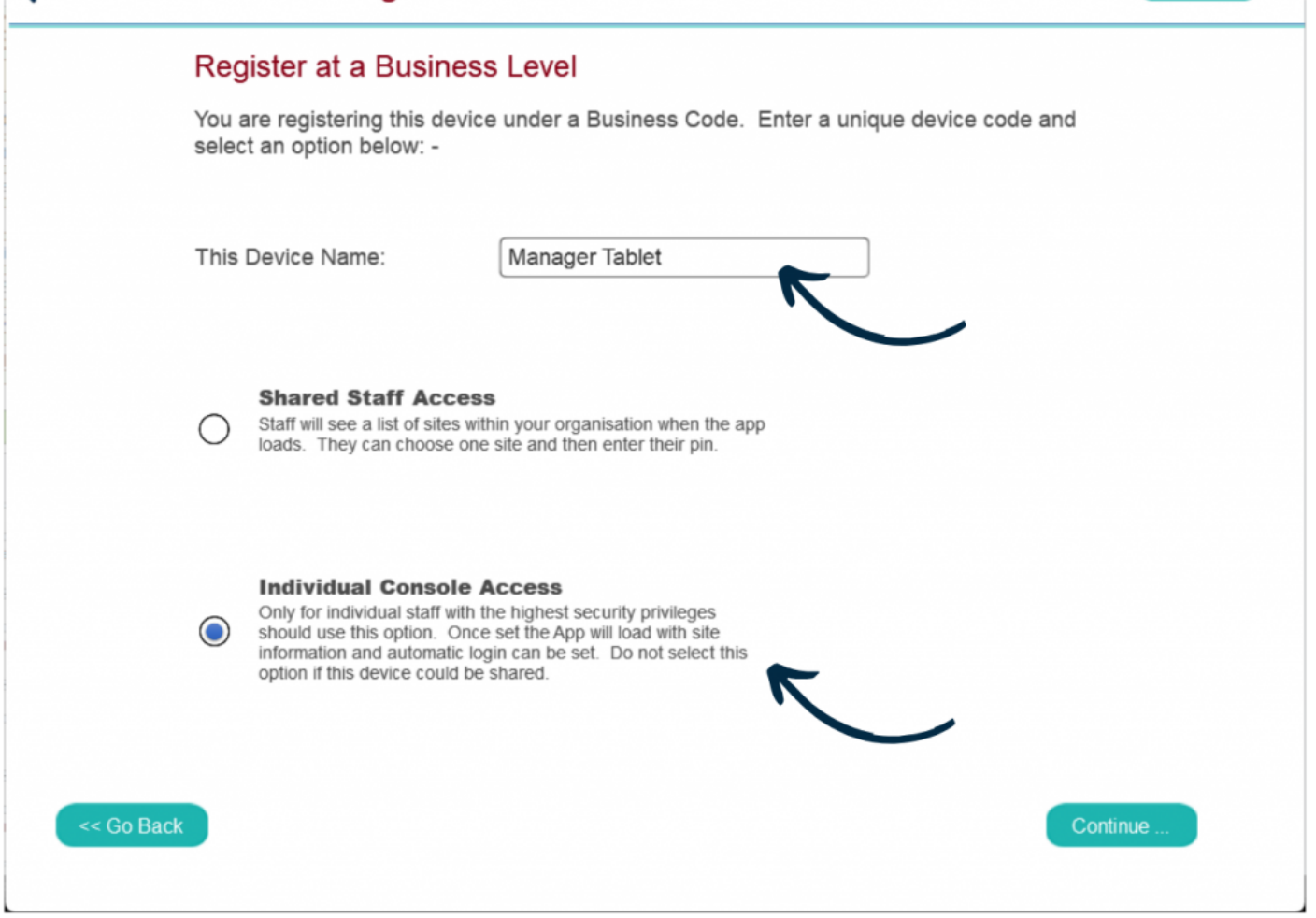
They will then be required to enter their PIN for the chosen site.

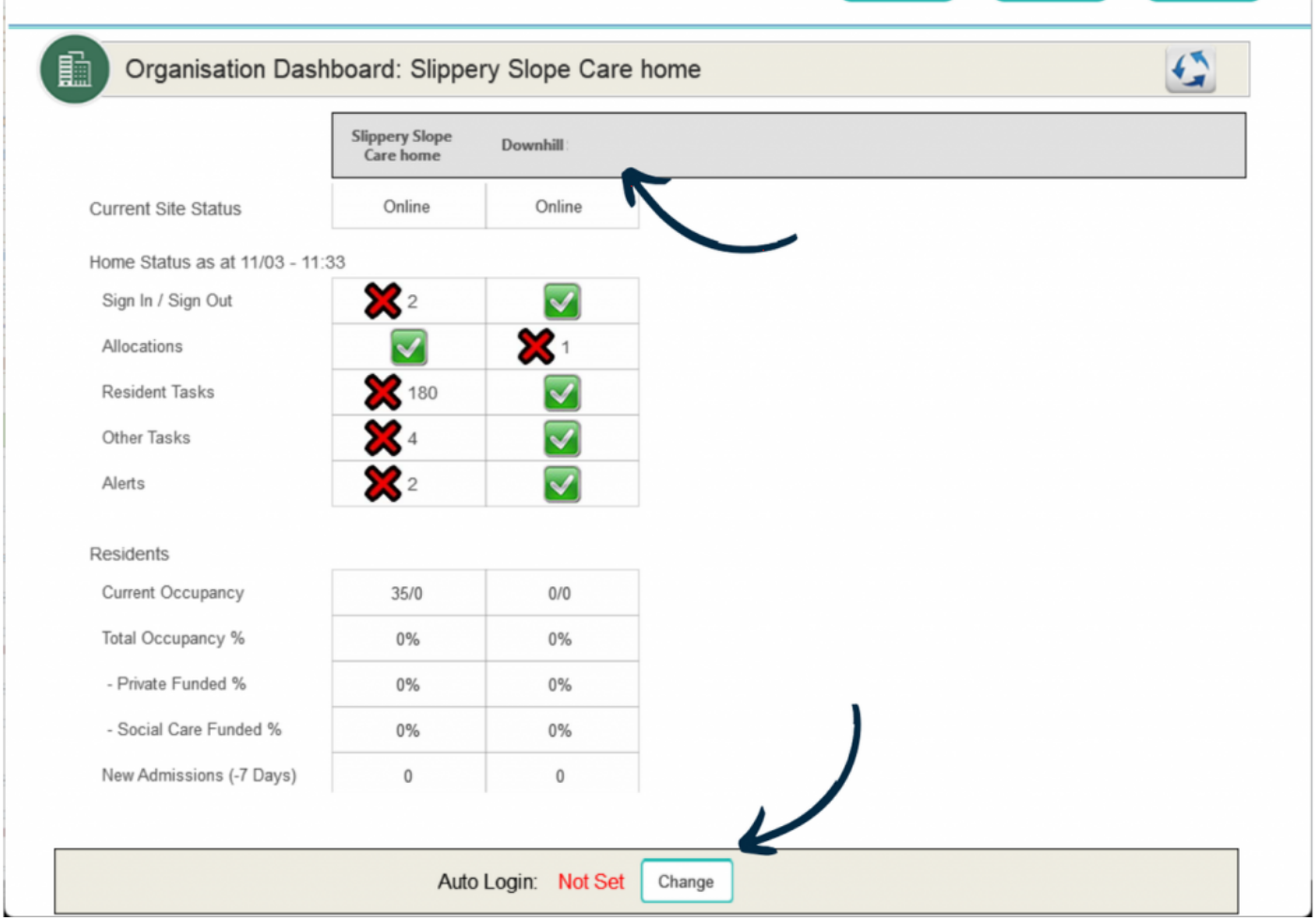
Pressing the **House** icon will return the user to the site selection screen.

6

If the device is only used by one administrative user, you can select **Individual Console Access** when setting up the Site Selection Tool.

This option will load the user to the Business Dashboard when Care Control Mobile is launched.


Register at a Business Level
You are registering this device under a Business Code. Enter a unique device code and select an option below: -
This Device Name:
Manager Tablet
Shared Staff Access
Staff will see a list of sites within your organisation when the app loads. They can choose one site and then enter their pin.
Individual Console Access
Only for individual staff with the highest security privileges should use this option. Once set the App will load with site information and automatic login can be set. Do not select this option if this device could be shared.
<< Go Back
Continue ...



7

From the Business Dashboard, users can load specific sites by pressing the name at the top of the screen.

You can also configure the **Auto Login** options by pressing the **Change** button at the bottom of the screen.

8

Here, you can configure an access PIN and Password for when loading a site from the Business Dashboard.

Press **Save Changes** if you make any amendments.


Set Auto Login for Organisation Sites...
From this screen, you can define which pin number and password you want to use when you load your organisation sites from the business console. By setting these values here, you will be able to load directly into the Admin Area for each site (as long as you have the appropriate access and the password you use is correct).
Admin Pin Number:
Admin Password:
Reset
Save Changes
Auto Login: Not Set
Change