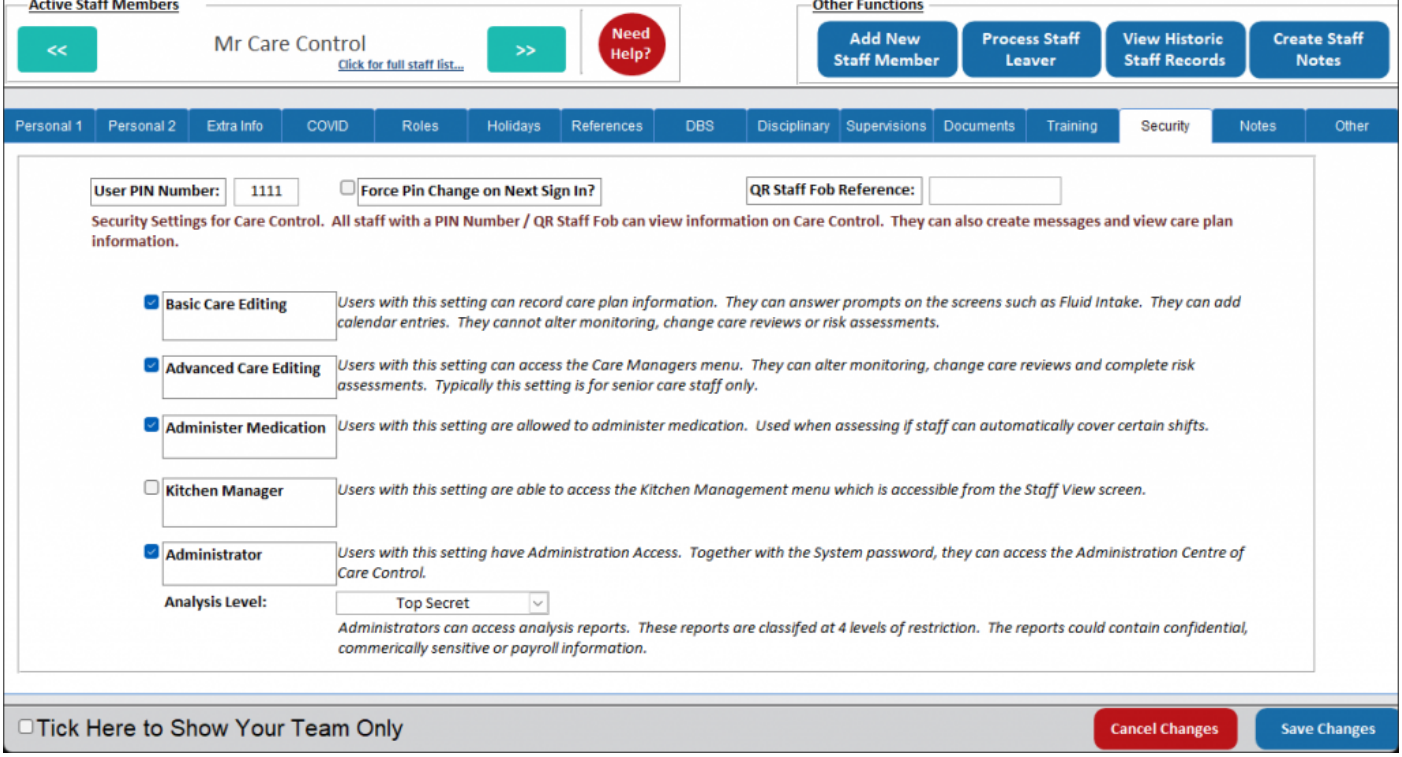
Staff Access Levels on Care Control

Administration Windows · https://cclearninghub.co.uk/docs/staff-access-levels-on-care-control/

Staff Access Levels on Care Control

This guide will explain the different levels of staff access available for the Care Control applications. These control what and where staff can access.





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Staff access levels are controlled within the **Staff Records**, under the **Security** tab. Each of the levels are explained below:

No Access Level – no ability to access or record anything except for an incident.

Basic Care Editing – This is for care staff that are on shift to carry out day-to-day tasks, such as personal care, creams, general notes, activities etc.

Advanced Care Editing – This is for senior care staff who might also need to complete Care Reviews, risk assessments and amend monitoring if required.

Kitchen Manager – This is for your senior and kitchen staff

Administrator – This is full admin – designed for management use who need access to all areas of Care Control.

Analysis Level – This is relevent to staff with Administrator level access. There are 4 different levels – *General, Confidential, Secret and Top Secret.* The higher level, the more confidential and commercially sensitive the information available is.