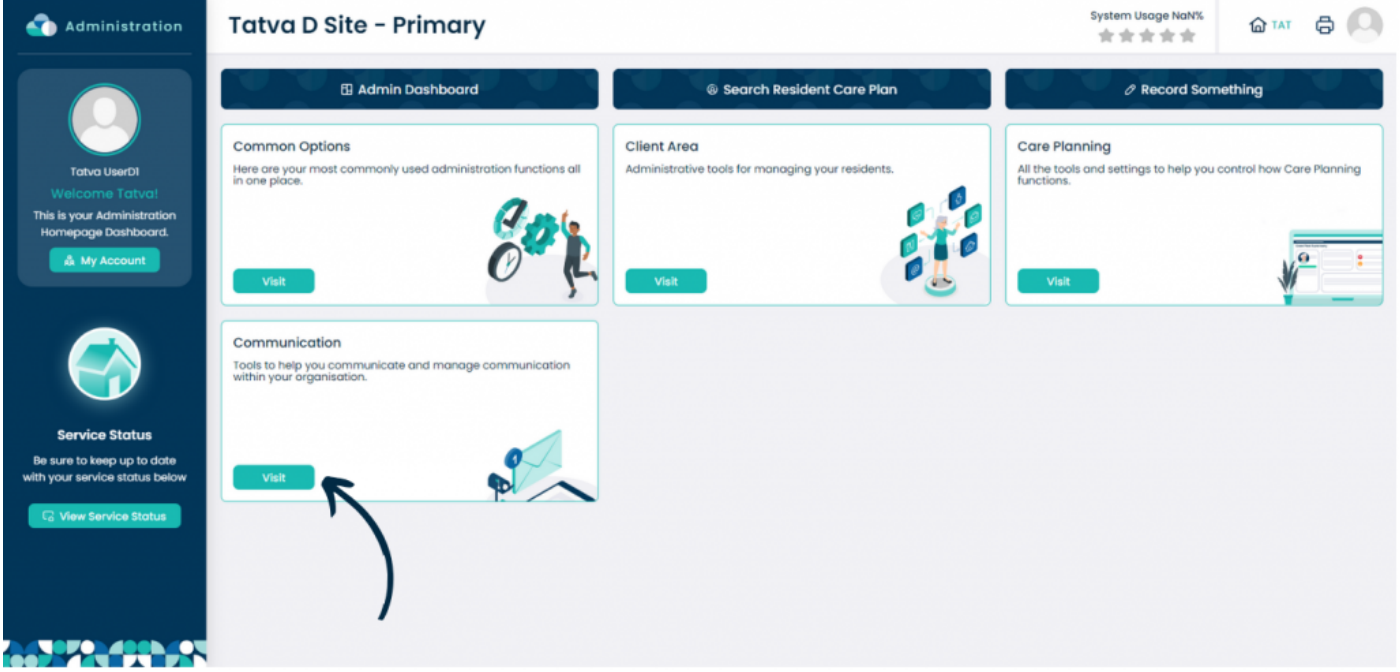
Staff Pocket Registration

Communication · https://cclearninghub.co.uk/docs/staff-pocket-registration-2/

Staff Pocket Registration

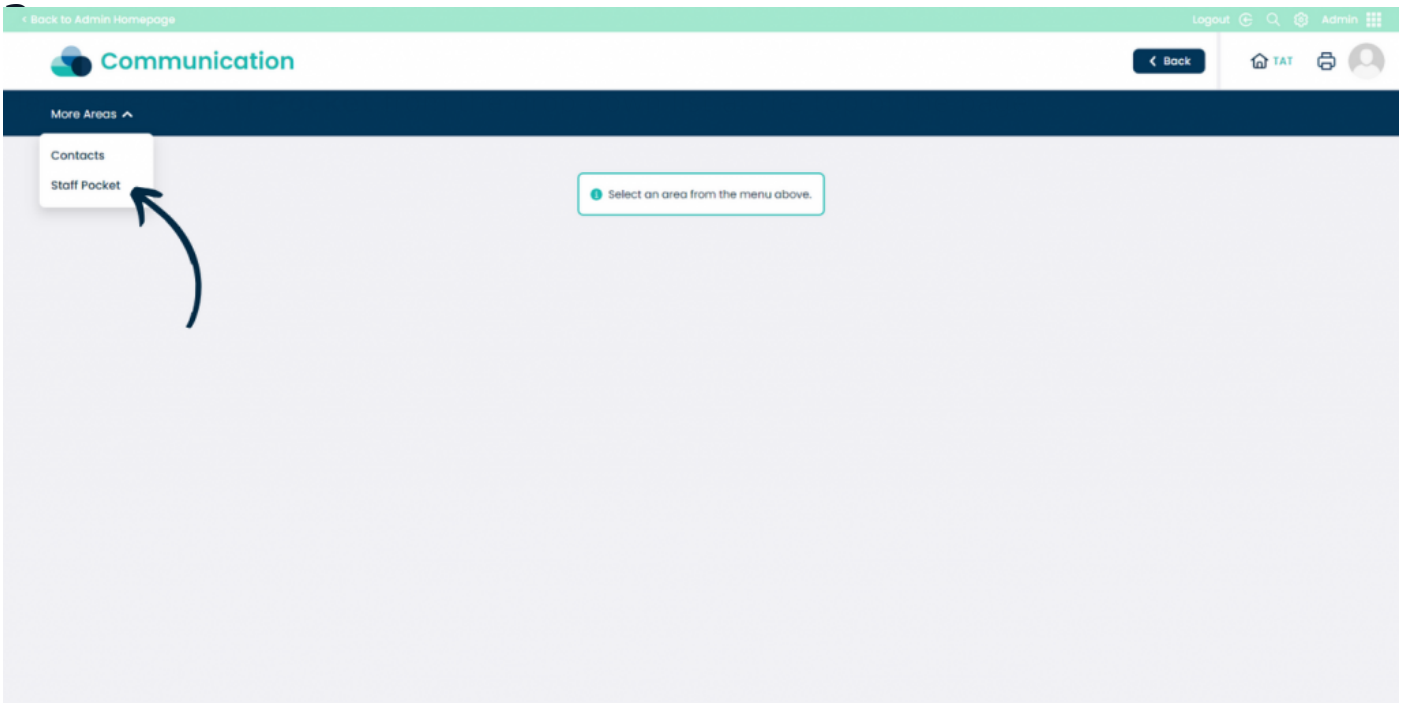
This guide will cover how to access and manage staff Pocket registrations on Care Control Cloud. This includes the Pocket code, device limits and removing access.

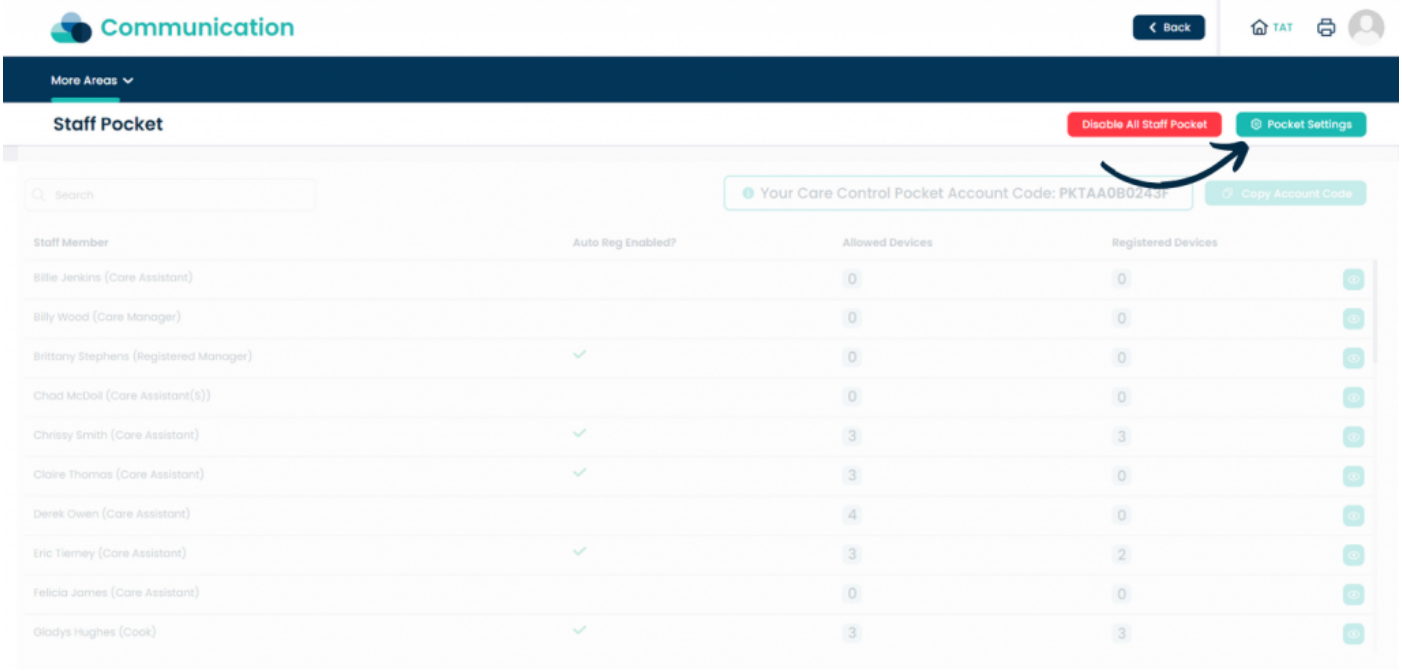




1

In the Admin application within Care Control Cloud, navigate to the **Communication** section.





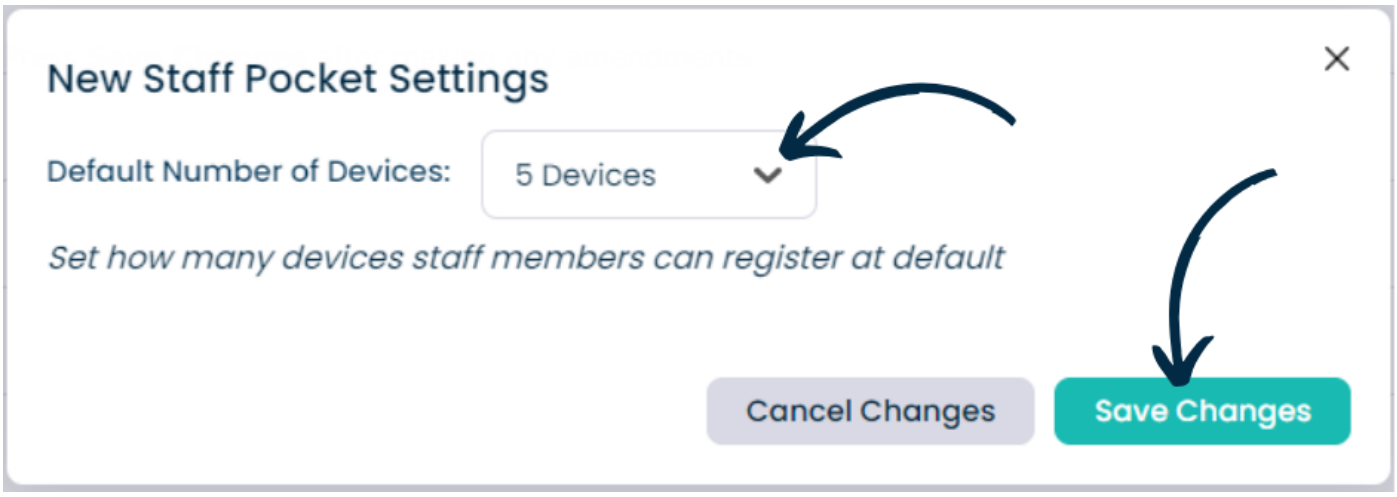
3

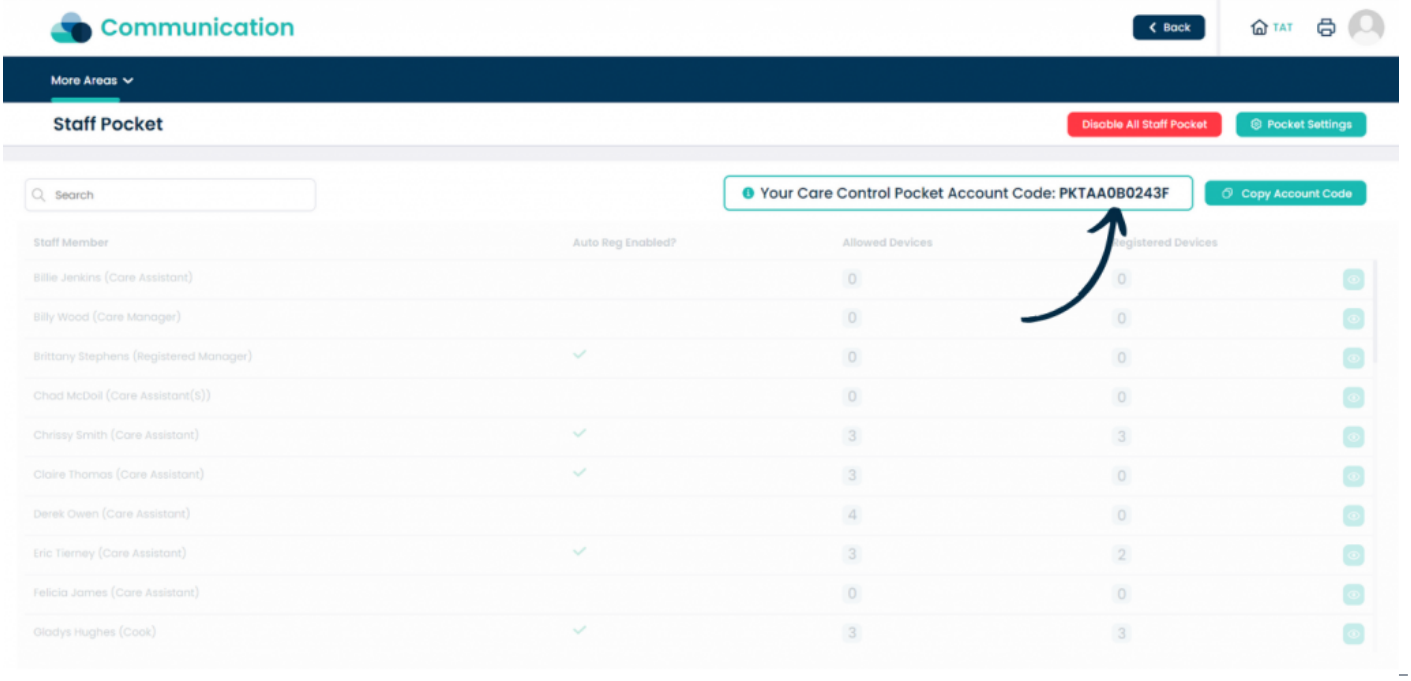
The Staff Pocket dashboard will open. At the top of the page are options to **Disable Staff Pocket** and to open the **Pocket Settings**.

Note: if you have not yet configured Staff Pocket, there will be an option here to enable the feature.

4

Opening the settings will display an option to set the default number of devices a staff member can have registered at once.





5

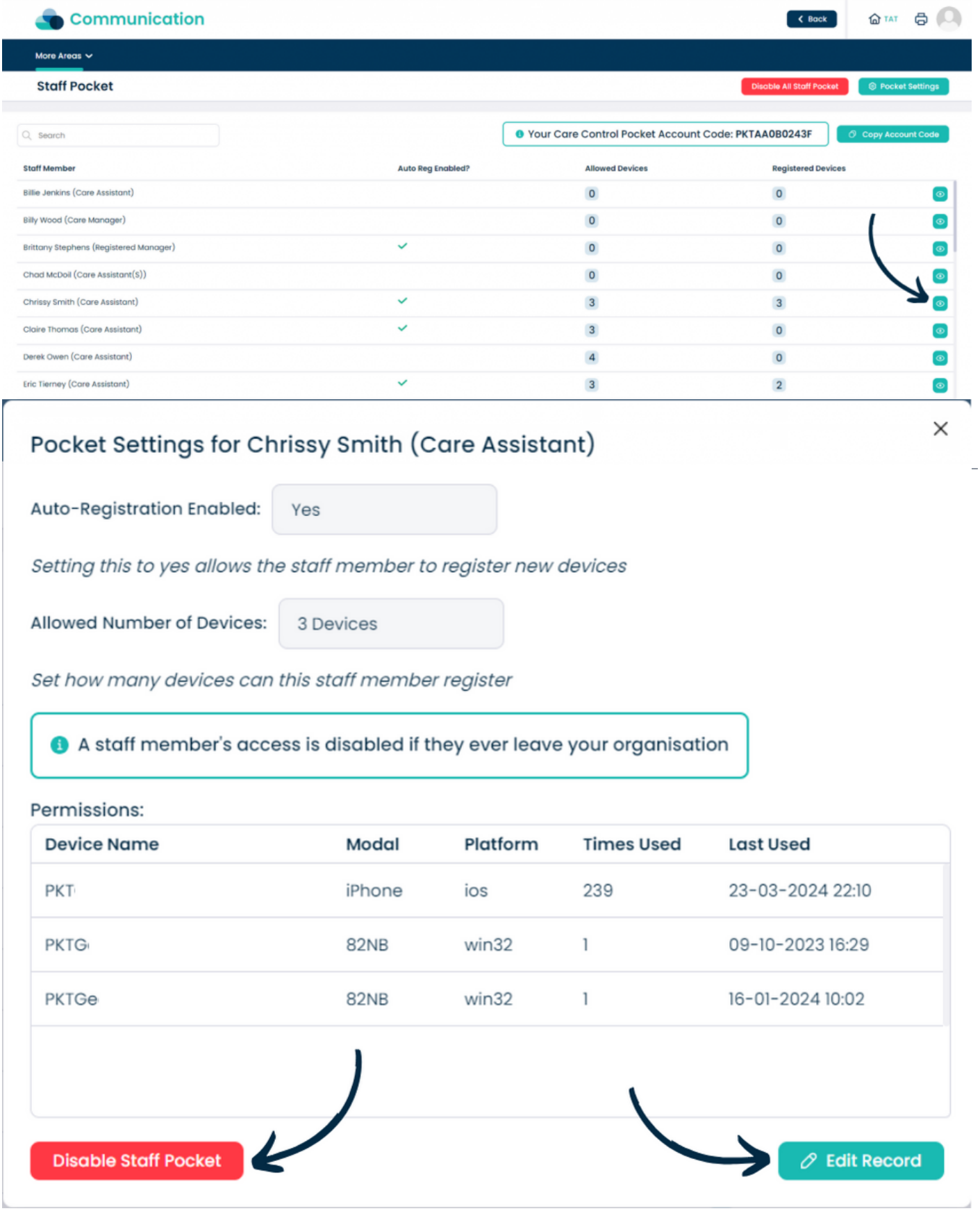
Back to the dashboard – just below the previously mentioned buttons is the **Pocket Code**. This code can be distributed to staff members for them to register Pocket on their personal devices.

In this way, they will be able to see their rota, messages and book holiday – without being able to access the care related aspects on normal Pocket.

6

The dashboard also displays a list of all staff members within the site. Alongside their name is whether they can **auto-register**, the number of **allowed devices**, and, the number of **registered devices**.

Press the **eye icon** to view more information about each staff member.


Communication
Back
TAT
More Areas
Staff Pocket
Disable All Staff Pocket
Pocket Settings
Search
Your Care Control Pocket Account Code: PKTAA0B0243F
Copy Account Code
Staff Member
Auto Reg Enabled?
Allowed Devices
Registered Devices
Billie Jenkins (Care Assistant) 0 0
Billy Wood (Care Manager) 0 0
Brittany Stephens (Registered Manager) 0 0
Chad McDoil (Care Assistant(S)) 0 0
Chrissy Smith (Care Assistant) 3 3
Claire Thomas (Care Assistant) 3 0
Derek Owen (Care Assistant) 4 0
Eric Tierney (Care Assistant) 3 2

Pocket Settings for Chrissy Smith (Care Assistant)
Auto-Registration Enabled: Yes
Setting this to yes allows the staff member to register new devices
Allowed Number of Devices: 3 Devices
Set how many devices can this staff member register
A staff member's access is disabled if they ever leave your organisation
Permissions:
Device Name Modal Platform Times Used Last Used
PKT iPhone ios 239 23-03-2024 22:10
PKTG 82NB win32 1 09-10-2023 16:29
PKTGe 82NB win32 1 16-01-2024 10:02
Disable Staff Pocket
Edit Record

7

The staff members details will open. Here you can see whether **auto-registration** is enabled and the number of **allowed devices**.

The table beneath this will display the devices (if any) registered for the staff member.

Using the options at the bottom you can **Disable Staff Pocket** for this staff member and also **Edit** the **Record**.

8

Pressing **Edit Record** will allow changes to be made to the auto-registration options as well as the allowed devices.

