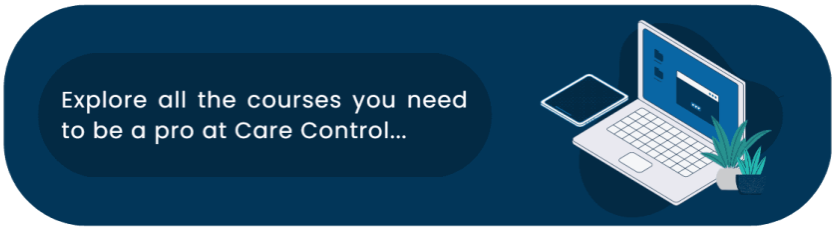
V-book Overview and Set Up

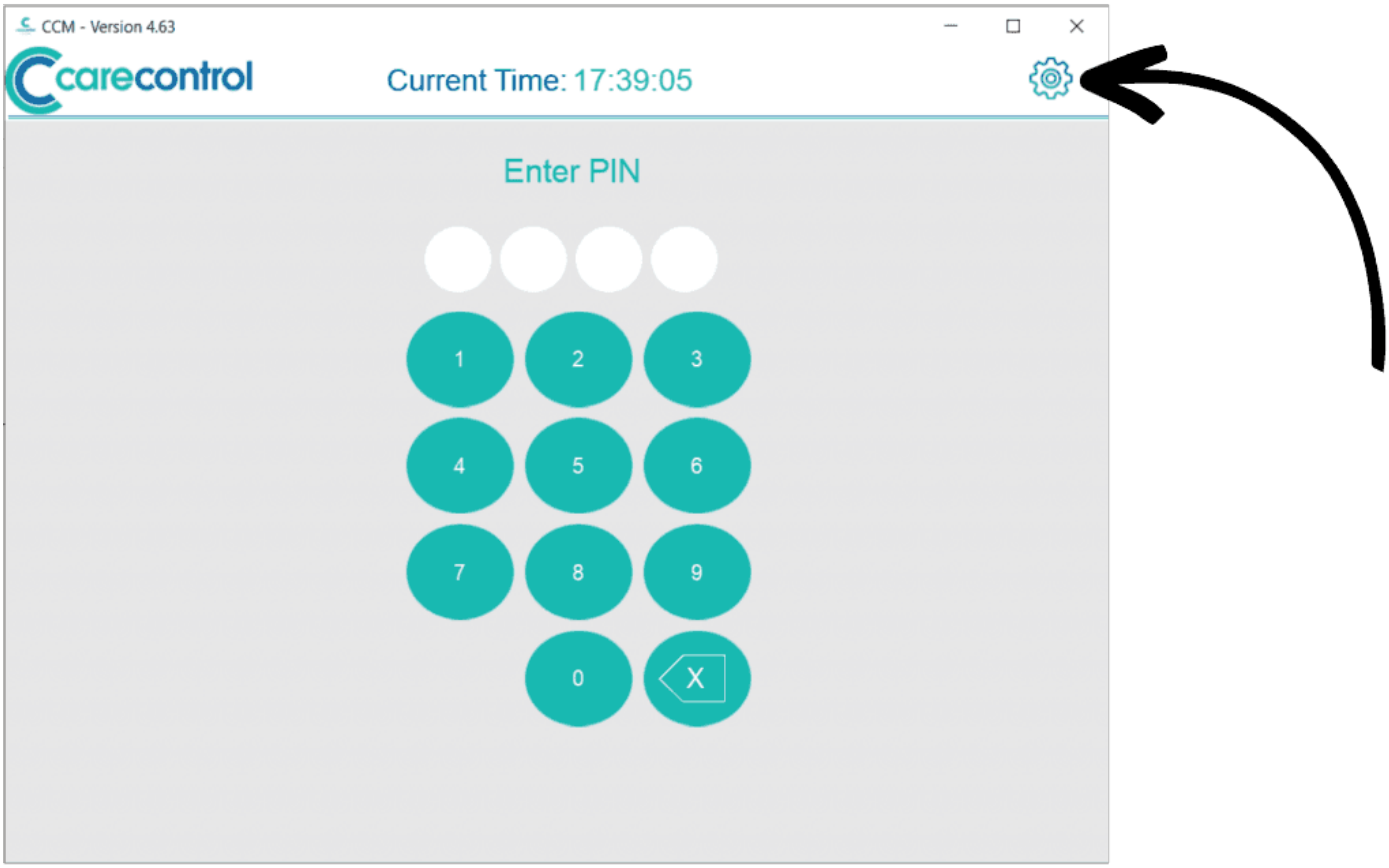
V-Book · https://cclearninghub.co.uk/docs/vbook-overview-and-set-up/



V-book Overview & Set Up

This guide will cover the initial set up of Care Control V-Book. This feature is a visitor book which is part of the Care Control Mobile application. Once configured, it can be used in place of a paper visitor book.

Embedded media:
https://player.vimeo.com/video/812743773?color&autopause=0&loop=0&muted=0&title=1&portrait=1&byline=1&h=f230

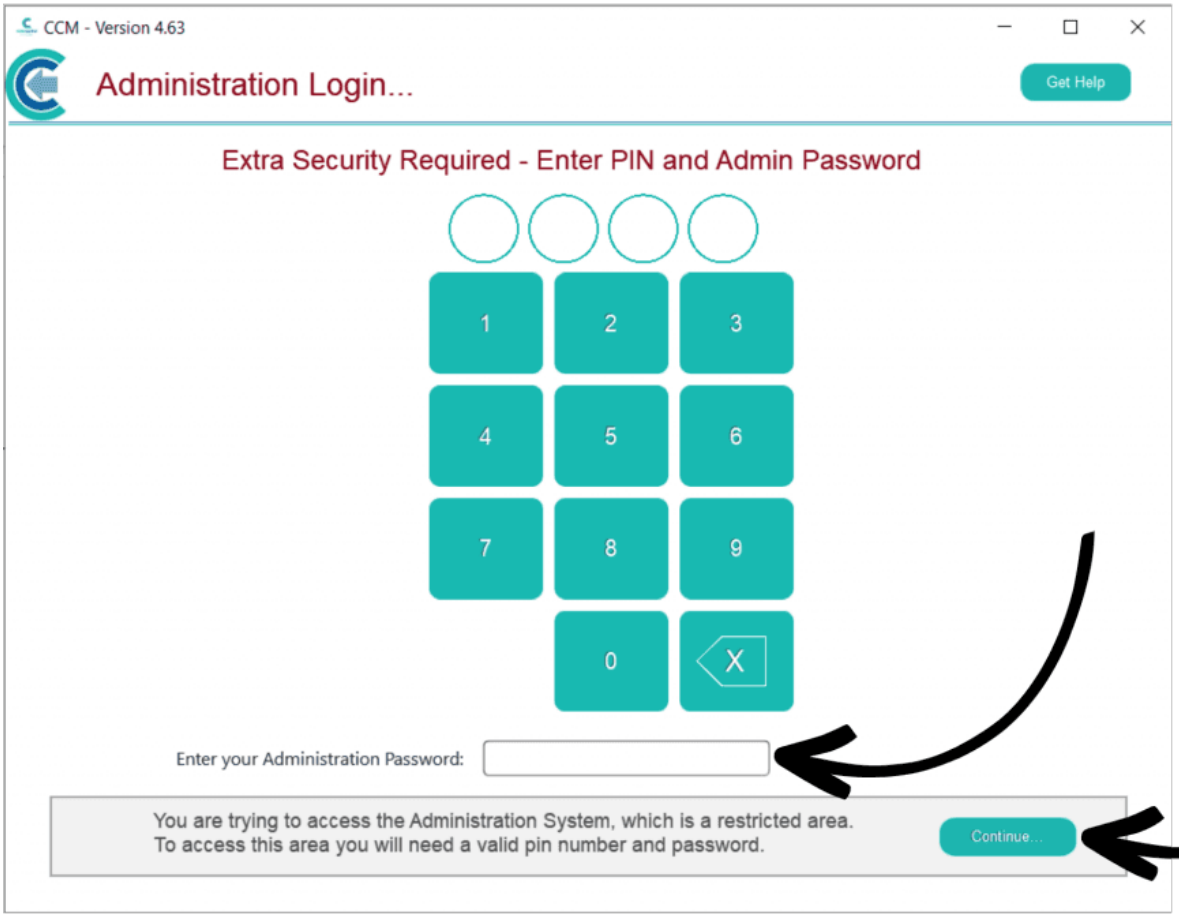


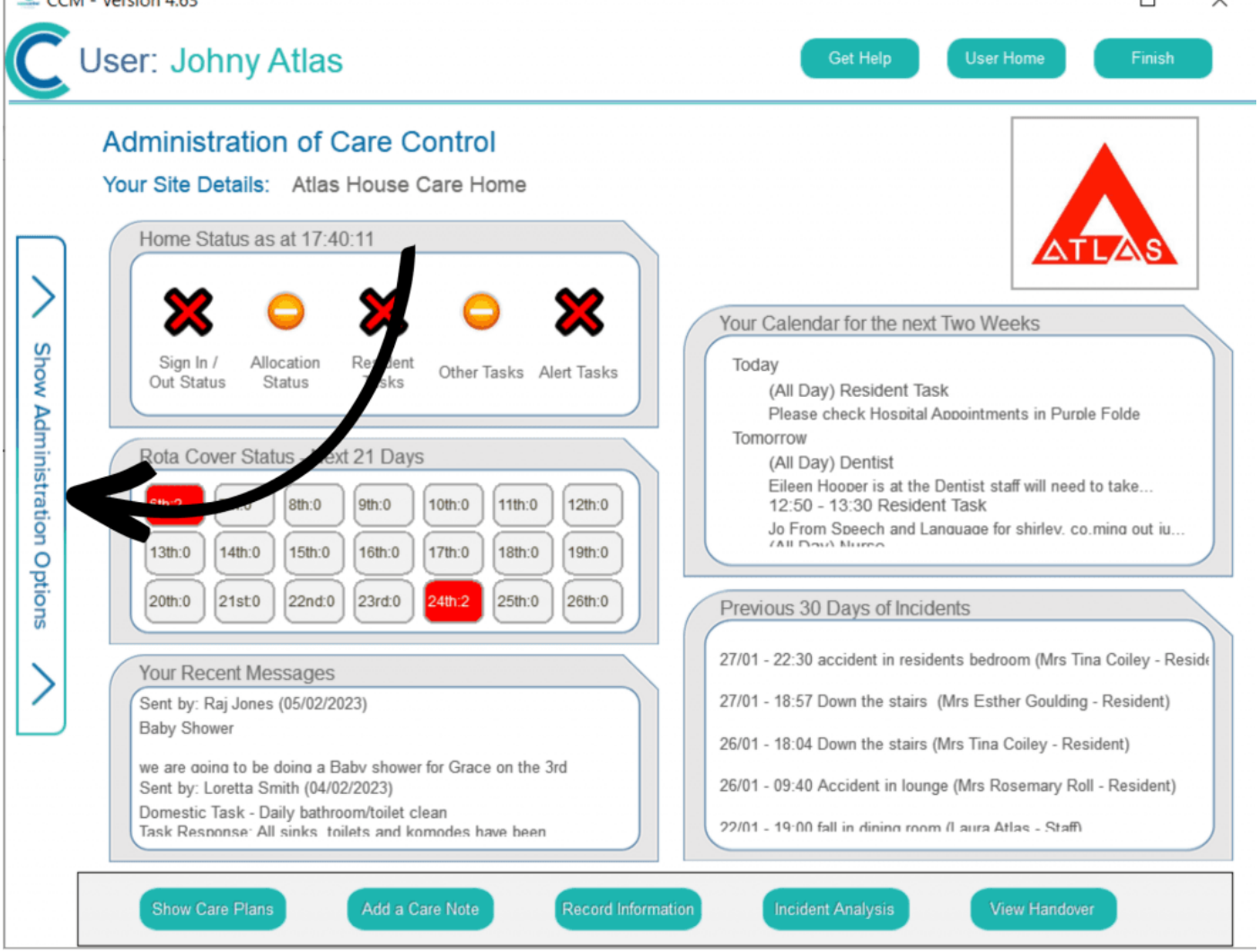
1

On the PIN screen of Care Control Mobile, press the **Settings Cog** in the top right corner of the screen.

2

Here, enter your **PIN** and **Administration Password**, then, press **Continue**.


CCM - Version 4.63
Administration Login...
Get Help
Extra Security Required - Enter PIN and Admin Password
1
2
3
4
5
6
7
8
9
0
X
Enter your Administration Password:
You are trying to access the Administration System, which is a restricted area.
To access this area you will need a valid pin number and password.
Continue...

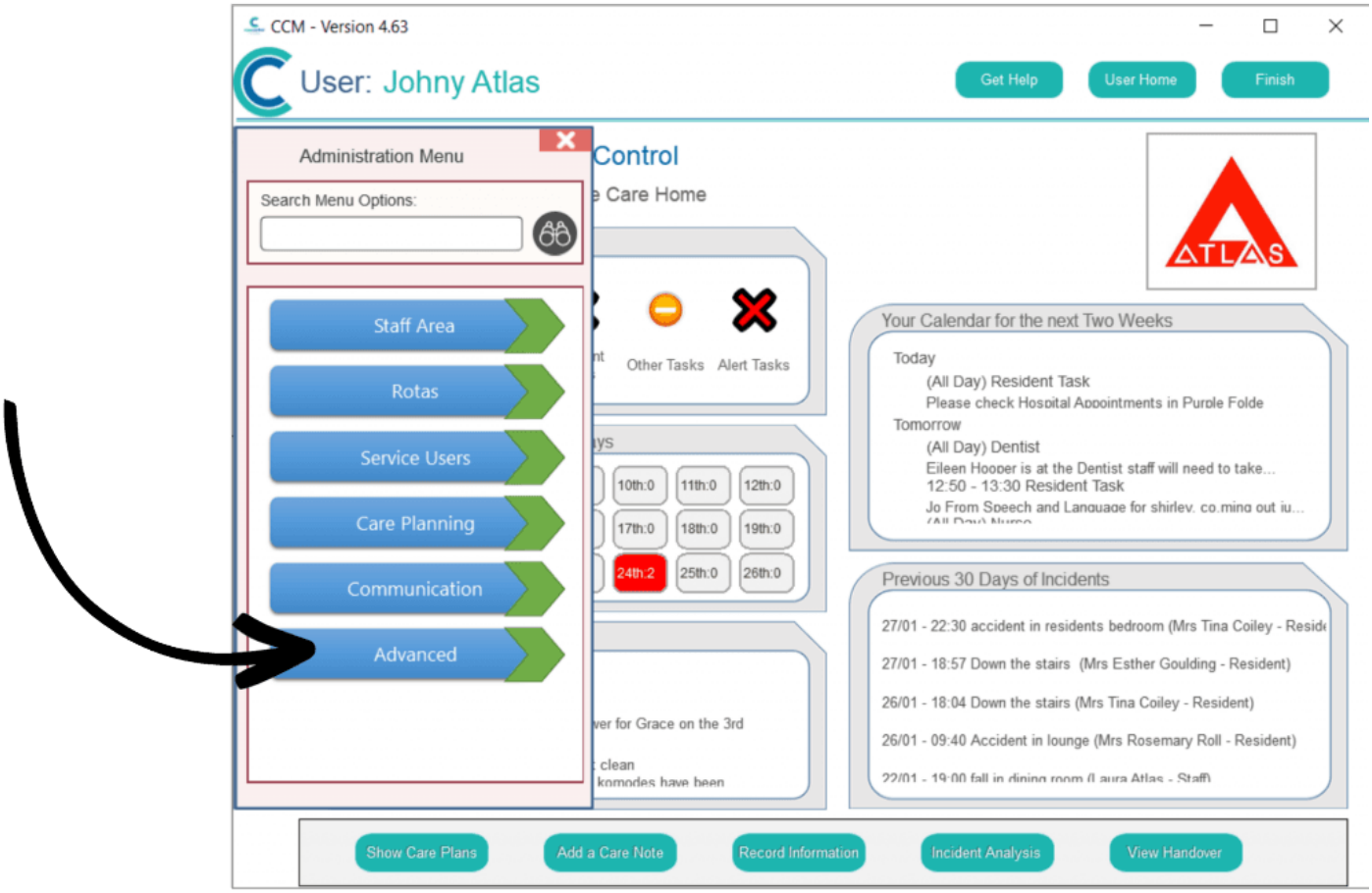


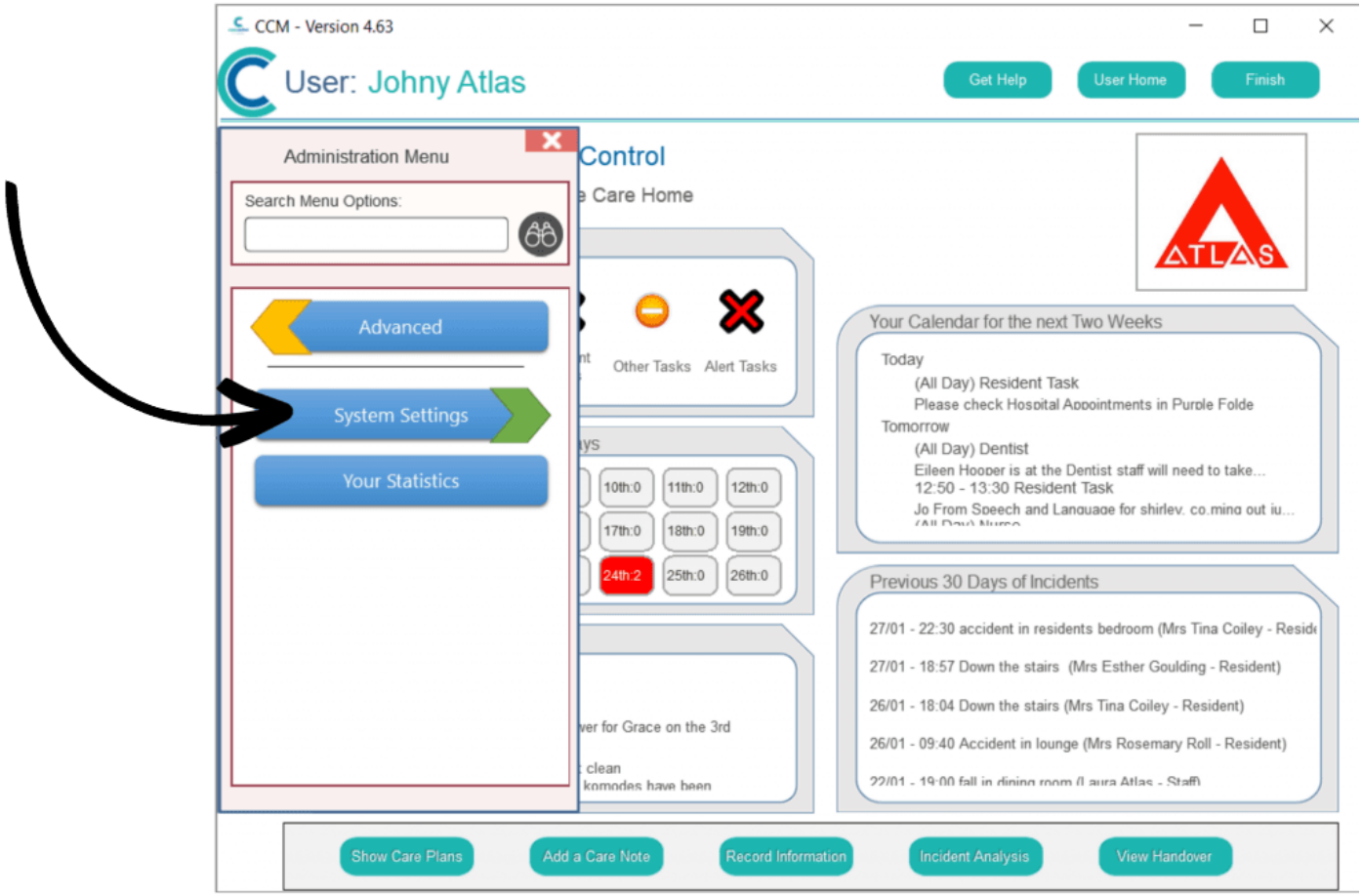
3

Your administration dashboard will be displayed. Open the side menu by pressing **Show Administration Options**.

4

Here, select **Advanced**.


CCM - Version 4.63
User: Johny Atlas
Get Help
User Home
Finish
Administration Menu
Search Menu Options:
Staff Area
Rotas
Service Users
Care Planning
Communication
Advanced
Control
Care Home
Other Tasks
Alert Tasks
10th:0
11th:0
12th:0
17th:0
18th:0
19th:0
24th:2
25th:0
26th:0
Your Calendar for the next Two Weeks
Today
(All Day) Resident Task
Please check Hospital Appointments in Purple Folde
Tomorrow
(All Day) Dentist
Eileen Hooper is at the Dentist staff will need to take...
12:50 - 13:30 Resident Task
Previous 30 Days of Incidents
27/01 - 22:30 accident in residents bedroom (Mrs Tina Coiley - Resid
27/01 - 18:57 Down the stairs (Mrs Esther Goulding - Resident)
26/01 - 18:04 Down the stairs (Mrs Tina Coiley - Resident)
26/01 - 09:40 Accident in lounge (Mrs Rosemary Roll - Resident)
Show Care Plans
Add a Care Note
Record Information
Incident Analysis
View Handover

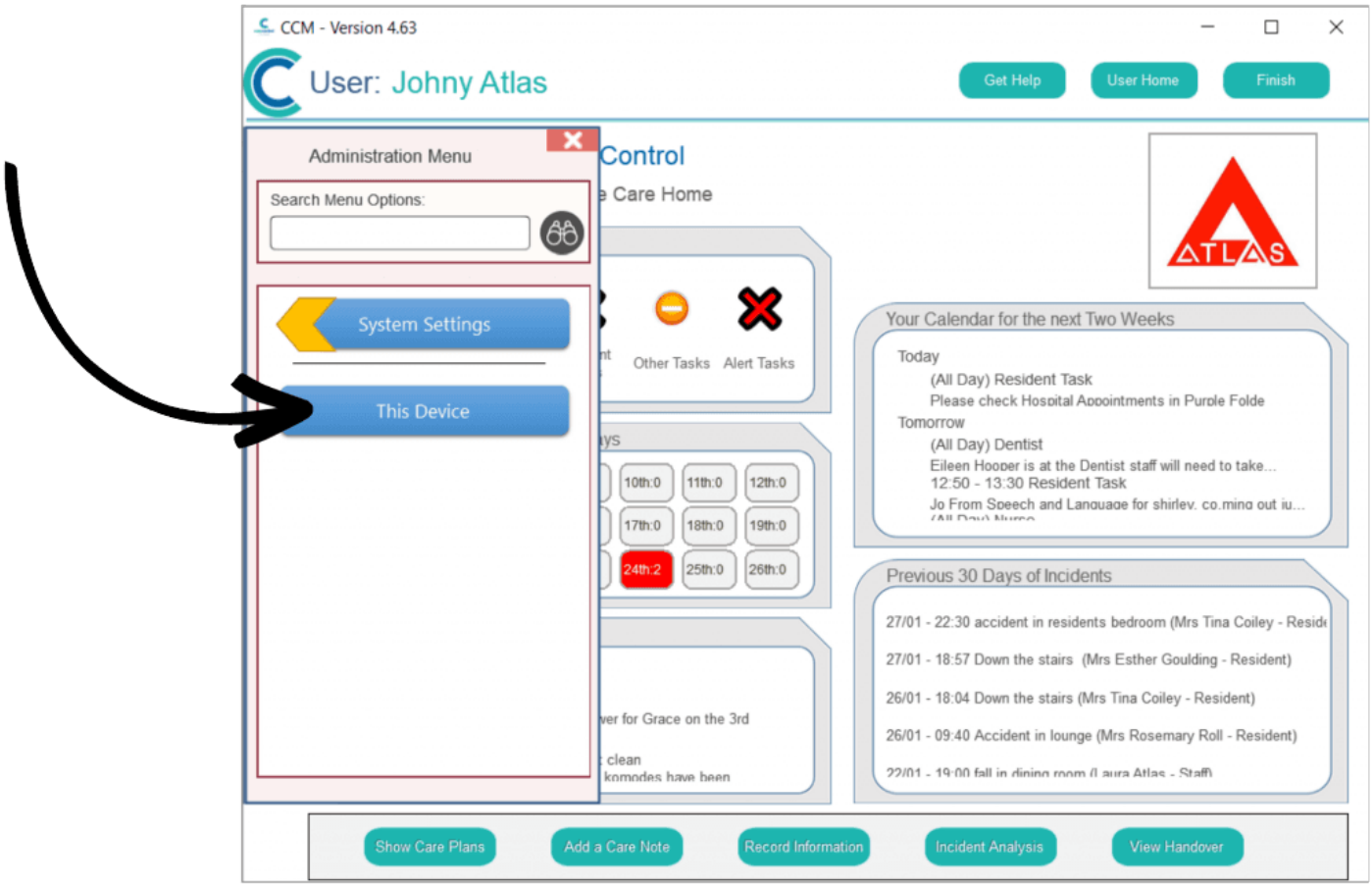


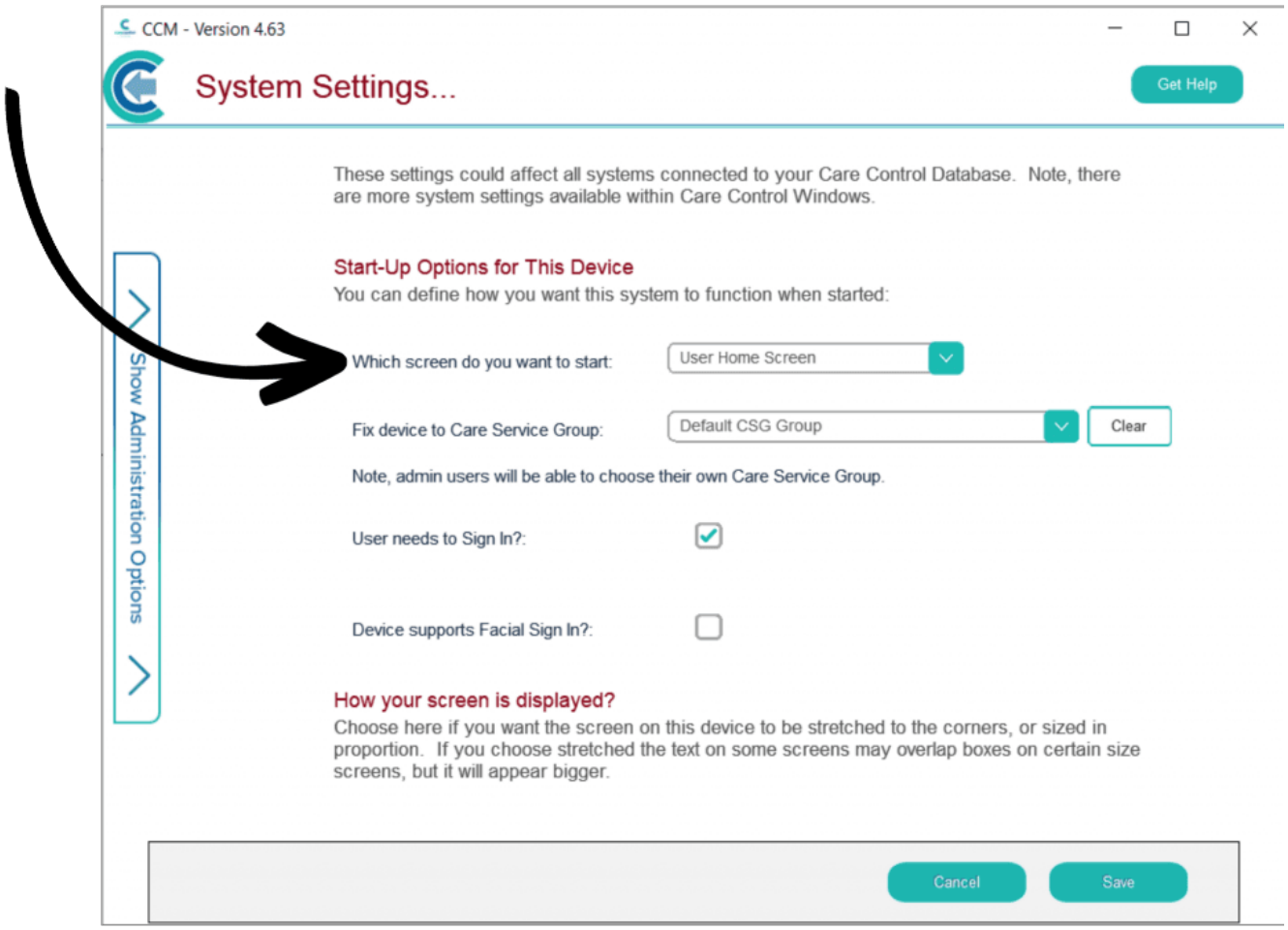
5

Here, select **System Settings**.

6

Finally, select **This Device**.


CCM - Version 4.63
User: Johny Atlas
Get Help
User Home
Finish
Administration Menu
Search Menu Options:
System Settings
This Device
Control
e Care Home
Other Tasks
Alert Tasks
Your Calendar for the next Two Weeks
Today
(All Day) Resident Task
Please check Hospital Appointments in Purple Folde
Tomorrow
(All Day) Dentist
Eileen Hooper is at the Dentist staff will need to take...
12:50 - 13:30 Resident Task
Jo From Speech and Language for shirley. co.ming out iu...
10th:0
11th:0
12th:0
17th:0
18th:0
19th:0
24th:2
25th:0
26th:0
Previous 30 Days of Incidents
27/01 - 22:30 accident in residents bedroom (Mrs Tina Coiley - Reside
27/01 - 18:57 Down the stairs (Mrs Esther Goulding - Resident)
26/01 - 18:04 Down the stairs (Mrs Tina Coiley - Resident)
26/01 - 09:40 Accident in lounge (Mrs Rosemary Roll - Resident)
ver for Grace on the 3rd
clean
Show Care Plans
Add a Care Note
Record Information
Incident Analysis
View Handover

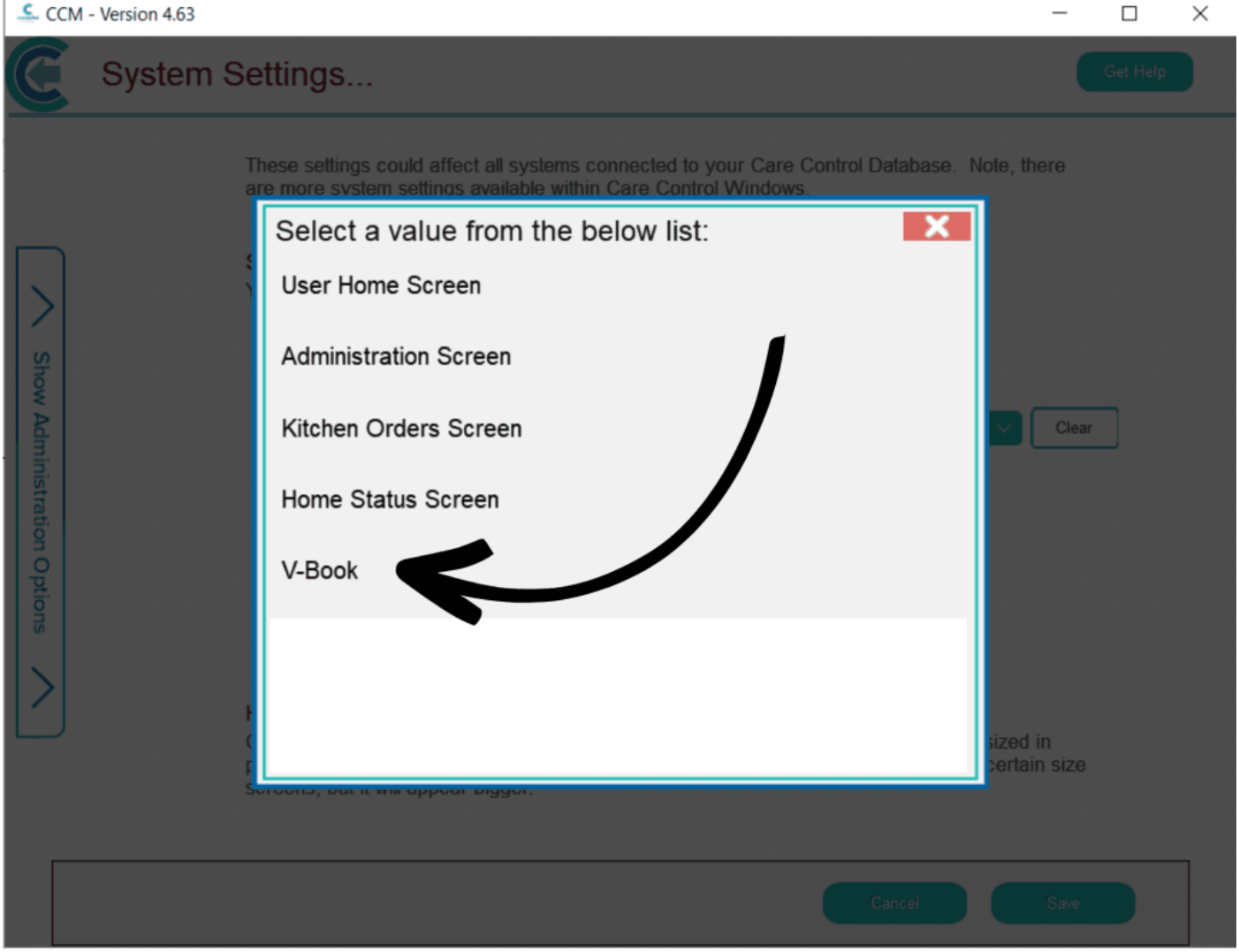


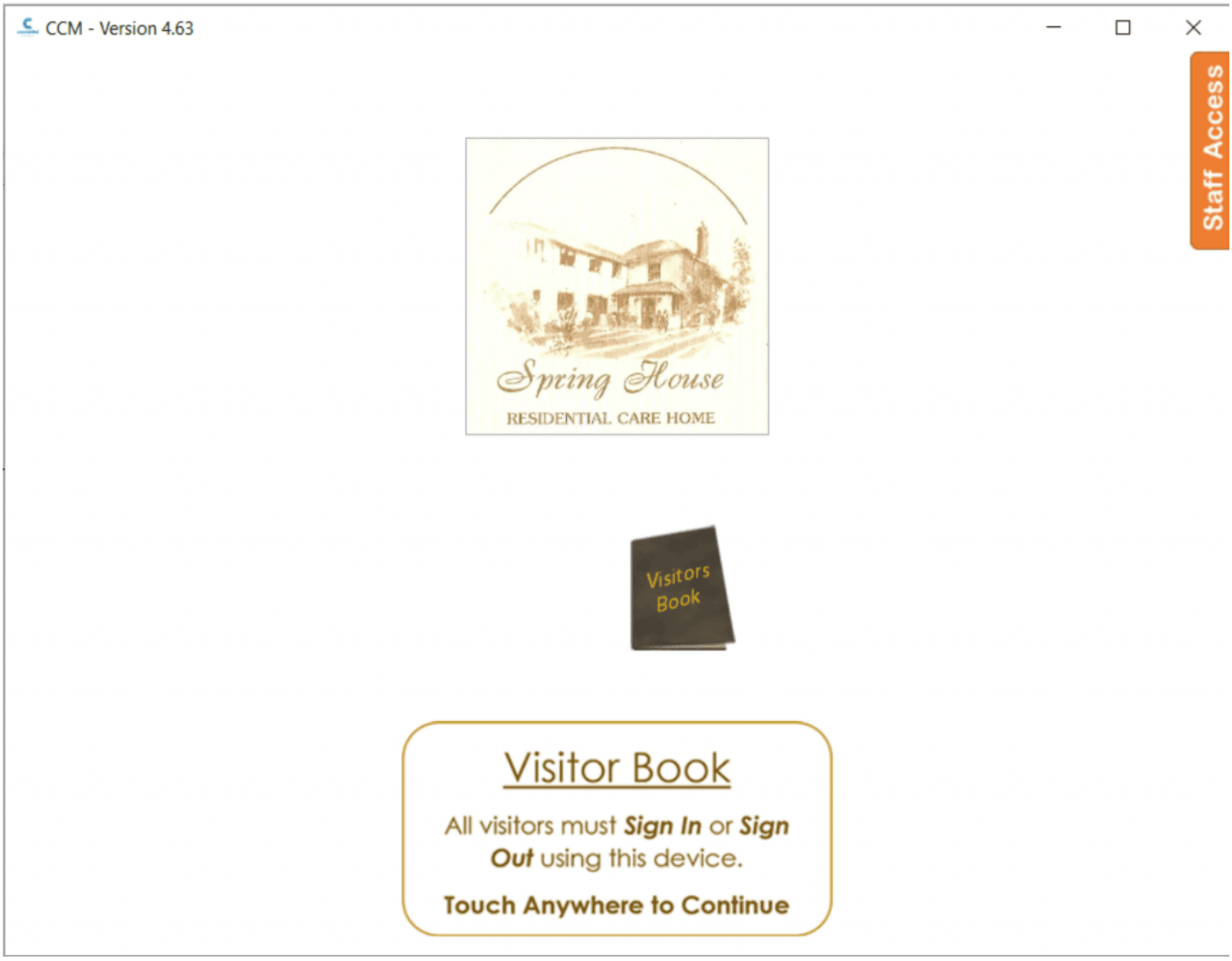
7

Here, you can set start-up options for this device. Open the drop-down list for the '**Which screen do you want to start**'.

8

From this list, select **V-Book**. Press **Save** and **Finish** to re-launch Care Control in V-Book mode.


CCM - Version 4.63
System Settings...
Get Help
These settings could affect all systems connected to your Care Control Database. Note, there are more system settings available within Care Control Windows.
Show Administration Options
Clear
Select a value from the below list:
User Home Screen
Administration Screen
Kitchen Orders Screen
Home Status Screen
V-Book
Cancel
Save



9

You have successfully set up V-Book. Please see the corresponding guides to **Use V-Book**, **Set Up Kiosk Mode**, **Set Up Quality Surveys**, and **See Signed in Visitors**.